Opening Procedures [2:10]

<table>
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<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/Information</th>
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<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td>Meeting started 2:13</td>
<td>Procedure</td>
</tr>
<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>Presiding: Carla Grandy, Ronda Wimmer, Mustafa Popal, Jesse Raskin, Ronda Rowden, Nathan Jones, Dick Claire, Denise Hom, Kwame Thomas, Dan Ming, Leigh Anne Shaw, Amber Steele, Jessica Hurless, Jim Houpis, Danielle Powell, Tiffany Schmierer, Tiffany Schmierer, Nonvoting: Amirah Tulloch (ASSC), Kristen Ersando (ASSC), Christine Abella VP of ASSC, Flor Lopez, Pamela Ortiz</td>
<td>Procedure</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>1</td>
<td>AS Governing Council appointments for 2017-18</td>
<td>Action Materials</td>
</tr>
<tr>
<td></td>
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<td>Bianca: No ASLT rep for Curriculum, used to be Dennis. Confirming whether or not member should be added</td>
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<td>Rasking: Pulling appointments from agenda until ASLT rep for curriculum is clarified</td>
<td></td>
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<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: Popal/S: Shaw</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption of the minutes of previous meeting</td>
<td>President</td>
<td>1</td>
<td>M: /S: Chang: Minutes not posted yet</td>
<td>Action Materials</td>
</tr>
<tr>
<td>Timekeeper</td>
<td></td>
<td>1</td>
<td>Christine Abella: Here to see AS in action, support ASSC reps</td>
<td>Information</td>
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<tr>
<td>Public Comment</td>
<td>Public</td>
<td>4</td>
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## Standing Agenda Items [-2:20]

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| Governing Council Reports     | Reps and officers       | 10   | President’s/Vice President  
  • Statement of Intent for AS reporting[Raskin]  
  Raskin: Why am I (Raskin) here at Skyline? In Academic Senate? We have an opportunity to form what teaching and learning will look like. We also face some challenges, like equity for students and faculty. Invitation to look at reporting structure. Is the current structure fulfilling the why of the AS? AS serves as the voice of the faculty. Email Rakin feedback about reports. How can we better fulfill intent.  
  • College Governance Council – Accreditation  
  Raskin: Accreditation cycle is restarting again. Some faculty have gotten e-mails about training. This training wasn’t passed through AS. E-mail implies that some decisions have been made without going through AS.  
  Bianca: For those attending ISCR training, should they report?  
  Raskin: Reports from training would be useful  
  • Strategic Planning & Resources Council [9/28]  
  No representatives, no report  
  *District DAS- ASCCC Local Senates Handbook  
  *State: Fall ASCCC meetings for AS attendance:  
  CTE Regional/N [9/22]-Ronda & Barbara  
  Curriculum Regional/N [11/17]-Adam/Jessica/CurrCommittee  
  Go to www.asccc.org/calendar/list/events  
  Treasurer’s Report [no report]  
  Standing Committee Reports  
  • Curriculum [8/30]  
  Hurless: new Program, social Justice. Passed distance leaning addendum. Undergoing comprehensive program review. First time using SPOL.  
  Raskin: Is comprehensive program review faculty lead? |

Terry Chang 9/7/17 4:46 PM  
Comment: https://smccd.edu/academiciansenate/
Shaw: Yes
Raskin: Did faculty approve of SPOL?
Hurless: SPOL was okayed through IEPI
Rakin: Need to have a stronger voice
Rowden: Do we know if people undergoing review have SPOL training?
Hurless: Don’t know. Many noninstructional faculty.
Claire: Is SPOL district wide? Shaw: Yes Claire: Where did it come from? Discussion: Overall, unsure if it came from up top or all three colleges
  • Ed Policy [no report]
Grandy: First meeting Oct. 3. Look at faculty handbook. Looking at role of faculty in college redesign
  • Professional Personnel [no report]
Steele: Need to nominate exemplary award for program. Theme this year, guided pathways. Want to collect nominations in October (application is due in November).
Raskin: When should we discuss nominations?
Steele: Should select beginning of Oct, so that nominee can be finalized end of Oct.
Rowden: Who won last year?
Steele: Mentions winning programs
Raskin: Highlight CTE program that already have guided pathways
ASSC:
ASSC: Upcoming Latino and Filipino heritage months. Collaborating with a few different clubs. Promoting DACA
Raskin: Any overarching themes?
ASSC: Making sure accommodating all students
Raskin: Invitation for collaboration between AS and ASSC
AFT: Contract Update
Classified Senate [no report]
Jones: No meetings yet. First meeting next week.

Division Reports

Reps 5

Division reps announcement, concerns, accolades

Popal: Low rider exhibit in art gallery.

Claire: Hot topics: enrollment management, CCSF free classes, workload.

Raskin: Pressure, any cancelled classes Claire: Some classes canceled

Rowden: ASLT, partnering with library to offer student support for CANVAS training. Tech help desk will provide support and training. Offering fully online CANVAS training Oct. 2nd for distance ed. Have already trained majority of distance ed, but looking to train CANVAS training still happening every week. Encourage faculty members to get training Rakin: How can we encourage training? Chang: e-mail reminders Raskin: Help desk Rowden: Help desk has a long list of common problems that they can trouble shoot based on previous issues, also provide “on the-fly” workshops Houpis: Student CANVAS training in high demand

TOTAL 25

New Senate Business [~2:45]

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<tbody>
<tr>
<td>Comprehensive Redesign</td>
<td>Design Team Leads</td>
<td>10</td>
<td>Update College Re-design, Campus Forum, call for faculty participation in Inquiry Teams</td>
<td>Discussion</td>
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Hurless: Created 6 new inquiry teams. A few do not have leaders. Still looking for leaders. Website has been updated with current meeting dates.

Raskin: Why are we asking faculty to join? Grandy: Teams are tasked with addressing important aspects that should be addressed early.

Popal: Sep. 25 will be a campus wide forum to share results of meta-major sort.

Hurless: Old teams meant to be interdisciplinary.

Raskin: Last year, redesign was lead by consulting group. Faculty felt that consulting group was leading the redesign without sufficient faculty input. Faculty members now put on design team to increase faculty input. Grandy: Commitment is 2 meetings a month for a total of 2 – 3 hours a month. Meetings tentatively planned for Friday, but can be flexible. Hurless: Work compensated at special
<table>
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<tr>
<th>Lecture Capture Invitation</th>
<th>Houpis</th>
<th>5</th>
<th>Introduction to join a pilot group, contact Dean this month.</th>
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<td>Houpis: Brought lecture capture devices to senate last semester. 7 current pilots. Still looking for more pilots. Devices will track lecturer. Where we go is up to faculty and welcome input from students. Raskin: Is there a room for recording lectures for online classes? Houpis and Rowden: Room provide d in CTTL. Houpis: No drop in attendance with lecture capture. Looking into institutional price. Shaw: Liability issue? Houpis: No liability issues concerning licensing and profits as long as materials remain in the class. Chang: Check with Melissa Matthews about confidentiality. Similar issues with smart pens. Houpis: Training about avoiding confidential material would be useful</td>
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<tr>
<td>DACA</td>
<td>Ortiz Cerda &amp; Lopez</td>
<td>10</td>
<td>News and information about Skyline’s response to DACA issues, supporting students, implications for faculty</td>
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<td>Flor Lopez: Intro</td>
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<td>Pamela Ortiz (Dream Center): What is DACA? Established 2012 by Obama, no law. Provides work permit and SSN. 95% are currently working on or in school. DACA will be discontinued in 6 months. Up to congress to replace DACA in the 6 months. DACA still valid until expiration date. No new applications being taken in. For people who work permits that expire before or on March 5th, can apply for another renewal (good for another two years). Used to be able to travel abroad under certain reasons, but no gone. Students no longer able to study abroad. Undocumented students can still attend school. No affect on CA dream act. Faculty can support students by being a friend, be supportive, spread resources no fear, contact local congress member, become an ally. Skylines response: Undocutalks to help students in distress, career center helping with DACA renewal workshop. Also collaborating with legal services to do preparedness clinics. Dream center (in Building 1-219) provides help with DACA, study space, and more! Free printing. Facebook page (Skyline College Dream Center). Can share out a template e-mail to share with students by faculty. Looking to start fundraiser to create scholarships specifically for Skyline students.</td>
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<tr>
<td>Focus: Faculty &amp; Staff Equity</td>
<td>Faculty</td>
<td>20</td>
<td>In the wake of recent events and disclosures, AS will begin a discussion of issues &amp; actions in these professional &amp; academic matters</td>
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<td>Raskin: Became aware of an incident that was hurtful to faculty,</td>
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Powell: Several faculty members made aware of incident through hallway conversations. Unclear what can be discussed during investigation. Interim director of marketing released a statement (unclear if meant to be public or not. Only kept to limited recipients). Statement never became public. How can we come together when it’s unclear what we can discuss. Meeting July 6th to think about how to respond. Administration wanted Lasana to put together a response, Lasana wanted to defer to faculty (make sure response is faculty lead), gave recommendations. Faculty members shared impact of events affect them with board of trustees. (see attached documents). Make sure students are aware of their rights.

Shaw: Investigation might have concluded. Received notice of a special board meeting covering employee discipline, dismissal and release. Excellent recommendations. Four are pedagogical, would be appropriate for academic senate in those four. Let’s talk about what we need to do for students and for faculty, too.

Powell: Complicated issue. Can’t discuss openly while incident is under investigation and while limited information is available. Need better ways to communicate when incidents like this happen. Are students being made aware of what’s happening? Where do we go from here?

Claire: Email...I wish could have heard more accurate description. Powell: Need a conversation about what really happened. Wimmer: Communication is a problem on campus. Miscommunication, misinterpretation. Communication needs to be addressed along with sensitivity.

Raskin: Opportunity for Senate to demonstrate leadership. Need to have an open conversation. Call for and organize such a conversation. In addition, feel responsibility communicate with union. Was the advice to deny and not apologize. African American faculty has shown great leadership. Senate should support effort. There should be anti-racism and equity training.

Rowden: Devoting 30 minutes of new faculty training on equity.

Raskin: Ask president to come and start conversation.

Popal: Need to be active about supporting efforts to promote equity.

Powell: Thanks for support. Hard for others to understand unless you’ve had to deal with these kind of affects personally. It is painful to know that students had to sit through this incident. To know faculty members will support improvements to equity and diversity and not just lip service.

Raskin: Make time for this in academic senate. We should make an faculty statement about anti-racism. We don’t feel represented by union.

Claire: Wishes we could connect with other academic senates.
Shaw: CSM drafted similar documents. Intent and interest also from Cañada

Jones: Get together so that we can design curriculum in course to integrate these kind of issues into our courses

Tulloch: Some students aren’t aware, those who are aware are wondering why the issues haven’t been addressed. Waiting for a public response.

Rowden: Can academic senate sponsor a book talk

Communities of Practice Fabian 5 Sample of CoP/Service Learning and focus/strategies Rasking 15 min over, pushing items to next meeting

Compendium of Committees Raskin 5 Approval of Faculty appointments to Committees as of 9/1/17

TOTAL 55

Final Announcements and Adjournment [-3:55]

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<tbody>
<tr>
<td>Adjournment</td>
<td></td>
<td>1</td>
<td>M: Claire /S: Popal</td>
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<tr>
<td>Next Mtg Th 9/721</td>
<td></td>
<td></td>
<td>Minutes submitted by: Unanimously 4:15</td>
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<td>TOTAL</td>
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