### Academic Senate

**Minutes**
Thursday, Aug 18, 2016
2:10pm – 4:00pm
Room 6-203

*Mission: to empower and transform a global community of learners*

#### Opening Procedures

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/Information</th>
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<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td>Fredricks called meeting to order at 2:16 p.m., passed gavel to Browne at 2:18 p.m.</td>
<td>Procedure</td>
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<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>10</td>
<td>Stephen Fredricks, Jacquie Escobar, Dennis Wolbers, Danielle Powell, Mustafa Popal, Amber Steele, Terry Chang, Zack Bruno, Dan Ming, Jessica Hurless, Barb Corzonkoff, Leigh Anne Shaw, Paul Bridenaught, Kate Williams Browne, Caroline Barros, Dylan O’Shea, Adam Windham, Rick Hough, Ronda Wimmer, Alana Utsumi, Tiffany Schmierer</td>
<td>Procedure</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>0</td>
<td>None</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: Shaw / S: Chang / Motion carried</td>
<td>Action</td>
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<tr>
<td>Adoption minutes prev mtg</td>
<td>President</td>
<td>1</td>
<td>M: Steele / S: Chang / Ab: Escobar / Motion carried</td>
<td>Action</td>
</tr>
<tr>
<td>Timekeeper</td>
<td>Chang</td>
<td>1</td>
<td></td>
<td>Information</td>
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<tr>
<td>Public Comment</td>
<td>Public</td>
<td>1</td>
<td></td>
<td>Information</td>
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<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td>15</td>
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#### Standing Agenda Items

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<th>Item</th>
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</table>
| Governing Council Reports         | Reps and officers | 15   | Adjustments to Governing Council Appointments Counseling: Kwame Thomas and Jacquie Escobar
SSCA: Paul Bridenaught and Mustafa Popal
Secretary: Zack Bruno
ASSC: Caroline Barros and Dylan O’Shea
SMT: Terry Chang and Rick Hough
Resources/ ASenate Pre-Election Planning ppt. | Information                   |
President’s/Vice President’s Report
-College Governance – Browne: committee has not met yet this year, will meet 4th Wed of each month, 2-4 p.m.

-Strategic Planning & Resources Council – Browne: committee has not met yet this year, will meet 1st Thursday of each month; Kate co-chairs w/Eloisa Briones & Interim Dean of PRIE Cherie Jones

-District (DPGC, DAS) – Browne: these committees have not met yet this year, will meet 1st and 2nd Mondays of each month respectively

Treasurer’s Report
Schmierer: Faculty dues are $25. Funds go toward student scholarships, plaques, and end-of-year celebration.
Hough: Increase from $25 to a higher amount?
Shaw: Will ask at District Academic Senate if this would be prudent/helpful

Standing Committee Reports
- Curriculum – Wolbers: committee has not met yet this year, will meet 1st and 3rd Wed of each month; the calendar of deadlines for curriculum submissions will be coming very soon

Roger Marcelo heroically brought a document reader into the meeting room

- Ed Policy – nothing yet

- Professional Personnel- Steele: nothing yet

Some had questioned the possibility of Flex Days becoming inflexible (mandatory) as part of the forthcoming collective bargaining agreement

- Research - Browne: part of IRB, likely will no longer be a standing committee of the Academic Senate

Organization Reports

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<tr>
<th>Organization</th>
<th>Reps</th>
<th>Information</th>
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| ASSC         | 10   | Barros and O’Shea:  
August 23 – Club Fair  
August 24 – Pancake Breakfast  
August 30 – First official meeting of ASSC Senate  
Will be planning activities for Latino Heritage Month |
| AFT          |      | no one present, no report |
| Classified Senate |      | Utsumi:  
Alana Utsumi gave a report as representative of the Classified Senate. She indicated that she and Michele Haggar and the |
entire Classified Senate are excited to work together with Academic Senate and all other campus groups as part of participatory governance. They had their first meeting on August 16 (Skyline College Opening Day) and there was a big turnout. This year, they will be working on several community service initiatives, including adopting a park in San Bruno. After giving her report, Alana left the meeting to attend another meeting across campus.

**SEEED** – no one present, no report

### Division Reports

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<th>Reps</th>
<th>Details</th>
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| SMT  | Hough: big buzz around new Engineering program, lots of students and lots of excitement  
Fredricks: possibility of a second baccalaureate program coming (in addition to the current Respiratory Care) |
| KAD  | Steele: Dance Festival on campus, September 17 |
| SSCA | Bridenbaugh: Art Show with Buddhist monk Chi Chern, second week of September (celebratory receptions on September 7 in the afternoon and September 9 at night, including live music, tea service, and live art production) |

**TOTAL** 30

### New Senate Business

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<thead>
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| Adjusted Senate President office hours | President | 1 | New Senate office hours are Mondays 12:30-4:00  
Kate’s Office 8-303, phone x 7092 | Information |
| Faculty Appointments from Summer:  
Dean ASLT | President | 2 | Aaron McVean, Interim VPI [Chair]  
Nina Floro [fac]  
Poh Kim Lim [fac]  
Ricardo Flores  
Pearl Ly  
Karen Dimalanta  
Hurler: How are selection committees chosen?  
Browne: Not entirely sure, let’s agendize that question for a future meeting to get some clarification | Action  
M: Wolbers / S: Chang / Motion carried |
| Faculty Appointments from Summer:  
VP-Instruction | President | 8 | Angelica Garcia, VPSS [Chair]  
Carina Anttila-Suarez [fac]  
Kate Williams Browne [fac]  
Sherrie Prasad  
Michael Cross [fac]  
Nadia Tariq  
Melanie Espinueba [fac]  
Aaron McVean  
Luis Escobar, Ray Hernandez, Tammy Robinson [Deans]  
Discussion: There is a potential problem with non-tenured faculty members serving on this committee. They might feel pressure to agree with deans who are serving on the committee, and/or feel pressure to recommend or give a high score to any current dean(s) who might be applying for the VPI job. Furthermore, because this VPI position will have far-reaching and long-term effects on all | Action |
faculty members, it might be best to have faculty members with multiple years of institutional knowledge and experience serving on this search committee.

As a result, the Academic Senate Governing Council would like an explanation regarding the process of choosing the faculty who serve on this search committee. Possibly, tenured faculty members should replace non-tenured faculty members to serve on this particular search committee.

No motion to approve this search committee

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<tr>
<th>Senate orientation session</th>
<th>Past President/D AS President</th>
<th>40</th>
<th>Overview of Senate web site Meeting schedule at <a href="http://www.skylinecollege.edu/academicsenate/schedule.php">http://www.skylinecollege.edu/academicsenate/schedule.php</a> Senate handbook at <a href="http://www.skylinecollege.edu/academicsenate/resources.php">http://www.skylinecollege.edu/academicsenate/resources.php</a> Senate constitution and by-laws revision plan will be discussed at a later meeting. &quot;The ASCCC Scavenger Hunt” As part of a game to help members of the Governing Council learn more about the statewide Academic Senate, members divided up into four teams and searched the ASCCC website (<a href="http://www.asccc.org">www.asccc.org</a>) for answers to questions in a television quiz show format. The Governing Council became better acquainted with the history, committees, events, and awards related to the statewide Academic Senate.</th>
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<td>Compendium of Committees</td>
<td>President</td>
<td>5</td>
<td>Senate review to complete Committee Appointments, due to Theresa Tentes by Thursday 8/31/16 Resources/Academic Pre-Planning/Compendium at <a href="http://skylinecollege.edu/academicsenate/resources.php">http://skylinecollege.edu/academicsenate/resources.php</a></td>
<td>Information</td>
</tr>
<tr>
<td>Goals for 2016-17, Review of goals from 2015-16</td>
<td>President</td>
<td>5</td>
<td>1. Bring to Senate major players in College Leadership 2. Review/Revitalize Local Senate [procedures, by-laws, constitution] 3. Revise Faculty Handbook [including Syllabus checklist] 4. Greater transparency &amp; budget awareness; connection w/ SPARC 5. Break down silos w/ awareness about initiatives &amp; keep them faculty-driven [Center for Global Learning/International, Adult Learning/Deputy Sector Navigator, Learning Communities, Teacher Prep, CSI, Middle College, implications of SSSP, etc] 6. Know College Hiring priorities, including balance of teaching &amp; nonteaching faculty, unreplaced faculty position, FT/PT ratio. Hurless: Also, understanding and driving the campus discussion regarding new pathways/houses Bruno: Also, being proactively involved in decisions being made regarding new buildings</td>
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**Final Announcements and Adjournment**

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| Adjournment           |           | 1    | At 4:03 p.m.  
M: Fredricks / S: Hough / Motion carried | Action |
| NEXT MTG 9/1/16       | TOTAL     | 107  | Minutes submitted by Zack Bruno |