Minutes
Thursday, 3 Dec, 2015
2:10pm – 4:00pm
 rm. 6203

Mission: to empower and transform a global community of learners

Upon saving minutes, file became corrupted and was lost. The following is the secretary's best recollection of the discussion and action items, created immediately following the meeting.

Opening Procedures

<table>
<thead>
<tr>
<th>Item</th>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
<th>Action/ Information</th>
</tr>
</thead>
<tbody>
<tr>
<td>Call to order</td>
<td>President</td>
<td>1</td>
<td>Kate Williams Browne, Stephen Fredricks, Jessica Hurless, Danielle Powell, Terrence Chang, Kent Gomez, Dan Ming, Jacquie Escobar, Brianna Clay, Leigh Anne Shaw, Miku Mendoza, Amber Steele, Tiffany Schmierer, Dennis Wolbers Guests: Aaron McVean, Joe Morello, Sarah Perkins, Angelica Garcia</td>
<td>Procedure</td>
</tr>
<tr>
<td>Roll/Introductions</td>
<td>Secretary</td>
<td>1</td>
<td>none</td>
<td>Procedure</td>
</tr>
<tr>
<td>Consent agenda</td>
<td>President</td>
<td>0</td>
<td>none</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption of today’s agenda</td>
<td>President</td>
<td>1</td>
<td>M: /S: WAS APPROVED</td>
<td>Action</td>
</tr>
<tr>
<td>Adoption previous minutes</td>
<td>President</td>
<td>1</td>
<td>M: /S: WAS APPROVED</td>
<td>Action</td>
</tr>
<tr>
<td>Timekeeper</td>
<td>President</td>
<td>1</td>
<td>Terrence Chang</td>
<td></td>
</tr>
<tr>
<td>Public Comment</td>
<td>Public</td>
<td>5</td>
<td>None</td>
<td>Information</td>
</tr>
<tr>
<td>TOTAL</td>
<td></td>
<td>10</td>
<td></td>
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Standing Agenda Items

Governing Council Officers 2015-2016
Kate Williams Browne
President
Stephen Fredricks
Vice President
Leigh Anne Shaw
Secretary
Tiffany Schmierer
Treasurer
Leigh Anne Shaw
Past President

Committee Chairs & Ex-Officio Representatives
Dennis Wolbers
Curriculum
John Ulloa
Jacquie Escobar
Nick Kapp
Educational Policy
Amber Steele
Professional Personnel
vacant
Research
Rob Williams/Janice Sapigao
AFT Rep (non-voting)
Michelle Hagar/Alanna Utsumi
Classified Senate (non-voting)
Dennis Zheng/Miku Mendoza
ASSC Rep (non-voting)
vacant
SEEED [non-voting]

Division Representatives
Dick Claire
Dan Ming
BEPP
Kent Gomez
Jacquie Escobar
Counseling
Jessica Hurless
Danielle Powell
Language Arts
Amber Steele
KAD
Zachary Bruno
SSCA
Terrence Chang
SMT
Dennis Wolbers
ASLT
<table>
<thead>
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<tbody>
<tr>
<td>Officer, Chairs, and Division Reports</td>
<td>Reps and officers</td>
<td>30</td>
<td>Details</td>
<td>Information</td>
</tr>
</tbody>
</table>
| Standing Committee Reports               |                 |      | **Curriculum** [Wolbers & Ulloa] – Wolbers shared that the 12/2 meeting was 3 hours as they struggled to approve a large amount of curriculum. An additional meeting has been added – 12/9, and the agenda may be just as long. Wolbers shared that the Curric committee would have a brainstorming session to discuss ways to alleviate the crush of so many courses trying to beat deadline. Senate offered several suggestions.  
**Ed Policy** – [Escobar] No report  
**Professional Personnel** – Stee as Interim 
**Research** – vacant | Informationmaterials |
| Division News                            |                 |      | **ASCC** [Zheng/Mendoza] ASSC working on projects of improving food in cafeteria, addressing transportation, WiFi, and composting. Planning events for Spring.  
**AFT** [Williams/Sapigao] No report  
**Classified Senate** [Haggar/Utsumi] No report  
**SEEED** - vacant | Information       |
| TOTAL                                    |                 | 50   |                                                                                                           |                     |

### New Senate Business

<table>
<thead>
<tr>
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</table>
| Student Equity Plan: Final Approval      | Garcia    | 10   | State requirement for Student Equity Plans revisions with local data; VP Student Services will present revisions for Skyline College plan.  
Garcia shared that the SEEED committee looked at the new template and revised last year's plan. She stated that SEEED evaluated all the data and composed the plan. SEEED then approved it and sent it to College Governance Council. It is a 3-year plan based on multiple input sources, specifically BSI and Transfer.  
Q: How will faculty interact with this plan to implement it, now that it has been written? A: There will be much coordination and communication with the relevant departments.  
Q: When in the process should faculty be involved in the creation of the plan to avoid plans coming to the Senate for approval at the last hour? A: Multiple resources were consulted in this plan.  
Q: What happens next with the plan? CCCCO has readers drawn from all over the state; they will read and give feedback. It is not a | Action  |
pass/fail – it guides our actions for 3 years.

Q: How can faculty give feedback on this plan, given that it is the 11th hour? A: Share comments with VPI and relevant dean.

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<thead>
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<th>Topic</th>
<th>Author</th>
<th>Quantity</th>
<th>Details</th>
</tr>
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<tbody>
<tr>
<td>Skyline Professional Development</td>
<td>Perkins</td>
<td>20</td>
<td>CTTL, PEDAC (now called ACED) will be part of a discussion on the vision and plan for a comprehensive, integrated professional development structure. Professional Development to cover the Article 13 monies, training, distance ed., OEI. Sarah will come back in January with the Professional Development plan.</td>
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<tr>
<td>Resource Allocation Update</td>
<td>McVean &amp; Raskin</td>
<td>15</td>
<td>With the implementation of the new District Resource Allocation Model, SPARC cc-Chair McVean and Member Raskin will discuss Skyline’s allocations and budget implications. Browne asked for a budget picture to help inform faculty in anticipation of an AFT survey that will be coming out in January. The survey will focus on items for negotiation (contract will be up). McVean shared that because FTES no longer guides our budget process, the picture is not clear. SPARC plans to create scenarios at their first meeting of the Spring semester, likely in February; McVean will return to talk to Senate then. Budget picture not clear, but anticipates good funding.</td>
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</table>
| Full-time Faculty - Respiratory Care       | Hernandez | 5 | Brian Daniel – Respiratory Care  
IJaz Ahmed – Director Respiratory Care  
Alice Erskine – Allied Health Faculty  
Paul Rueckhaus – Health Sciences Faculty  
Ray Hernandez – SMT Dean  
WAS APPROVED | Action |
| Full-time Faculty - Respiratory Care (demonstrated need for Bachelor’s degree instruction) | Hernandez | 5 | Carla Grandy – Earth Sciences  
Stephen Fredricks – MESA/Mathematics  
Ilkka Koskelo - Physics  
Tadashi Tsuchida – STEM Mathematics  
Ray Hernandez – SMT Dean  
WAS APPROVED | Action |
| Full –Time Faculty- Language Arts/ ESOL    | Gutierrez | 5 | Leigh Anne Shaw  
Garry Nicol  
Serena Chu-Mraz  
Luciana Castro  
Mary Gutierrez, LA Dean  
WAS APPROVED | Action |
| Full-Time Faculty-KAD (replacement from retirement) | Morello | 5 | Kevin Corsiglia  
Jan Fosberg  
Chris Gibson  
Jose Bonilla  
Joe Morello  
WAS APPROVED | Action |
## Final Announcements and Adjournment

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<tbody>
<tr>
<td>Adjournment</td>
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<tr>
<td>Next meeting</td>
<td></td>
<td>21st</td>
<td>21st of January meeting: Senate will have a discussion of the contract.</td>
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<td>4:10pm M: Steele</td>
<td>S: Schmierer</td>
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<tr>
<td>Minutes submitted by:</td>
<td>Leigh Anne Shaw</td>
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TOTAL: 110

In accordance with the Ralph M. Brown Act and SB 751, minutes of the Skyline College Academic Senate will record the votes of all members as follows: (1) Members recorded as absent are presumed not to have voted; (2) the names of members voting in the minority or abstaining are recorded; (3) all other members are presumed to have voted in the majority. Where the minutes reflect “see materials,” refer to the Materials section of the posted minutes and agendas page on the Academic Senate web page, located at [http://www.skylinecollege.edu/academicsenate/index.php](http://www.skylinecollege.edu/academicsenate/index.php).