1. The colleges shall implement uniform procedures to assure the accuracy and integrity of all grades awarded by faculty. The procedures shall include, but not necessarily be limited to, the following:

   a. Assurance that in the absence of mistake, bad faith, fraud or incompetence, the grades awarded by faculty shall be final;

   b. Procedures for students to challenge the correctness of a grade;

   c. Procedures for installation of security measures to protect grade records and grade storage systems from unauthorized access;

   d. Limitations on access to grade records and grade storage systems;

   e. Discipline for students or staff who are found to have gained access to grade records without proper authorization or to have changed grades without proper authorization;

   f. Notice to students, faculty, transfer institutions, accreditation agencies and law enforcement agencies if unauthorized access to grade records and grade storage systems is discovered to have occurred.