**Call To Order and Approvals**

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<th>Call to order</th>
<th>Presenter</th>
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<td>Call to order</td>
<td>President</td>
<td>1:13 p.m.</td>
<td>Present: Leigh Anne Shaw, Jacqueline Escobar, Stephen Fredricks, Zachary Bruno, Mousa Ghanma, Ed Yee, Carmen Velez, Nicole Harris</td>
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| Roll | Secretary | 1 | None due to lack of quorum at beginning of meeting, but no action items on agenda |

| Consent agenda | President | 0 | None |

| Adoption of the agenda | President | 1 | M: /S: None due to lack of quorum at beginning of meeting, but no action items on agenda |

| Approval of previous minutes | President | 1 | M: Fredricks / S: Velez / U, with Bruno and Escobar abstaining (occurred near end of meeting) |

| Public comment | Public | 3 | None |

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**Standing Agenda Item**

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| Officers and reps | 20 | President’s report – 
I. AB 955 was signed into law by the governor. This allows a select group of colleges to test out a two-tiered fee system of offering courses. This was vehemently opposed by the chancellor and FACCC. 
Ghanma: regarding AB 955, for reference, a two-tiered tuition fee system does exist in other countries, but not in the same college during the same academic term

II. AB 86 is legislation that provides planning and implementation grants to regional consortia of community college districts and school districts for the purpose of developing regional plans to better serve the educational needs of adults. Surveys were sent to CEOs of districts/superintendents. 2 year planning process. Impacts how CCCs’ mission may be adjusted. More info at [http://ab86.ccccco.edu/home.aspx](http://ab86.ccccco.edu/home.aspx)

III. College Governance – HR Staffing Plan was passed. |
Fredricks: having the video of the HR Staffing Plan presentation was very helpful for those not able to attend

IV. **College Budget**
   A. New term for Basic Aid status is “Community Supported.”
   B. Budget picture is looking strong with multiple revenue streams.
   C. BOT looking at ways to avoid investment losses similar to what district incurred with Lehman Brothers going bankrupt, although current estimates indicate we will receive 40% of recent Lehman Brothers losses back.
   D. Measure G will expire in June 2014 and the board will decide whether or not to go for a renewal.
   E. The current resource allocation model is FTES-driven. District Budget will continue its work in developing a new resource allocation model that will not only be based on FTES and growth, but also establish funding to maintain base staffing levels at each of the campuses. *Skyline Shines* has explanations from Eloisa Briones regarding funding sources.
   F. Grants that are awarded have 4% earmarked to return to grant-writing agency (i.e., district), and Sarah Perkins lobbied for and got a portion of that to be returned to Skyline College.

V. **Institutional Planning**
   - Comprehensive Diversity Framework was approved. Created by SEEED, this framework outlines Skyline’s approach to enhancing diversity and enabling a diverse campus to succeed.
   - Institutional Planning Cycle was presented. This is explained in the *Accreditation Update and Quick Guide to Essential Resources*. For terminology, David Ulate reminds that Skyline College is a “data-informed” campus, not a “data-driven” campus.
   - VP Blake reported that a Task Force on Student Success Initiative needs to be formed to create the Student Success and Support Program (SSSP) plan and process, with faculty appointments included. SSSP replaces Matriculation – money, structure, and requirements have changed. This work will culminate in a plan and process that will be reviewed, revised, and submitted each year to the Chancellor’s office.


Treasurer’s Report – None

Research –
   I. Communicating with faculty regarding venue for meetings
   II. Interested in creating a class on how to do research (relevant to all SMT)

Curriculum –
   I. Established goals for year
   II. Created handout to help faculty do technical review for Program Review
   III. No more repeatable 690s, now non-repeatable 695s
   IV. Setting up process for banking courses, keeping track of banked courses, and deleting obsolete courses
Ed Policy – None

Professional Personnel –

I. Following meeting with VP Perkins and Sherrie Prasad, necessity for change in written scope of PP committee evident in order to align with present function(s) of PP Committee in practice

II. Trustees’ Grants no longer exist; Program Improvement Funds are not only for faculty programs, so probably should include representation from classified staff and student services; “Program Improvement Funds” will likely change name to “Program Development Projects”

III. PP Committee will hopefully have $25,000 to distribute for Program Development Projects during the academic year, based on proposals

IV. PP committee may need to move out of Academic Senate, or significantly alter charge as written

V. Article 13 money for Faculty Professional Development (funded by 1% of faculty salaries) is separate from PP Committee purview

Other Reports

Reps 5

ASSC –

I. Strides Against Breast Cancer, October 16, 2013

II. Harvest Festival, October 31, 2013

AFT – None

SEEEED – None

Classified Senate – None

New Senate Business

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<td>Accreditation Update</td>
<td>20</td>
<td>Full report is over 600 pages; Accreditation Update and Quick Guide to Essential Resources is 40 pages, created by new art instructor Amir Esfahani. Good news: we are doing well and feeling prepared for visit team.</td>
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I. If asked questions by visit team, likely one of 10 listed in guide

III. Accreditation visit team members are likely to want to see how we do things, not be punitive.
   A. They will wear badges with their names in a yellow field.
   B. They will be located in Building 6, 2nd floor.
   C. They could potentially drop in and observe any class, but they will likely observe very few classes.
   D. Two open forums are scheduled.
   E. Visit team makes recommendations to the Commission, who will meet in January to make ultimate decision for reaffirmation/sanction/etc.

IV. We desire to separate campus visit from any political or legal issues surrounding ACCJC and accreditation issues at other campuses.

V. There are some district functions (e.g., Facilities, HR, ITS, Public Safety, etc.) that do work better that
way as opposed to operating independently at each campus

VI. Student success is at the center of everything!

VII. Are standards met? Across the board: yes. Two action points:
A. Accreditation oversight committee needs to be formed for future accreditations
B. GE itself needs to be assessed

Ghanma: For drop-ins, will they ask questions specific to individual programs, or about the full structure of the college?
Bestock: They will likely be more interested in instructors’ individual anecdotal interactions with various services, administrations, etc.
Roumbanis: Do we do planning at Skyline College? Yes, we have lots of plans, as documented. However, we have no plans for how to better meet standards, because we already meet them.

Feedback on alternate senate meeting time/day

Shaw 15 Senate usually meets on Friday 1:10-3:00 p.m., but tested out an alternate meeting date of Wednesday 4:00-6:00 p.m. on September 25. Attendance was approximately the same as that of October 11 meeting. Fridays tend to be difficult because they conflict with weekend conferences and are separated from immediate contact with other faculty due to weekend break. After looking at monthly calendar of various committee meeting days and times on campus, Senate will keep Friday time as default time, but will try a Tuesday or Thursday meeting time of 1:10-3:00 p.m. at some point in Spring 2014, hoping this new trial time slot will eventually become more permanent.

Senate meeting schedule Fall 2013

Shaw 15 I. Meeting on Friday, October 25 had been canceled but has been reinstated. Academic Senate VP Browne will chair the meeting.
II. Academic Senate bylaws need updating, so discussion can commence on October 25 and hopefully finish (via e-mail) by November 15.

Upcoming governance events

Shaw 10 • ASCCC Academic Academy Institute – Napa, CA Feb 21-22, 2014. Focuses on GE.
• Fall State Plenary - Irvine, CA Nov 7-9, 2013. (Changes to disciplines are proposed, then at Spring State Plenary in Burlingame, they are voted on.)
• Nominations for adjuncts to attend plenary via scholarship (see AS web page). Sue Broxholm and Bob McCoy have been nominated thus far.

Call for nominations

Shaw 10 Senate is asked to consider nominations for:
• 2013 Chancellor's Student Success Award (deadline: October 4, 2013). Recognizes colleges or districts that have demonstrated significant progress toward achieving student equity goals and success for all students. Deadline already passed.
• 2013 Exemplary Program Award (deadline: November 12, 2013) Recognizes outstanding community college programs I. EMT, Judith Crawford?
II. Sustainability Program (ESTM)?
III. Automotive Tech?
• Board of Governors Faculty Seats. Two faculty are appointed to serve on the Board of Governors for
*Materials presented at this meeting are located on the Academic Senate web page.

2. Click on Minutes and Agendas.
3. Scroll to the appropriate meeting date.
4. Open attachments in the Materials column.