### Agenda Item

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<tr>
<td>Call to Order</td>
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<tr>
<td>Introductions</td>
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<td>Adoption of the Agenda</td>
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<td>Approval of the October 12, 2012 Minutes</td>
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<td>Public Comment</td>
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<tr>
<th>Presenter</th>
<th>Time</th>
<th>Details</th>
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| President | 1 | Time: 1:15
Timekeeper: Tiffany |
| Secretary | 1 | Members present: Governing Council except those listed as absent.
Vanson Nguyen as alternate for Stephen Fredricks.
Members absent: SA, SF, FI
Guests: None |
| President | 1 | M: /KWB S: / AT U |
| President | 1 | M: / CC S: / AT U |
| President | 3 | 3 minutes will be allowed per speaker. |

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<td>Officers' Reports and Standing Committees</td>
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<th>Chairs/representatives</th>
<th>25</th>
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<th>President/Vice President</th>
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<td>a. Senate Area B meeting was Friday, October 19. Topics of interest:</td>
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<td>i. CCSF’s Senate leadership reported that they are confident that they will emerge through the accreditation process and get affirmed. The ACCJC criticized them sharply for speaking out about the process on a local radio station. Area B colleges expressed support for CCSF.</td>
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<td>ii. CTE faculty are asked to participate in a survey being conducted by Nancy Shulock (SSTF proponent). The survey appears to have leading...</td>
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questions and is being directed towards certain CTE faculty, perhaps with an idea to prove preconceived ideas. Area B leadership would like CTE faculty to request participation in the survey to ensure that the real story of CTE gets shared. CTE faculty are asked to go to [www.ssus.edu/ihelp](http://www.ssus.edu/ihelp) and request participation in the survey.

### iii. Foundation donation drive:
In order to pay for senate plenaries and meetings, the Senate Foundation is doing a competition fundraiser. We want Area B to win! Anyone can donate at [http://www.asfccc.com/](http://www.asfccc.com/)

### iv. Troubling discussions heard at the state level:
There is concern that some may be pushing for acceptance of only AA-T and AS-T degrees, thus rendering local degrees meaningless. A resolution is being drafted to affirm the value of local degrees and it will be presented at the Plenary in November.

### v. There is a district-level discussion on adopting the Udacity system:
Diana Bennett has asserted that this is potential curriculum adoption, and something that is AS purview. [http://www.udacity.com](http://www.udacity.com)

#### b. Disciplines list revision:
an email was sent out by District Academic Senate. Any faculty who has comments on the disciplines list revision should contact Leigh Anne.

#### c. Fall State Plenary:
will be held November 8-10 in Irvine. Leigh Anne and Kate will attend. This necessitates changing the regular schedule of Senate meetings, so Senate will meet on Nov 16.

### College Council

#### a. Skyline Shines now publishes the entire College Council minutes, so Faculty are encouraged to look at the Skyline Shines article of 10/26/12 for complete details.

#### b. Planning continues to be a dominant theme at the college, and the minutes show several documents that have been adopted:

- i. The Strategic Priorities document.
- ii. The reordered Goals and Strategies document and the Balanced Scorecard Strategies that are aligned with the goals.
- iii. The Budget & Planning Calendar (this will be submitted to the District to be compiled into a master calendar for Budget and Planning)
- iv. SEEED Vision Strategic Priorities and Goals matrix

#### c. Presented for review

- i. Administrative Leadership Unit Review (ALUR), which allows for analysis of areas where staffing and resources are allocated and uses planning to inform changes to units.
College Budget Committee
a. Question to ask Senate: IPC has never been a standing report on the AS agenda. What are Senate’s recommendations on this? Senate felt that it would be good to have the President include IPC information in the President’s report.
b. Redevelopment funding may yield $2 million to our district.
c. Prop 30 support is waning – if it does not pass, we will be $11 million into Basic Aid (currently only $4 million).
d. District is discussion the allocation model. Suggestions are to look at minimum staffing and rewarding productivity.
e. One-time budget requests: All requests found funding through one source or another.
f. Further discussion on combining CBC/IPC. Faculty are encouraged to look at the Skyline Shines article of 10/26/12 for complete details.

District Shared Governance Council (DSGS) meets Nov. 5.
District Academic Senate meets Nov. 19.

Treasurer: No new report. The automatic enrollment period for the faculty dues payment has ended, but faculty can still pay their $25 dues by making a check payable to the Academic Senate of Skyline College. Checks can be sent to Tiffany Schmierer, AS Treasurer.

Research: No new proposals. Met with David Ulate re: the IRB. Minor changes are being made to the proposal document. David and Pres. Stanback Stroud are in support of creating this board ASAP. Pending whether or not substantive changes are made to the document that AS voted to take to College Council earlier this semester, MM recommends LAS taking the voted-upon document to College Council in conjunction with David Ulate at the next CC meeting or bringing it back to AS at the next meeting to vote to send a revised document.

Curriculum Committee
1) The CC met and approved of the new changes to the Comprehensive Program Review document on 10/17/2012.
   a. A main feature is that we are going to move towards annual mini-program reviews as opposed to only having the six year cycle.
   b. There is a more comprehensive introduction written by Mike Williamson.
   c. Improved instructions
   d. Senate motion to support this document: KWB/S: AT/Abst: 1/Motion carried.
2) A program review workshop will be held on 10/31/12 to help faculty with the SLO, Research and reporting aspects of the program review.
3) Kinesiology introduced Course Families to the CC. Because of changes to title 5 regulations, courses will not be repeatable. Ensemble and skill building courses have been asked to organize their classes into families of closely related courses and the ability of students to repeat has been limited within these families. These changes will come into effect Fall 2013.
4) Nick Kapp attended a state wide meeting at CRC in Sacramento on the repeatability and AAT-AST issues.

5) The CC set up a subcommittee to address the issues of General Education. The charge of the GE Committee is to:
   • Review curriculum brought to the College Curriculum Committee seeking approval as a general education course · Encourage and support the development of courses that support the general education program
   • Review general education requirements and make recommendations to the College Curriculum Committee Members are Judith Perkins, Dennis Wolbers, Nick Kapp and Jacque Escobar.

### Educational Policy:
No report.

### Professional Personnel:
No new report.

| Other reports | Chairs/representatives | 15 | ASSC | no report/attendee  
AFT Currenty working on a workload survey that will probably be given next semester.  
Classified Council | No report  
SEEED | Strategy groups came out of the last meeting: outreach, professional development, technology, and hiring. Student Services did a presentation re: placement testing. Vanson will provide more info next time. |
| --- | --- | --- | --- | --- |

### New Senate Business

#### Faculty Selection Committee
| Position | President | Approval of Faculty Selection Committee – Math  
Pat Deamer, Lucia Lachmayr, Evan Leach, Soodi Zamani, Ray Hernandez  
M: CC /S: MM U |
| --- | --- | --- |

#### Faculty Selection Committee
| Position | President | Approval of Faculty Selection Committee - Respiratory Therapy Coordinator. This position is mandated by external accreditation so it is not required to go through the FTEF allocation process. The proposed committee members are:  
Discussion: Concern was raised that hiring due to mandates from external accreditation does not go through the FTEF allocation process.  
Should college have input into hiring when it’s mandated by external accreditation?  
Should college have input into hiring faculty who on soft money?  
Brian Daniel (Respiratory Therapy)  
Alice Erskine (Surgical Technology)  
Kylin Johnson (Lab technician)  
Raymond Hernandez (Dean SMT)  
M: CC /S: AT U |
| --- | --- | --- |

#### Appointment: Staffing for Student Success Task Force
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<th>Position</th>
<th>President</th>
<th>The Staffing for Student Success Task Force (n.b. this is no relation to the SSTF, SB 1143!) is being set up by the Institutional Planning Council to look at ways to ensure adequate staffing in all areas: faculty, classified, and administration. This task force’s charge is to develop a staffing plan for the college that would inform (1) the budget process, (2) grant seeking, and (3) staffing changes in the face of retirements and departures. The senate needs to appoint two members, and Linda Whitten has already agreed to serve. Eloisa Briones will be chairing the committee, which hopes to convene 3-4 times this semester and deliver a recommendation to IPC before winter break.</th>
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| Date       | Motion to appoint Kate Williams Browne.  
|------------|--------------------------------------  
| M: NK /S: AT  U  
| Visit by Dr. Sarah Perkins, VPI | Presiden t 20  
| VPI Dr. Sarah Perkins will address the Senate on issues of critical focus for faculty.  
She was unable to attend and will reschedule for a later date.  
| Information  
| Discussion: Shared Governance Evaluation | Presiden t 20  
| The senate reviewed the shared governance evaluation report and discussed findings. They looked particularly at the recommendations made in the areas of Communications, Planning/Budget, Committee Structure, and Overall Shared Governance.  
One recommendation was to “revisit college hour.” Chip was concerned that there wasn’t actually time for college hour.  
KWB recommends considering publishing a master calendar.  
MM suggested considering a matrix of all faculty indicating which committees they serve.  
MM observed that the recommendations don’t reflect concerns about the asymmetry in the sharing of governance (as reflected in the comments at the end of the report).  
NK recommended that shared governance should be stated in clearer terms for new hires so that they are more aware of their duties to serve.  
TS appreciated the trend of moving towards website for information and away from Sharepoint, which has limited access.  
Leigh Anne will share these recommendations with College Council.  
Motion to adopt the report: MM /S: NN  U  
| Information/Action  
| Announcements | All 3  
| IMPORTANT: next AS meeting will take place out of regular scheduled occurrence. AS will meet Friday, November 16 (not the 9th, nor the 23rd) at 1:10 pm in room 6203.  
| Information  
| Adjourn | Presiden t 1  
| M: AT /S: EE / U  
3:02  
| Action  

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