



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Agenda for December 07, 2023

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

Senators

ASLT:

- Andrea Fuentes

BEPP

- Herlene Grace Beltran
- Tammy Calderon

Counseling

- Joyce Lee
- Mandy Lucas
- Kenny Gonzalez

GLPS

- TBD

Language Arts

- Katie Hern
- Jarrod Feiner
- Janice Sapigao

KAD

- Amber Steele

SPWD

- Alexa Moore

SSCA

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

STEM

- Miranda Wang
- Michael Song
- Kolo Wamba

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Sujatha (Suji) Venkataraman
- Maryam Khan
- Jessica Silver-Sharp

Voting members: 24

Simple majority: 13

2/3: 15

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Win Shwe Yee

Classified Senate

- Marisa Thigpen

PD/CTTL

- John Ulloa

SEED

- TBD

Guided Pathways

- Herlene Grace Beltran and Jessica Hurless

OER Liasson

- Ame Maloney



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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1 minute

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 10 minutes

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1 minute

Notes: Approval of minutes from [November 16, 2023](#) meeting

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person



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2.0 New Senate Business

2.1 Conversation with Acting President Dr. Newin Orante

Procedure | **Information** | **Discussion** | **Action**

Presenters: Dr. Newin Orante

Time: 20 minutes

Notes: Dr. Orante has requested to come speak to Academic Senate and provide an update regarding most recent concerns brought forth by faculty voice.

2.2 SPWD Dean Screening Committee

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 15 minutes

Notes: A campus wide call out went out requesting faculty who would like to serve on the SPWD Dean screening committee submit a statement of interest. The screening committee is seeking 2-3 faculty to serve. Academic Senate received four nominations for consideration.

1. **Soledad McCarthy (Business Faculty/CTE Liaison):** As the Coordinator of the business and hospitality departments, I work very closely with the SPWD dean on dual enrollment, Perkins Funding and Strong workforce. I work in conjunction with Middle College on Business Expo Week Market Day and I work with SPWD to secure funding for CTE Day where we bring over 200 high school student son campus. Additionally, I work under the SPWD Dean as the Co-Coordinator of COOP and a COOP Instructor.
2. **Grace Beltran (Business Faculty/Dual Enrollment Instructor):** I am interested in serving on the SPWD Dean Screening Committee. The reason I believe I would be a good committee member is I have a good understanding of some of the roles’ responsibilities and the departments’ impact on our campus community. My main areas of knowledge include teaching Dual Enrollment since 2019, strengthening feeder high school relationships through programing like Career Technical Education (CTE) Day, and working with their department on strengthening our HR Certificate and updating COOP to best align with Title 5 changes.
3. **Christopher Collins (Distance Education Coordinator/History Faculty):** I believe I would be a good fit for the Strategic Partnerships and Workforce Development (SPWD) Dean Screening Committee. I have served on a variety of hiring committees throughout the San Mateo Community College District ranging from tenured-track faculty, classified professionals, and administration. Additionally, I have served on a number of equivalency committees districtwide. Moreover, my commitment to diversity, equity, and inclusion aligns seamlessly with the imperative to find an administrator that has a mindful and action-oriented understanding of social justice, anti-racism, and belonging for not only students, but the classified professional and faculty team members of their division. I have a proven track record of fostering collaborations between academic institutions and industry partners. An example from 2019, while serving in the role as Distance Education Coordinator, I worked with the Dean of SPWD to bring a \$500,000 grant to Skyline College to put six Career Technical Education



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(CTE) certificates into a fully online or hybrid modality. These programs included Barbering, Biotechnology Manufacturing, Hospitality/Tourism Management, Human Resources Management, Sales and Marketing Management, and UX Design Business Management. This collaborative effort is an important example that demonstrates a key aspect to identify when looking for a SPWD administrator. We must find a candidate that embraces the flexibility to pivot and work broadly across the campus, district, and Bay Area region. Another example of partnership is from 2021, where I was selected to be part of the South San Francisco City Council’s Citizens Academy, a 9-week program designed to meet with city leaders, learning how decisions are made, how funds are allocated, how departments and facilities operate and explore ways to integrate aspects of equity into city planning and city governance. Once again, this example highlights my understanding of collaboration, but also through political networks and government agencies that serve our local communities where our Skyline College students reside. Thank you for reading my statement, providing this opportunity, and your consideration to serve on the SPWD Dean Screening Committee.

4. **Kenny Gonzales (Career Counseling Faculty):** As the lead career counselor, I am looking to make sure the SPWD can provide leadership from a career perspective so students can be guided towards informed career decisions, develop career-oriented programming, and connect students with potential career opportunities.

2.3 STEM Dean Screening Committee

Procedure | **Information** | **Discussion** | **Action**

Presenters: President Ayotte

Time: 15 minutes

Notes: A campus wide call out went out requesting faculty who would like to serve on the STEM Dean screening committee submit a statement of interest. The screening committee is seeking 2-3 faculty to serve. Academic Senate received two nominations for consideration.

1. **Miranda Wang (Math Faculty):** I wanted to be part of the process because I have been a part-timer, a coordinator, and a full-timer at Skyline STEM for more than ten years. During those years, I saw the transition from Dean Ray Hernandez to acting Dean Carla and now Jing and experienced the changes and needs for the division. I believe that I can be the extra eye and ear for the division to look out for the best-fitting person for the position.
2. **Carlos Romero (Counseling Faculty):** I would like to take this opportunity to express my enthusiastic desire to serve on the STEM Dean Screening Committee. I feel that I would be a good fit to be a part of the STEM Dean Screening Committee because I can share with the committee the particular aspect of student needs that I’m able to have in my role as an academic counselor. I can offer to be one of the representatives for the Counseling Division and Student Services on the screening committee. Moreover, I am committed to being an advocate for student concerns and support needs in their academic experiences at Skyline College and my participation in this screening committee is one of the ways that I can express my advocacy for their successful completion of their educational goals. Thank you for your consideration of my interest in being on the STEM Dean Screening Committee.



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2.4 ASCCC Plenary Recap

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte and Vice President Ryan

Time: 20 minutes

Notes: <https://www.asccc.org/resolutions-fall-2023>

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Rep, CTE, CTTL, Curriculum, SPARC, Professional Personnel, FTEFAC, IEC tri-chair, Classified Senate, Guided Pathways, AFT Reps

Time: 15 minutes

Notes:

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 5 minutes

Notes: **Spring 2023 Academic Senate Meetings Dates:**

- January 18th
- February 1st
- February 15th
- March 7th
- March 21st
- April 4th
- May 2nd
- May 16th

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The first meeting of the Spring 2024 semester is on Thursday January 18, 2023. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday January 11, 2024 by 12:00pm. You can request an agenda item [here](#)



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Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate