



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 6-203

Join us on Zoom: <https://smccd.zoom.us/j/84033624459>

Meeting ID: 840 3362 4459

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Draft Minutes for October 06, 2022

Voting Members

Executive Officers

- **President: Lindsey Ayotte** [votes in ties]
- **Vice President: Cassidy Ryan-White**
- **Secretary: Jessica Truglio**
- **Treasurer: Ame Maloney**
- **Past President: Kate Williams Browne** [non-voting]

Senators

ASLT:

- **Andrea Fuentes**

BEPP

- **Herlene Grace Beltran**
- **Tammy Calderon**

Counseling

- **Joyce Lee**
- **Mandy Lucas**
- **Alberto Santellan**

GLPS

- TBD

Language Arts

- **Michael Cross/Katie Hern** (Split Role)
- **Jarrold Feiner**
- **Janice Sapigao**

KAD

- **Amber Steele**

SPWD

- **Timothy Rottenberg**

SSCA

- **Jennifer Merrill**
- **Jude Navari/Rika Yonemura-Fabian** (split role)
- **Kathy Zarur**

STEM

- **Simantini Karve**
- TBD
- TBD

CTE Senator

- **Soledad McCarthy**

Part-Time Faculty

- **Teresa Campbell**
- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**

Voting members: 23

Simple majority: 13

2/3: 16

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs: Jessica Hurless & Bianca Rowden-Quince**
- **Educational Policy Co-Chairs: Jessica Hurless & Zachary Bruno**
- **Professional Personnel: Lynsey Hemstreet**

Advisory Members

AFT

- **Marianne Kaletzky**

ASSC

- **Win Shwe Yee**

Classified Senate

- TBD

PD/CTTL

- TBD

SEED

- TBD

Guided Pathways

- TBD

OER

- **Ame Maloney**



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Guests: Dr. Oyame KenZoe Brian J. Selassie-Okpe, Zahra Mojtahedi, Newin Orante, Rob Williams

1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1

Notes:

1.2 Senate Networking

Presenter: President Ayotte

Time: 10

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1

Notes:

A motion to adopt the agenda was made by Vice President Ryan White and was seconded by Senator Santellan. A friendly amendment was proposed by President Ayotte to add an action item to approve Alice Erskin serving on the Surgical Technology faculty hiring committee. The agenda was passed with no objections.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1

- **Notes:** A correction to the minutes was raised by Kathy Zarur to add herself to the SSCA representatives. A motion to approve the [September 15, 2022](#) minutes was made by Senator McCarthy and was seconded by Senator Zarur with no objections.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1

Notes:

Enrollment Strategy Committee Academic Senate Representative

Jessica Truglio

District Study Abroad Advisory Committee (SAAC)

Danielle Powell

No comments or objections were made. Consent agenda passed.



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1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes:

Senator Zarur- Spoken on behalf of the art on campus committee as they are seeking additional representation on the committee and would like faculty outside of SSCA to consider joining.

Current committee:

Paul Bridenbaugh – Art faculty

Paul Cassidy – Business office

Amir Esfahani - Art faculty

Danni Redding-Lapuz

Tiffany Schmierer - Art faculty

Arthur Takayama - Art faculty

Chris Woo – SSCA Program Services Coordinator

Kathy Zarur - Art history facult

Senator Navari : Announced a correction to a previous comment made in public comment regarding American Fidelity. Faculty are not required to have a meeting regarding their benefits. All benefits will roll over except for flex spending .

Dr. Okenzo-Shared updated information regarding the Equity Institute and encouraged all faculty to consider attending upcoming events.

<https://equityinstitute.com/equityacademy/register.php>

Senator Santellan-Advocated for additional representation from the student services division on enrollment strategies committee.

Andrea Fuentes-Raised questions regarding how is the new state legislation going to be rolled out at skyline. Who will be involved in decision making?

2.0 New Senate Business

2.1 DEI Curriculum Framework

Procedure | Information | Discussion | Action

Presenters: Co-Curriculum Chairs: Jessica Hurlless and Dr. Bianca Rowden-Quince, VPI Dr. Vinicio Lopez

Time: 30 minutes

Notes: Co-Curriculum Chairs Hurlless and Rowden-Quince shared important updates and historical context for the DEI curriculum framework. Links to slides and documents:



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https://docs.google.com/presentation/d/e/2PACX-1vRB-0TOUNfRe8ZbbQVIQgcdEhqfzJQtOPs0enIXkZDfJviyEFSevRB2jW7z8CTOsJHFJPI7EqVGuIYs/pub?start=false&loop=false&delayms=3000&slide=id.gd244ad6739_0_113

<https://drive.google.com/file/d/1isIGOWpDRIS33dSLysaEOBKCaPmJuR9t/view?usp=sharing>

2.2 Skyline College Campus Climate Survey

Procedure | Information | Discussion | Action

Presenter: Zahra Mojtahedi, Ingrid Vargas

Time: 15 minutes

Notes:

Zahra shared important information regarding the upcoming campus climate survey. She also encouraged faculty to provide feedback. A discussion was held with questions raised regarding jargon used in the survey as well as support for our evening students.

Climate Review PCI - October 11 Meeting, 9:00am-10:30am <https://smccd.zoom.us/j/84778309556>

<https://skylinecollege.edu/prie/assets/surveyresults/studentfeedback/studentvoicesurvey-2018.pdf>

<https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:65e302ed-8f06-30d2-9eb8-078e89260c5a>

2.3 AB132 LGBTQ fund from the State Chancellor’s Office

Procedure | Information | Discussion | Action

Presenter: Rika Yonemura-Fabian, Newin Orante, Zahra, Rob Williams

Time: 15

Notes: Information was shared regarding the nature and the purpose of this important legislation and funding with the request to share information with divisions to recruit involvement and suggestions.

- One-time allocation of \$80,000 to serve LGBTQ students.

<https://www.campusprideindex.org/>

- Task Group plans to create Ally page
 - Sample template for ally page

<https://www.miracosta.edu/student-services/student-equity/lgbtqia/out-at-miracosta.html>

- Email rob Williams if you would like to participate in task group or become an ally



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- Task group meetings: TBD
- Events coming up:
 - October 11, SAGA coming out event
 - 10/26 Drag show, 11-1pm
 - 10/27 Coming Out Panel by SAGA at 1pm!

2.4 Flex Day Conversation

Procedure | **Information** | **Discussion** | **Action**

Presenter: Andrea Fuentes

Time: 20

Notes: Andrea Fuentes from the CTTL led a discussion with the goal of seeking input from Senate and constituencies on separating District and College flex days on academic calendar for 2025-26. The discussion included:

- The need for additional time at the start of the semesters for faculty to prepare for classes
- Use flex time to work on campus wide initiatives to prevent siloed participation, encourage collaboration
- Having a shortened semester would allow for a week of professional development at the start of the semester

2.5 Appointment of Alice Erskin on Surgical Tech Search Committee

Procedure | **Information** | **Discussion** | **Action**

Presenters: Lindsay Ayote

Time: 5 minutes

Notes:

A vote was held to approve Alice Erskin to serve on the screening committee for a new Surgical Technology faculty member although she is now retired and no longer a faculty member. Treasurer Maloney made a motion to approve, Vice President Ryan-White seconded. The motion passed by a vote of 21 in favor, no abstentions or opposition.

2.5 What's coming up...

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 5

Notes:

Student Equity Plans-Draft will be sent out prior to the next meeting.
Survey about Pilot Point System-coming out soon.



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3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | **Information** | **Discussion** | **Action**

Presenter: ASSC Rep, IEC tri-chair, AFT Reps, Classified Senate, Curriculum, Ed Policy, SPARC, Professional Personnel, FTEFAC

Time: 10 minutes

Notes:

Will be shared by email.

3.2 President’s Report

Procedure | **Information** | **Discussion** | **Action**

Presenter(s): President Ayotte

Time: 5 minutes

Notes:

Will be shared by email.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 1 minute

Notes:

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The next meeting of the Fall 2022 semester is on Thursday October 20, 2022. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday October 11, 2022 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles



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7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate