



March 5th, 2026

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom:

<https://smccd.zoom.us/j/83240130908>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters” (CA CCR Title 5).

Voting Members

Executive Officers • President: Cassidy Ryan [votes in ties] • Vice President: Jessica Truglio • Secretary: Christopher Collins • Treasurer: Tony Viertel • Past President: Vacant (does not vote) Senators ASLT: • Vincent Kang BEPP • Vacant • Jill Rizzo Counseling • Suzanne Poma • Kenny Gonzalez • Rocio Aguilar-Pedroza CTE Liaison • Vacant	Language Arts • Lucia Lachmayr • Janice Sapigao KAD • Amber Steele SPWD • Christine Herndon SSCA • Katie Manbach • Kathy Zarur • Jennifer Merrill STEM • Rick Hough • Jing Folsom • Simantini Karve SESP • Lucy Jovel Part-Time Faculty • Vacant • Vacant • Vacant
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Voting members: 20
Simple majority: 11
2/3: 12

Non-voting Members

Governance Committee Chairs AFT • Michael Song ASSC • William Oo Curriculum Committee • Rick Hough	PD/CTTL • Lucia Lachmayr Professional Personnel • Soledad McCarthy OER Liasson • Laurie Buchholz
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1.0 Opening Procedures and Welcome

1.1 Senate Networking

Presenter: N/A
Time: 10 minutes
Notes:

1.2 Call to Order/Establish Quorum

Presenter: President Ryan
Time: 1 minute
Notes:

1.3 Adoption of Agenda

Presenter: President Ryan
Time: 1 minute
Notes:

1.4 Adoption of Minutes

Presenter: President Ryan

Time: 1 minute

Notes: Approval of minutes from February 19th

1.5 Adoption of Consent Agenda

Presenter: President Ryan

Time: 5 minutes

Notes:

TRIO Director Screening Committee

Brianna Clay

1.6 Public Comment

Presenter: President Ryan

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

2.0 New Senate Business.

2.1 Zoom Phones

Procedure | Information | Discussion | Action

Presenters: Damen Grewal

Time: 10 minutes

Notes: Zoom Phone offers a modern, cloud-based alternative to a traditional Mitel PBX (our current system) by eliminating the need for on-premises telephony hardware while providing greater flexibility, scalability, and integration with collaboration tools. Unlike a Mitel PBX, which relies on dedicated servers, handsets, and ongoing maintenance, Zoom Phone is managed entirely in the cloud and seamlessly integrates with Zoom Meetings, video conferencing, & Zoom Chat, allowing users to make and receive calls from their desk phone, computer, or mobile device using your existing work number.

2.2 Update on SWANA learning community

Procedure | Information | Discussion | Action

Presenters: Janice Sapigao

Time: 20 Mins

Notes: What is SWANA? What is the SWANA Learning Community? How does this new learning community represent an underserved student population at Skyline College and San Mateo County?

2.3 By-Laws Revision Update

Procedure | Information | Discussion | Action

Presenters: By-Law Revision Task Group

Time: 10 mins

Notes: Task group will bring forward the first draft of the By-laws and request the creation of a new committee

2.4 D.E Handbook

Procedure | Information | Discussion | Action

Presenters: Chris Collins

Time: 15 mins

Notes: Updates to the D.E Handbook

2.5 Districtwide Resolution Supporting Undocumented Students

Procedure | Information | Discussion | Action

Presenters: Suzanne Poma

Time: 20 mins

Notes:

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | Information | Discussion | Action

Presenter: Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

Time: 10 minutes

Notes:

3.2 Campus Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Student Rep, CTTL, AFT Reps, OER

Time: 10 minutes

Notes:

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ryan

Time: 5 minutes

Notes:

4.2. Motion to Adjourn

Presenter: President Ryan

Time: 1 minute

Notes: Next meeting is March 19th. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by March 10th by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
 2. Degree and certificate requirements
 3. Grading policies
 4. Educational program development
 5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate