



# Skyline College

## Academic Senate

October 1, 2026

Thursdays, 2:10pm-4:00pm

Join us in person: 4301

Join us on zoom: <https://smccd.zoom.us/j/9820104046>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to **academic and professional matters**” (CA CCR Title 5).

### Voting Members

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| <p><b>Executive Officers</b></p> <ul style="list-style-type: none"><li>• <b>President:</b> mustafa Popal [votes in ties]</li><li>• <b>Vice President:</b> Jessica Truglio</li><li>• <b>Secretary:</b> Christopher Collins</li><li>• <b>Treasurer:</b> Katie Manbachi</li><li>• <b>Past President:</b> Cassidy Ryan (does not vote)</li></ul> <p><b>Senators</b></p> <p><b>ASLT:</b></p> <ul style="list-style-type: none"><li>• Andrea Fuentes</li></ul> <p><b>BEPP</b></p> <ul style="list-style-type: none"><li>• Lynsey Hemstreet</li><li>• Christine Herndon</li><li>• Jill Rizzo</li></ul> <p><b>Counseling</b></p> <ul style="list-style-type: none"><li>• Suzanne Poma</li><li>• Nate Nevado</li><li>• Kim Davalos</li></ul> | <p><b>Language Arts</b></p> <ul style="list-style-type: none"><li>• Janice Sapigao</li><li>• Vacant</li></ul> <p><b>KAD</b></p> <ul style="list-style-type: none"><li>• Amber Steele</li></ul> <p><b>SPWD</b></p> <ul style="list-style-type: none"><li>• Hayley Leventhal</li></ul> <p><b>SSCA</b></p> <ul style="list-style-type: none"><li>• Rika Yonemura-Fabian</li><li>• Jennifer Merrill</li><li>• Vacant</li></ul> <p><b>STEM</b></p> <ul style="list-style-type: none"><li>• Jing Folsom</li><li>• Sima Karve</li><li>• Brian Daniel</li><li>• Rick Hough</li></ul> <p><b>ESS</b></p> <ul style="list-style-type: none"><li>• Lucy Jovel</li></ul> <p><b>Part-Time Faculty</b></p> <ul style="list-style-type: none"><li>• Daniela Guillen-Martinez</li><li>• Matthew Embry</li><li>• Christian Sanchez</li></ul> |
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**Voting members: 22**

**Simple majority: 12**

**2/3: 15**

## Non-voting Members

|                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                   |
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| <b>Governance Committee Chairs</b><br><b>AFT</b> <ul style="list-style-type: none"><li>• Michael Song</li></ul> <b>ASSC</b> <ul style="list-style-type: none"><li>• Vacant</li></ul> <b>Curriculum Committee Chair</b> <ul style="list-style-type: none"><li>• Rick Hough</li></ul> | <b>PD/CTTL</b> <ul style="list-style-type: none"><li>• Grace Beltran</li></ul> <b>CTE Committee Chair</b> <ul style="list-style-type: none"><li>• Soledad McCarthy</li></ul> <b>OER Liasson</b> <ul style="list-style-type: none"><li>• Laurie Buchholz</li></ul> |
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## 1.0 Opening Procedures and Welcome

### 1.1 Call to Order/Establish Quorum

**Presenter:** President Popal

**Time:** 1 minute

**Notes:**

### 1.2 Adoption of Agenda

**Presenter:** President Popal

**Time:** 1 minute

**Notes:**

### 1.3 Adoption of Minutes

**Presenter:** President Popal

**Time:** 1 minute

**Notes:** Approval of minutes from

### 1.4 Adoption of Consent Agenda

**Presenter:** President Popal

**Time:** 5 minutes

**Notes:**

## **A. Tenure-Track Committee Approval**

### **Equity & Student Support Division**

#### **Khristin Godfrey, *Counseling Faculty* – Year 3**

- Melissa Matthews, Chair
- Jessica Truglio, Discipline Expert
- Carlos Romero, Tenured Faculty
- Meng So, Dean of ESS

## **B. Constituent Committee & Hiring Committee Faculty Membership Approval**

### **Strategic Partnership & Workforce Development**

- **Full-time Equivalent Faculty Allocation Committee (FTEAC):** Danielle Powell
- **The Stewardship for Equity, Equal Employment and Diversity (SEED):** Salvador Victoria

### **Science, Technology, Engineering & Math**

- **Classified PT Instructional Aide II Screening Committee:** Denise Hum
- **Full-time Surgical Tech Faculty Screening Committee:** Teresa Barnes, Brian Daniel, Simantini Karve

## **C. Liaison Position Approval**

- **Regional PD Network Liaison:** Simantini Karve (Fall '26)
- **ASCCC Credit For Prior Learning Liaison:** Jarrod Feiner

## **1.5 Public Comment**

**Presenter:** President Popal

**Time:** 10 minutes

**Notes:** Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

## 2.0 New Senate Business.

### 2.1 Q&A with President Carter Regarding The Approval Process For The Innovation Hub

**Procedure | Information | Discussion | Action**

**Presenters:** n/a

**Time:** 40 minutes

**Notes:**

### 2.2 In-class Technology Emergency Hotline

**Procedure | Information | Discussion | Action**

**Presenters:** Janice Sapigao & Rachel Bell

**Time:** 20 minutes

**Notes:**

### 2.3 CVC Required Privacy & Data Updates For Online Courses

**Procedure | Information | Discussion | Action**

**Presenters:** Sima Karve

**Time:** 15 minutes

**Notes:**

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

**Procedure | Information | Discussion | Action**

**Presenter:** Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

**Time:** 10 minutes

**Notes:**

## 3.2 Campus Reports

**Procedure | Information | Discussion | Action**

**Presenter:** ASSC Student Rep, CTTL, AFT Reps, OER, VPI

**Time:** 10 minutes

**Notes:**

## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Popal

**Time:** 5 minutes

**Notes:**

### 4.2. Motion to Adjourn

**Presenter:** President Popal

**Time:** 1 minute

**Notes:** If you would like to request an item be put on the agenda for the next Senate meeting (Consent, discussion, action or information) please submit your request by Tuesday October 6th by 12:00pm. You can request an agenda item [here](#)

## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate