



**March 20, 2025**

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/88396610980>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters” (CA CCR Title 5).

## Voting Members

<p><b>Executive Officers</b></p> <ul style="list-style-type: none"> <li>● <b>President:</b> Jessica Truglio [votes in ties]</li> <li>● <b>Vice President:</b> Jessica Truglio</li> <li>● <b>Secretary:</b> Melissa Komadina</li> <li>● <b>Treasurer:</b> Tony Viertel</li> <li>● <b>Past President:</b> Leigh Anne Shaw [voting as Vice President designee]</li> </ul> <p><b>Senators</b></p> <p><b>ASLT:</b></p> <ul style="list-style-type: none"> <li>● Vincent Kang</li> </ul> <p><b>BEPP</b></p> <ul style="list-style-type: none"> <li>● Lynsey Hemstreet</li> <li>● Tammy Calderon</li> </ul> <p><b>Counseling</b></p> <ul style="list-style-type: none"> <li>● Suzanne Poma</li> <li>● Kenny Gonzalez</li> <li>● Rocio Aguilar-Pedroza</li> </ul> <p><b>GLPS</b></p> <ul style="list-style-type: none"> <li>● TBD</li> </ul>	<p><b>Language Arts</b></p> <ul style="list-style-type: none"> <li>● Jarrod Feiner</li> <li>● Janice Sapigao</li> </ul> <p><b>KAD</b></p> <ul style="list-style-type: none"> <li>● Amber Steele</li> </ul> <p><b>SPWD</b></p> <ul style="list-style-type: none"> <li>● TBD</li> </ul> <p><b>SSCA</b></p> <ul style="list-style-type: none"> <li>● Lori Slicton</li> <li>● Kathy Zarur</li> <li>● Jennifer Merrill</li> </ul> <p><b>STEM</b></p> <ul style="list-style-type: none"> <li>● Miranda Wang</li> <li>● Michael Song</li> <li>● Franco Deal</li> </ul> <p><b>SESP</b></p> <ul style="list-style-type: none"> <li>● Lucy Jovel</li> </ul> <p><b>CTE Senator</b></p> <ul style="list-style-type: none"> <li>● Tony Viertel</li> </ul> <p><b>Part-Time Faculty</b></p> <ul style="list-style-type: none"> <li>● Manuel Verdin</li> <li>● Kishaun Young</li> <li>● Courtney Gahn</li> </ul>
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**Voting members: 23**

**Simple majority: 12**

## Non-voting Members

<p><b>Governance Committee Chairs</b></p> <ul style="list-style-type: none"> <li>● <b>Curriculum Chair:</b> Rick Hough</li> <li>● <b>Professional Personnel:</b> Soledad McCarthy (Voting as CTE Liason designee)</li> </ul> <p><b>Advisory Members</b></p> <p><b>AFT</b></p> <ul style="list-style-type: none"> <li>● Michael Song</li> </ul> <p><b>ASSC</b></p> <ul style="list-style-type: none"> <li>● Irah Vanelle Tancioco</li> </ul>	<p><b>PD/CTTL</b></p> <ul style="list-style-type: none"> <li>● Sima Karve</li> <li>● Lucia Lachmayr</li> </ul> <p><b>OER Liaison</b></p> <ul style="list-style-type: none"> <li>● Vincent Kang</li> </ul>
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## 1.0 Opening Procedures and Welcome

### 1.1 Senate Networking

**Presenter:** President Truglio

**Time:** 10 minutes

**Notes:**

### 1.2 Call to Order/Establish Quorum

**Presenter:** President Truglio

**Time:** 1 minute

**Notes:**

### 1.3 Adoption of Agenda

**Presenter:** President Truglio

**Time:** 1 minute

**Notes:**

### 1.4 Adoption of Minutes

**Presenter:** President Truglio

**Time:** 1 minute

**Notes:** Approval of minutes from the [March 6](#) meeting.

## 1.5 Adoption of Consent Agenda

**Presenter:** President Truglio

**Time:** 5 minutes

**Notes:**

## 1.6 Public Comment

**Presenter:** President Truglio

**Time:** 10 minutes

**Notes:** Anyone from the public may comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

## 2.0 New Senate Business.

### 2.1 This is how we do it

**Procedure | Information | Discussion | Action**

**Presenters:** President Truglio

**Time:** 5 Minutes

**Notes:.**

### 2.1 Equity Plan Update

**Procedure | Information | Discussion | Action**

**Presenters:** Dr. Luis Escobar

**Time:** 20 Minutes

**Notes:** Provide an update on the 2025-2028 Equity Plan

### 2.2 Institutional Review Board (IRB) for Undergraduate Research Projects

**Procedure | Information | Discussion | Action**

**Presenters:** Janice Sapigao

**Time:** 20 Minutes

**Notes:** The faculty organizers of the Undergraduate Symposium of Academic Research (uSOAR) seek to solicit input from the campus on how to start an Institutional Review Board, which is needed for some of our student researchers who need to conduct and present on research involving human subjects (people). Other CA community colleges have these, and we may need to start one or to build a relationship with local four-year universities, so that they may process our students' IRB applications.

An Institutional Review Board (IRB) is a committee that reviews research involving human subjects to ensure the research is ethical and complies with regulations. IRBs also protect the rights and welfare of research participants.

## 2.3 Program Mapper Update

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenters:** Jacqueline Escobar

**Time:** 15 Minutes

**Notes:** Jacquie Escobar will be with us to share updates regarding the new Program Mapper.

## 2.4 Feedback on Accreditation Standard 2

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenters:** Ingrid Vargas

**Time:** 40 minutes

**Notes:** We will review elements of the [ACCJC Accreditation Standard 2](#). The working document can be found here: <https://skylinecollege.edu/accreditation/ISER.php>

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenter:** Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

**Time:** 10 minutes

**Notes:**

### 3.2 Campus Reports

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenter:** ASSC Student Rep, CTTL, AFT Reps, VPI, OER Liason

**Time:** 10 minutes

**Notes:**

## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Truglio

**Time:** 5 minutes

**Notes:**

### 4.2. Motion to Adjourn

**Presenter:** President Truglio

**Time:** 1 minute

**Notes:** The next meeting of the Spring 2025 semester is on May 1st. If you would like to request an item be put on the agenda (Consent, discussion, action, or information) please submit your request for the next meeting by Tuesday, March April 22 at 12:00pm. You can request an agenda item [here](#)

## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate