



**February 6th 2024**

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/88396610980>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters” (CA CCR Title 5).

## Voting Members

<p><b>Executive Officers</b></p> <ul style="list-style-type: none"> <li>● <b>President:</b> Cassidy Ryan [votes in ties]</li> <li>● <b>Vice President:</b> Jessica Truglio</li> <li>● <b>Secretary:</b> Melissa Komidina</li> <li>● <b>Treasurer:</b> Tony Viertel</li> <li>● <b>Past President:</b> Lindsey Ayotte [non voting]</li> </ul> <p><b>Senators</b></p> <p><b>ASLT:</b></p> <ul style="list-style-type: none"> <li>● Vincent Kang</li> </ul> <p><b>BEPP</b></p> <ul style="list-style-type: none"> <li>● Lynsey Hemstreet</li> <li>● Tammy Calderon</li> </ul> <p><b>Counseling</b></p> <ul style="list-style-type: none"> <li>● Suzanne Poma</li> <li>● Kenny Gonzalez</li> <li>● Rocio Aguilar-Pedroza</li> </ul> <p><b>GLPS</b></p> <ul style="list-style-type: none"> <li>● TBD</li> </ul>	<p><b>Language Arts</b></p> <ul style="list-style-type: none"> <li>● Jarrod Feiner</li> <li>● Janice Sapigao</li> <li>● TBD</li> </ul> <p><b>KAD</b></p> <ul style="list-style-type: none"> <li>● Amber Steele</li> </ul> <p><b>SPWD</b></p> <ul style="list-style-type: none"> <li>● TBD</li> </ul> <p><b>SSCA</b></p> <ul style="list-style-type: none"> <li>● Katie Manbachi</li> <li>● Kathy Zarur</li> <li>● Jennifer Merrill</li> </ul> <p><b>STEM</b></p> <ul style="list-style-type: none"> <li>● Miranda Wang</li> <li>● Michael Song</li> <li>● Franco Deal</li> </ul> <p><b>SESP</b></p> <ul style="list-style-type: none"> <li>● Lucy Jovel</li> </ul> <p><b>CTE Senator</b></p> <ul style="list-style-type: none"> <li>● Tony Viertel</li> </ul> <p><b>Part-Time Faculty</b></p> <ul style="list-style-type: none"> <li>● TBD</li> <li>● Kishaun Young</li> <li>● TBD</li> </ul>
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**Voting members: 22**

**Simple majority: 12**

## Non-voting Members

<p><b>Governance Committee Chairs</b></p> <ul style="list-style-type: none"> <li>• <b>Curriculum Chair:</b> Rick Hough</li> <li>• <b>Professional Personnel:</b> Soledad McCarthy</li> </ul> <p><b>Advisory Members</b></p> <p><b>AFT</b></p> <ul style="list-style-type: none"> <li>• Michael Song</li> </ul> <p><b>ASSC</b></p> <ul style="list-style-type: none"> <li>• Irah Vanelle Tancioco</li> </ul>	<p><b>PD/CTTL</b></p> <ul style="list-style-type: none"> <li>• Sima Karve</li> <li>• Lucia Lachmayr</li> </ul> <p><b>OER Liasson</b></p> <ul style="list-style-type: none"> <li>• Vincent Kang</li> </ul>
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## 1.0 Opening Procedures and Welcome

### 1.1 Senate Networking

**Presenter:** President Ryan

**Time:** 10 minutes

**Notes:**

### 1.2 Call to Order/Establish Quorum

**Presenter:** President Ryan

**Time:** 1 minute

**Notes:**

### 1.3 Adoption of Agenda

**Presenter:** President Ryan

**Time:** 1 minute

**Notes:**

### 1.4 Adoption of Minutes

**Presenter:** President Ryan

**Time:** 1 minute

**Notes:** Approval of minutes from October 17th meeting

## 1.5 Adoption of Consent Agenda

**Presenter:** President Ryan

**Time:** 5 minutes

**Notes:**

### LA

#### Tenure Evaluation Committee

Nancy Kaplan-Biegel (Journalism)

Katie Hern (English)

Nathan Jones (English)

### COUN

#### Tenure Evaluation Committee

Joyce Lee

Alberto Santellan

### SPWD

#### FT Faculty- Work Experience Education (F.K.A COOP)

Soledad McCarthy

Grace Beltran

Nick Kapp

Kenny Gonzalez

### CSM-

#### Photography Screening Committee

Arthur Takayama

## 1.6 Public Comment

**Presenter:** President Ryan

**Time:** 10 minutes

**Notes:** Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

## 2.0 New Senate Business.

### 2.1 This is how we do it

**Procedure | Information | Discussion | Action**

**Presenters:** The path of an agenda item from local senate to District Senate

**Time:** 5 Minutes

**Notes:**

## 2.2 Position Change- Senate Treasurer

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenters:** President Ryan

**Time:** 5 Minutes

**Notes:** Update on Position Change

## 2.3 Open adjunct Senator Position

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenters:** President Ryan

**Time:** 10 Minutes

**Notes:** Due to unexpected schedule changes we have 2 open adjunct senator positions. We will nominate and elect senators if possible

## 2.4 District Senate Stand-In Representative

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenters:** President Ryan, Vice President Trujilo

**Time:** 10 Minutes

**Notes:** Vote to elect a member of senate to fill in a district senate March-May.

## 2.5 Executive Board Representative

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenters:** President Ryan, Vice President Trujilo

**Time:** 10 Minutes

**Notes:** Vote to elect a senator to serve on exec March-May.

## 2.6 Teaching Transformation Task Group Proposal

**Procedure | [Information](#) | [Discussion](#) | [Action](#)**

**Presenters:** Simantini Karve

**Time:** 20 Minutes

**Notes:** AB 1111: (Berman) Postsecondary Education: Common Course Numbering System requires all

California community colleges to implement a common course numbering (CCN) system on or before July 1, 2027. AB 1111 is a student-centered bill that helps streamline transfer to 2-year and 4-year institutes without accumulating extra credits by incorporating identical course numbers, titles, prerequisites, and learning outcomes for comparable courses.

## 2.7 Tenure and Portfolio Software System

**Procedure | Information | Discussion | Action**

**Presenters:** Kristy Lisle

**Time:** 20 Minutes

**Notes:** proposal for a tenure management software system and, if approved by Skyline Academic Senate, go to the District Senate and ask for a Task Group at the district level to determine essential features and evaluate software options for purchasing and implementing a system district-wide.

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

**Procedure | Information | Discussion | Action**

**Presenter:** Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

**Time:** 10 minutes

**Notes:**

### 3.2 Campus Reports

**Procedure | Information | Discussion | Action**

**Presenter:** ASSC Student Rep, CTTL, AFT Reps, VPI

**Time:** 10 minutes

**Notes:**

## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Ryan

**Time:** 5 minutes

**Notes:**

## 4.2. Motion to Adjourn

**Presenter:** President Ryan

**Time:** 1 minute

**Notes:** The next meeting of the Spring 2025 semester is on February 6th. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday January 28th by 12:00pm. You can request an agenda item [here](#)

## Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate