

Transfer Timeline

Here is a guide for you to follow to help you take the right steps to Transfer!



August/ Sept.

- ⇒ **CONTACT** the Transfer Center if you're signing a TAG (Transfer Admissions Guarantee). Download TAG Checklist at

<http://www.skylinecollege.edu/general/transfercenter/transferGuarantee.html>

October

- ⇒ **Start** applying to **CSU** at www.csumentor.edu (Deadline: Nov. 30 for fall semester)
- ⇒ **Start** entering data into the **UC** application at <http://admissions.universityofcalifornia.edu/> (Submission period is Nov. 1- Nov. 30 for fall semester)
 - ⇒ **Start** working on Personal Statement
- ⇒ **Applying to an impacted major?** Check campus website for program requirements, instructions, and deadlines. Some may require a supplemental application.
- ⇒ **Check** application deadlines for **Private Schools** (some will be due in Nov., while others may be due by Feb or Mar)
- ⇒ **Housing**– Contact the Housing Office at the campus you're applying to if you will need family housing
- ⇒ **Preview days**– Check campus websites for Preview days/ times in October

November

- ⇒ **Submit** application to CSU and/ or UC by Nov. 30 for fall semester transfer
- ⇒ **Scholarships and Privates schools**- Ask instructors for letters of recommendation
- ⇒ Check Skyline College Financial Aid Website for Skyline Scholarship Applications. <http://skylinecollege.edu/financialaid/scholarships.php>



January

- ⇒ **Submit "Application Update"**– ALL UC APPLICANTS MUST submit this update or your application will not be processed. Report Spring Semester schedule changes and fall grades by logging into your UC Application
- ⇒ **Submit FASFA/ Financial Aid Application** (DEADLINE is March 2 for CA Colleges) <http://www.fafsa.edu.gov/>
- ⇒ Research scholarships opportunities AND request letters of recommendations if not done already

Transfer Timeline Continued...

February

⇒ **Submit** an Associate degree application **IF** you are completing one. Check Skyline College deadlines for more information.

March

⇒ Undecided about where to transfer? VISIT campuses in March! Check with the Transfer Center about campus visits OR contact campuses ahead of time to arrange campus tours.

⇒ Keep up with grades and studies!!! Acceptance IS conditional and can be rescinded if satisfactory grades are not met.

April

⇒ **Acceptance Letters!!!** You may start (or already have) received acceptance letters! CONGRATULATIONS!! If you are accepted, NOTIFY the Transfer Center!

May

⇒ **Submit "Statement of Intent"** to register at the college/ university you will be attending in fall. **DEADLINE** to submit letter for UCs is JUNE 1. You will *usually* need to pay a deposit. The UC requires a Statement of Legal Residence.

⇒ Transcripts :

- Have final Transcripts sent from all colleges attended to your new school. For Skyline College, make request via Websmart. Transcripts will reflect work from all courses completed in SMCCD. **DEADLINE** to submit transcripts for UC is **JULY 1**. **If applicable, request certification for CSU GE or IGETC by indicating this when you submit your transcripts request.** For more information, visit the Transfer Center for handouts on how to do this.
- If you're using transcripts from other schools, including high school, to satisfy any CSU or IGETC requirements, send Official Transcripts to Skyline College in addition to your new college/ university.

⇒ **Send** AP or IB scores sent to your new college/ university IF you took them.

⇒ Contact Housing Office IF you applied for housing to notify them of your admittance.

⇒ **CELEBRATE!!!!!! Congrats! You did it!**



Summer

- ⇒ Attend orientations at your new college/ university and bring unofficial transcripts with you. Many schools will not allow you to register for classes until you do.
- ⇒ Double check with your school if you need to formally declare major. Orientation process will provide you with information as to whether this is required for your school.
- ⇒ Look into following: Campus email account, immunization documents, programs & services available to transfer students. Planning to go to grad school? Visit the graduate division/ career services. Moving??? Try to do it early. Buy your books early. Transferring to a quarter system??? Plan to start studying the FIRST day!

