

**ASSC Minutes**  
**Tuesday, November 26, 2013**  
**4:00 p.m. Skyline College**  
**Building 6, Room 6202**

The public is invited and encouraged to attend and participate in all meetings of the Associated Students of Skyline College. Meetings are open to the public and accessible to those with disabilities. The public may address the council on non-Agenda items during the 'Announcements & Hearing from the Public' item on the Agenda; however, the council cannot take any action on these items until they are posted on an Agenda. Requests for agenda items may be submitted either via e-mail to [skylineassc@smccd.edu](mailto:skylineassc@smccd.edu), or The Center for Student Life and Leadership Development (Room 6-212); by midnight the Wednesday preceding the regularly scheduled meeting. Funding request forms must be submitted a minimum of four (4) weeks in advance. Members of the public may participate in discussions only when recognized.

**Executive Officers:**

- President - Kayla Razavi - Present
- Vice President - Pricilla Sanchez - Present
- Commissioner of Finance - Andrea Garcia - Present
- Commissioner of Activities - Richard Porter - Present
- Commissioner of Publicity - Braylan Palma - Present
- Commissioner of Public Records - Ryan Sherlock - Present

**Senators:**

- Alejandra Padilla - Present
- Karla Ruiz - Present
- Nicole Harris - Present
- Charlene DeLuna - Present
- Andy Chan - Present
- Davante Cade - Present
- Yanni Guo - Present
- Carlos Lozada - Present
- Nichole Palmer - Present
- Boris Shkurko - Present
- Dennis Zheng - Absent
- Chance Vicino - Present
- Idabelle Gutierrez - Present

**Advisors:**

- Amory Cariadus
- John Saenz

**I. Call to Order**

A. The meeting was called to order at 4:00pm.

**II. Roll Call**

**III. Approval of Agenda**

A. Pricilla moved to approve the agenda of Nov. 26, 2013. Seconded and motion carried.

**IV. Approval of Minutes**

A. Pricilla moved to approve the minutes of Nov. 19, 2013. Seconded and motion carried.

**V. Announcements and Hearing from the Public**

- A. Introduction of Jonathan Okun to the ASSC.
- B. Introduction of Jonathan Gonzalez to the ASSC.

#### **VI. Special Presentations**

- A. ASTEP/BSU Basketball Tournament Funding Request
  - 1. Tabled to the next meeting on Dec. 3, 2013.

#### **VII. Reports (No Committee Reports)**

- A. Executive Council Members
- B. Senators
- C. Advisors
  - 1. Amory - World AIDS Day Event occurs on Monday.

#### **VIII. Committee Reports**

- A. District
- B. College
  - 1. Kayla - Attended the College Curriculum meeting.
  - 2. Pricilla - Attended the SLOAC meeting discussing upon how the student-to-counselor ratio is currently disproportionate and how to fix it to meet the district ratio.
- C. ASSC Committees
  - 1. Boris - Attended the Seed Committee meeting discussing on how to streamline transcript placements, how to make the SKyline College website more user-friendly, and overcoming the digital divide for students.
  - 2. Richard moved to suspend the rules to go out of order in order to get the Advisor Report. Seconded and motion carried.
- D. Region/State
  - 1. Charlene - Reported on the SSSCC regional meeting at City College discussing the SSSCC winter retreat.

#### **IX. Unfinished Business**

- A. Programming/Events
  - 1. Second Harvest Food Bank
    - a. Richard - Clubs are asking for help in moving their food collection barrels.
    - b. Nicole Palmer - Some of the food collection barrels are just being left out in the hallways unattended.
    - c. An email should be sent out to remind participating clubs that the food collection barrels are being left out unguarded along with not being properly labelled.
  - 2. World AIDS Day
    - a. Richard - World AIDS Day occurs on Dec. 1, 2013 and everyone in the ASSC is needed to help.
- B. Desktop Computer Funding
  - 1. Kayla moved to table the agenda item until Andy comes back with the invoices that detail the expenditures made for the computers. Seconded and motion carried (13-0-1).
  - 2. Pricilla moved to approve the allocation of \$5,189.14 for the expenditures made on purchasing the desktop computers. Seconded and motion carried.
- C. Missions, Values, and Goals
  - 1. Kayla - A Google Doc will be created and linked to all ASSC members in order for the ASSC to review its mission statement and vision.

D. ASSC Winter Retreat

1. John - The ASSC Winter Retreat will occur in Lake Tahoe, NV on January 17-19, 2014.

E. Senatorial Appointment

1. Introduction of Jonathan Okun as a candidate for recruitment into the ASSC.
2. Jonathan was questioned by the Council on the reasons for why he wants to join and what he would bring to the Council.
3. Kayla moved to nominate Jonathan Okun for the position of senator of the ASSC. Seconded and motion carried (17-0-1).

**X. New Business**

A. ASTEP/BSU Basketball Tournament Funding Request

1. Tabled until the next meeting on Dec. 3, 2013.

B. Committee Creation

1. Kayla - There will be no new committees created and all currently standing committees must be attended by their members.
2. Chance - ASSC should create a Google Doc on currently existing committees and list the members for each committee.

C. Effective Meetings

1. Kayla - Previous meeting held by the Council have not been as effective as they have in the past.
2. Side conversations must be curtailed and respect for other members must be upheld.
3. Richard - ASSC members must know the rules in the book, Robert's Rules of Order, and the rules of the ASSC Constitution.
4. Yanni - ASSC members shouldn't arrive late or leave the meeting early unless they have other obligations.

**XIII. Final Announcement and Hearing from the Public**

**XIV. Adjournment**

- A. Meeting adjourned at 5:15pm.