



B.S. RESPIRATORY CARE STEERING COMMITTEE

Wednesday, July 13th (1:00 - 2:00 pm)

Attendees: Amory Cariadus, Bianca Rowden-Quince, Ijaz Ahmed, John Doctor, Juan Lopez, Kathryn Browne, Lorraine DeMello, Luis Escobar

Meeting Chairperson: Raymond Hernandez

Minutes taken by: Nadia Tariq

Agenda:

1. ACCJC Standards / Curriculum Changes

- The curriculum pattern included 18 units of upper division major coursework and 9 units of upper division general education. After review and to be in alignment with state, regional accreditation (ACJCC), and professional industry standards, an additional 18 upper division units have been added to the curriculum. The added curriculum has been selected based on industry and educational outcomes. Below is a quick synopsis of the changes:
 - 9 units of upper division major course work in the areas of neonatal and pediatrics, sleep medicine, and leadership and management
 - 9 units of upper division general education (GE) in areas of human relations, history of religion, and intersectionality and citizenship
 - Required upper division general education coursework has been selected to allow for double counting within the required lower division GE helping students who may have identified gaps in those areas
- With the addition of these 18 upper division units, the program has been lengthened from 12 months to 18 months of instruction time (no instruction during summer). Curriculum will be delivered in a hybrid format with face to face sessions scheduled on Saturdays.

2. Faculty/Staff Professional Development

- Lujean Baab, Instructor and Elisabeth Stucklen, Instructional Designer for the Online Learning Consortium has been brought on board to offer Blended Learning Mastery Series workshops to all B.S. Degree faculty and Supporting Staff. The series of workshops will be divided in three levels where each workshop is one-week long. Between each workshop there will be a three-week break to give you time to complete some self-guided research and reflect on your learning.
- The first week of each workshop will require approximately 7 hours of direct participation through the learning management shell. While the reflect and apply portion following each first week is flexible and provides opportunity for greater understanding of pedagogical concepts and application for course materials and teaching and learning pedagogies.

3. Admissions/Cohort

- The admission process went very well. It was straightforward, organized and streamlined; potential students filled out the online application for the program and uploaded any supporting documents. Once the coordinator received the application, she reviewed the information and forward the transcripts for evaluation to the Counselor.
- The first two cohorts will be offered in hybrid format and eventually will be converted to fully online program. The cohort will start effective August 8th. The following core courses will be required of all students to receive the Bachelor of Science in Respiratory Care plus necessary general education courses. Classes are to be completed in sequence. A passing grade (C) will be required in all classes:

▪ 1st Year – Term 1:			
RPTH B10	Advanced Cardiopulmonary Care		3 units
RPTH B20	Advanced Respiratory Case Management		3 units
▪ 1st Year – Term 2:			
RPTH B30	Principles of Health Education		3 units
COMM B10	Health Communication		3 units
▪ 1st Year – Term 3:			
RPTH B40	Health Care Research Design and Methodology		3 units
PHIL B10	Medical Ethics		3 units
▪ 1st Year – Term 4:			
RPTH B50	Respiratory Care Leadership and Management I		3 units
SOSC B10	Public Health Policy		3 units
▪ 2nd Year – Term 5:			
RPTH B52	Respiratory Care Leadership and Management II		3 units
COUN B10	Multicultural Human Relations		3 units
▪ 2nd Year – Term 6:			
RPTH B15	Sleep Medicine and Respiratory Care		3 units
SOCI B10	Intersectionality and Citizenship		3 units
▪ 2nd Year – Term 7:			
RPTH B60	Advanced Neonatal/Pediatric Respiratory Care		3 units
RPTH B90	Respiratory Care Capstone Project		2.5 units

4. Academic / Student Support Update

- Additional hours: The library will be open to RCP students during the dates of the program including during August 8th – 12th and May 29th - June 2nd when the college is not in session.
- Health Sciences Librarian: Hired a health science/hospital librarian as an adjunct librarian to support the RC program on Saturdays and one evening per week, Wednesdays. The health sciences librarian will partner with RC faculty to teach library research and information literacy skills to students and develop online resources. Additionally, this librarian will communicate to all other Skyline librarians about RC research assignments and provide training as needed.

- Collections: Librarians solicited feedback from RC program for library resources needed and an analysis was conducted for titles already owned and quotes for new subscriptions. We are in the process of adding electronic journal subscriptions to the “New England Journal of Medicine,” “The Lancet,” “The American Journal of Respiratory” and “Critical Care Medicine.”
- Canvas: In August, Library Instructional Aide II will provide Canvas support to RC students through different formats: online tutorial, live webinars, or by appointment in the Library.
- Textbook reserve: The Library will work with the RC program to place any textbooks they acquire on reserve. The Library will monitor checkout and usage of textbooks.

5. Financial Aid

- Financial Aid has still not been approved by the Department of Education. Skyline College submitted another correction to the Program Participation Agreement on June 30th and still have not received any response.
- Currently, the BOGFW is set up in the system to only pay \$46 and students will pay the remaining \$84 per unit balance.

6. ACCJC Site Visit

- We don't have any information. The first Bachelor Degree Program symposium was held last week and the representative from ACCJC informed everyone that the board just met and reviewed eight of the pilots which will be offered in the coming Fall semester. All eight pilots will have to go through the site visit within the first 6 months. Once ready, we will receive the letter from ACCJC confirming the details of their visit.
- The site visit will include reviewing the Respiratory Care Program as well as all student services support; Curriculum, Academic Learning Support, Counseling, Facilities, Student Activities, and Professional Development.