

**Skyline College**  
**Respiratory Therapy Program Community College Advisory Committee Meeting Minutes**  
**August 26, 2014**

In attendance:

Skyline faculty, clinical site managers, and clinical preceptors: Chris Comstock, Suad Husary, Paul Roggero, Monte Schachner, John Kelly, Joe Rice, Kristina Karlova, Karsten Roberts, Heather Esparza, Scott Kawamura, Linda Feist, Lee Michel-Henning, Ijaz Ahmed, Brian Daniel, Ray Hernandez, Lee Guion (Chair, Recording)

29 First and Second Year RT Program students

<b>TOPIC</b>	<b>DISCUSSION</b>	<b>ACTION</b>
Review of minutes from last meeting Introductions and welcome	Minutes approved	Minutes of past meetings posted on Skyline website
<b>Continuing business:</b> Enrollment (Dr. Ijaz)	Current enrollment: 25 +2 First Year students. 21 Second Year students. (We are approved for 25 + 3, given clinical site opportunities.) The enrollment & selection process strives to be open and fair utilizing a lottery system for all qualified candidates. Priority is given to qualified students who were not admitted through the lottery system in the past.	Dr. Ijaz will continue to inform committee of enrollment & attrition with the goal of maintaining or improving positive outcomes for all students.
Budget update (Ray)	The budget situation for Skyline College is stable. Primary funding comes through San Mateo County property taxes. The most recent Bond funding ends in May. Skyline has seen 10 year of steady growth. It has more students and FTEs than other community colleges in San Mateo County. Hiring has increased and there is now a net gain in faculty overall.	Ray will continue to keep committee members informed of the financial health of Skyline College and RT Program.
Clinical rotations (Brian)	Introduction of new clinical faculty from Stanford and Mills-Peninsula hospitals. Classroom instruction will now include more clinical case studies and poster presentations in order to enhance discussion and hone verbal skills. Brian requests that preceptors and staff at our clinical affiliates challenge students to verbalize their thought processes. ESL students will be encouraged to improve their English communication skills. They will also have access to assistance with English proficiency through the college.	Brian will continue to report on student clinical experience and addition of new clinical sites with the goal of maintaining or improving the quality of clinical experiences for all students.

Student reports (David Garcia & Michael Bustos)	RT Club plans for Fall Semester 2014: Visibility and Accountability. This includes increasing the awareness of the RT program and having a stronger community presence. One example: Lungapalooza. Students will raise funds toward defraying the cost of attending the AARC Congress in Las Vegas. (Attendance is now a requirement of Second Year students.)	Find fundraising and community volunteer opportunities that allow for continued education and promotion of the profession of Respiratory Care.
CoARC report (Dr. Ijaz)	NBRC annual CRTT and RRT pass rate summary reviewed. In January 2015 the CRTT will be eliminated and students must pass the national RRT exam to receive their RCP license in California. The Clinical Sims will now include 20 disease states.	Dr. Ijaz will continue to inform advisory committee members of pass rates and attempts.
Goals of Respiratory Care Program at Skyline College (Dr. Ijaz)	As part of CoARC accreditation requirements the goals of the program must be reviewed and agreed upon by faculty and members of the RT Program community advisory committee. Our stated goals are: <b>To train effective respiratory care practitioners for successful employment in the community.</b> This goal was approved by 100% of staff and community committee members.	This goal will be on the agenda at all future community advisory committee meetings.
<b>New Business (Dr. Ijaz)</b> BS in Respiratory Care at Skyline	CSRC Position Paper in support of Respiratory Care Baccalaureate Degree Programs for California Practitioners distributed. It will go to the full CSRC Board on September 13. The Legislative Bill to approve a pilot program allowing CA community colleges to offer baccalaureate degrees is now ready for Governor Brown's approval. This will change the Master Plan for California Community Colleges which required community colleges to offer instruction through, but not beyond, the 2nd year of college granting only AA and AS degrees.	Dr. Ijaz will inform the committee of the progress of this Bill and implications for Skyline College RT Program.
<b>Announcements:</b> Upcoming events	60 <sup>th</sup> Respiratory Care International Congress, Las Vegas, December 9-12	
Date for next meeting	Tuesday, February 3, 2015	