**2018-19 Administrative Leadership Unit Review of
Social Science and Creative Arts Division**

I.A.   Profile: Unit Purpose
What is the purpose of the unit and how does it contribute to the mission of
Skyline College?

Narrative
The Social Science & Creative Arts Division serves as the creative hub of the
campus. We encompass a wide array of humanistic disciplines and areas of
study, exposing our students to the diversity and complexity of the world. We
provide opportunities for creative expression through exhibitions, performances,
and service-learning opportunities within our communities. We foster innovation
and 21st century skills that will be needed to address the emerging challenges of
our world. We collaborate across disciplines to expand understanding of the
world, while developing our student's abilities to contribute as global citizens. *We
explore and make meaning of the Human Condition!*

I.B.   Profile: Programs
Which programs or functions are contained within the unit?

Narrative

The Social Science & Creative Arts Division houses the following 18 academic programs:

Administration of Justice (AA, AS-T, Certificate)
Anthropology (AA-T)
Art: Studio and Art History (AA, AA-T, Certificates)
Digital Media & Design (AA, Certificate)
Drama
Economics (AA-T)
Film
Geography (AA-T)
History (AA-T)
International Studies (AA)
Music (AA, AA-T)
Paralegal Studies (AA, Certificate)
Philosophy (AA-T)
Political Science (AA-T)
Psychology (AA, AA-T)
Social Justice Studies (AA-T)
Social Science/Interdisciplinary Studies (AA)
Sociology (AA-T)

In addition, the following programs are housed within the SSCA Division:

Honors Transfer Program
Theater
Art Gallery
Kababayan

I.C. Profile: Service Area Outcomes

List the current service area outcomes for the unit.

Narrative

1. To provide a comprehensive offering of general education and degree-specific discipline area courses to allow students to achieve their academic goals on time, while exploring the world and their role in it.
2. Increase student access to courses and degrees through expansion of online course offerings across disciplines.
3. Provide the campus and community with a diverse and high quality offering of creative opportunities in both fine and performing arts, through gallery exhibitions, musical concerts, masterclasses, theater and musical theater productions, and competitions.

II.A. Analysis: Unit Effectiveness

Review data related to the administrative unit and assess the unit's effectiveness at meeting its described purpose. Data should include, but is not limited to, the CPRs/APPs submitted within the last year by programs within the administrative unit.

Describe the unit's effectiveness including identification of achievements and/or areas in which further effort is needed. Comment on progress made towards previously established unit objectives.

Narrative

The Social Science & Creative Arts Division is one of the largest divisions in the college, with an average of 33% of the total campus enrollments. This division maintains a robust enrollment load well above the college average (SSCA Load average Summer 18 – Summer 19 = 604 as compared to 534 for Skyline College). Our enrollments have been growing over the past year, while the college and district have been decreasing. The increase can be seen when comparing our Summer 2018 enrollment of 2659 (278 FTES) students to Summer 2019 enrollment of 3118 (319 FTES) as of 6/8/19. We also experienced growth from Fall 2018 (6044 students/659 FTEES) to Spring 2019 (6344 students/696 FTES). These increases and high enrollment/load rates can be attributed to intentional scheduling, strategic online course offerings, as well as targeted and streamlined curriculum and program development.

	Enrollments	% of Total Enrollments	SSCA Load	Avg Load	FTES	% FTES of Total
Summer 18	2659	36%	654	534	278	32%
Fall 2018	6044	28%	561	534	659	22%
Spring 2019	6344	30%	556	542	696	24%
Summer 2019	3118	42%	645	527	319	38%
Fall 2019 (as of 6/8/19)	3910	32%	328	311	420	24%
AVERAGE		33%	604	534.25		28%

Table 1: Fall 19 not included.

Some SSCA program-specific achievements include:

1. Service learning and community action through ART mural project with local elementary school and electrical box mural project with the City of Daly City
2. ABA Certification for Paralegal Program
3. Approval of the Social Justice degree and planned offering of first courses in Fall 2019

4. Redevelopment of the Electronic Music Program, including upgrade to Midi software in Mac Design Lab, hiring of new MIDI faculty, and curriculum development for additional Electronic Music course in preparation for the creation of a Commercial Music Certificate program in the future
5. Acquisition of bone collection from CA Academy of Sciences and hosting of Bones Open House in Anthropology department
6. A varied and world-class caliber offering of art gallery shows, plays, and musical performances

II.B. Analysis: Progress on Outcomes

Describe the progress on service area outcomes, conclusions drawn, and expected use of results.

Narrative

1. Throughout the Division we have been working on streamlining our course offerings to ensure that we are able to offer the courses that students need to meet their academic goals. Over the past academic year, we have seen a tightening up of curriculum in the social sciences. In particular, we have adapted the curriculum in ADMJ to incorporate the needed skills development while bringing the total number of required courses/units in the Certificate of Completion down from 27 units to 24 units. Both History and Economics underwent the process of identifying courses for deletion and banking in an effort to ensure that the courses students need are offered regularly and that our catalog does not include excessive lists of courses that will not be offered. This work is providing the foundation as we move to a campus-wide redesign and re-imagining of our GE thematic bundles and will allow faculty to focus their curricular work on these initiatives.

2. Our goal to increase student access to courses and degrees through the expansion of online course offerings has been successful in that we have increased the number of online courses offered across disciplines. While we are still working to ensure that complete degree programs are offered entirely online, our progress in having DE addendums approved and the expansion of our online course offerings and enrollment numbers is both promising and shows dramatic success.

Social Science/Creative Arts ONLINE Course Offerings by Session
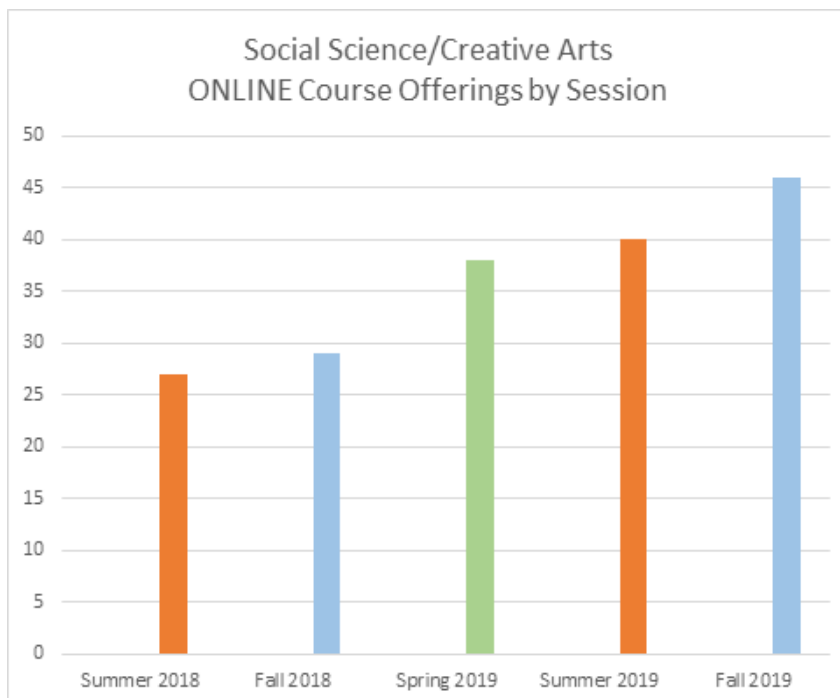
3. The Creative Arts disciplines within the Division have provided the campus and community with high quality performance and artistic events throughout the year, including:

ART

- Collaborative Exhibition with Jefferson High School at Skyline Art Gallery – "The Scream"
- Collaborative Exhibition with Skyline College and Jefferson HS at Sanchez Art Center – "Coastside Invitational"
- Collaboration with Capuchino High School on "Empty Bowls" fundraising event
- Student Exhibition at Society of Western Artists Gallery and BAEC
- Public Art Projects with City of Daly City
- Permanent "Student Art" collection established in Skyline College Learning Center
- UC Davis Clay Conference – Skyline student exhibition with college and universities from throughout California
- GALLERY Exhibition:

Maroon Melodies (soliloquies of a slick sound) – Christopher Burch exhibition and residency, creation of a temporary mural for Skyline College and providing hands-on workshops with Skyline Learning Communities.

Tropeycalia Club – Filipino and Cuban artists investigating cultural tropes and clichés of island people and life

Obscuras Fronteras – electronic artworks and musical compositions created by two leading musical composers from Mexico and Chile

Low Ride World Wide – globalization of lowriding culture

Breaching Walls: Real and Imaginary – artworks of Latin American spanning 1000CE to contemporary

Annual *Day of the Dead* exhibition

THEATER

- "All My Sons" production of award-winning play (Fall 2018)
- "Vagina Monologues" summer drama club production (Summer 2019)

MUSIC

- Internationally acclaimed Swedish "The Real Group" Masterclass with Skyline College Vocal Jazz Ensemble "Soundscape" and St. Mary's College "Touch of Blue" (February 2019)
- Skyline College Concert Band with Golden West Wind Quintet (visiting professional musicians from Travis Air Force Base) and South San Francisco High School Band (May 2018)
- Skyline College Concert Band, Concert Choir, and Chamber Orchestra with visiting professional saxophonist Isaac Lopez (November 2018)
- Skyline College Jazz Band with visiting student musicians from South San Francisco's El Camino High School (March 2019)
- Skyline Vocal Jazz Ensemble performance at Cuesta College Jazz Festival (November 2018
- Skyline College Concert Choir performed "Water, Water, Everywhere!" a program of water inspired choral music (May 2018)
- Community performances include: Canada College President's Luncheon, Skyline College President's Council Donor Appreciation reception, SMCCCD Foundation Annual Donor Appreciation Dinner, and Skyline College Commencement.

II.C. Analysis: Unit Environment

Describe key factors and changes impacting the unit such as college initiatives, industry needs, regulatory changes, state mandates, grant requirements, personnel changes, demand for classes/services, and other issues.

Narrative

The most significant impact to our division has been the loss of our new building 1 capital project. Hundreds of hours were spent in the planning and the moral of the division is very low. There is a general feeling of being undervalued within the campus community and the district. As a result, we are left with extremely ill-suited teaching spaces that directly impact student experience and success. We are using substandard equipment and lack modern technology and resources. The current Bldg. 1 facility must be upgraded to ensure a successful teaching/learning environment, access to technology, and health/safety of our students and our faculty/staff.

The campus redesign, guided pathways, and the development of GE bundle themes are all impacting our division and our faculty as well. Faculty from our division are playing key roles with regard to these campus-wide initiatives, however a greater level of participation is needed to bring the model into fruition. The next steps for our division are to have clear guidance for faculty engagement both within and beyond the classroom with opportunities for faculty to participate in a variety of ways.

Another area that is lacking with regard to our space and the ways in which students and faculty engage with each other and their work. I have worked with the faculty to imagine a collective engagement space for the creative arts. I have identified several changes to our current space configurations that would make drastic improvements in both the teaching/learning and also the engagement and community building within our division and campus.

Finally, the SSCA Division is severely lacking in support staff and currently stretched to an unsustainable level. At a minimum to ensure student success, we need 1 FT Lab Tech for ART, 1 FT Lab Tech for Music, and 1 FT Program Services Coordinator for the Division. Additionally, we need 2 full-time tenure-track faculty position in Psychology (one retirement replacement and one additional to ensure that the department is able to maintain its excellent teaching/learning and faculty administrative functions of the department). The Psychology Department is engaged with three campus-wide initiatives including the NOW Program, Dual-Enrollment Program, and in the development of a full online degree.

Associated Objectives

991-Additional Staffing

990-Upgrade Bldg. 1

II.D. Analysis: Unit Personnel

Describe the current staffing structure of the unit and how it aligns with achieving the purpose of the unit. Attach the current organizational chart (an image of the org chart can be inserted in the box). Provide staffing FTE by category (FT/PT faculty, permanent staff, temporary staff, student workers, administrators).

HINT: To display the information in a table, it is easiest to create the table in Word and paste into the narrative box.

Narrative

	Current Staffing	Staffing NEEDED
Full-Time Faculty	24 FTE (this includes roughly 3FTE in release time)	1 FTE Additional/2 Replacement
Part-Time Faculty	14 FTE	Varies based on need
Classified	2.48 FTE	3 FTE Additional
Temporary Staff	Varies based on need (accompanists, professional experts for private lessons)	Varies based on need
Student Workers	Approx. 4 PT (Theater/Gallery)	Additional Theater staffing
Administrator	1 FTE	

III.A. Reflection: Considering Key Findings

Consider the previous analysis, identify unit strengths, challenges, opportunities, concerns, and areas in which further research is needed. Describe how the conclusions drawn can be used to improve the unit's effectiveness in order to promote student learning and achievement.

Narrative

Strengths: The SSCA Division is flourishing with highly talented and innovative faculty, as well as engaged student leaders that are expanding the reach and impact of our programs. The collaborative nature of programs within this division, as well as the strong connection to campus initiatives such as the campus redesign, GE themes, and meta majors has positioned both the social sciences and the creative arts as leaders within the campus community.

Challenges: One challenge that needs to be addressed in order for larger programmatic changes to occur is our lack of personnel to support the division and activities. There are three key positions that are needed to be a fully functional team and the current workload is not sustainable without this additional support.

Opportunities: We have the opportunity to become a central resource for our local and regional community with regard to our performing and fine arts. I would like to develop our programming, bring in CTE options for students, make direct links to community and local industry, and connect our efforts to arts organizations and educational institutions. As we develop our resources and programming (and facilities), we will be able to provide creative opportunities for our students and our community.

Concerns: Our most pressing concern is the health and safety of Bldg. 1. We have identified key areas that need to be upgraded or repaired to maintain the health and safety of our students and faculty and are awaiting the planning stages of the Bldg. 1 rehab. In particular, we need air filtration systems for our ceramics, painting, and sculpture labs. Our theater curtains and rigging system need replacement/repair and we need upgraded teaching and learning spaces for our students.

Further Research: One areas that I would like to work with PRIE to obtain data is with regard to retention and success rates. Some departments have identified key areas in which they hope to address student needs, but an overall assessment of the division and all departments would provide direction for future curriculum development and innovative pedagogical training.

Associated Objectives

990-Upgrade Bldg. 1

III.B.   Reflection: Synergy

Based on the CPRs/APPs for programs within the unit, identify any potential areas of synergy across unit and program activities that may not be easily recognized from within individual programs.

Narrative

One change that would have immediate impact for both students and faculty within our division is the creation of a Center where faculty/students can engage creatively and work together, share resources, and create an atmosphere of student support. I have identified a space that we will convert into an interactive social learning space that will serve as the creative hub of campus.

There is also great potential to develop synergy and cross-disciplinary engagement through the development of support services and programming around Meta Majors and GE thematic bundles and we have faculty actively engaged in the development of these new structure.

Another area where I see opportunities for cross-campus collaboration is with regard to serving vulnerable populations such as justice-impacted, undocumented, LGBTQ and marginalized populations. Through the development of curriculum, policies and processes, and direct student supports, we can do a much better job serving our move vulnerable students on campus and creating an campus that openly values all members.

III.C. Reflection: Aspirations

Describe the aspirations of the unit. What is the preferred future of the unit? What long-term results does the unit want to achieve? Strategically thinking about the next 2-5 years, how can resources be leveraged and programs work together to achieve those long-term results?

Narrative

Center for Visual and Performing Arts: My aspirations for the Division include building a world-class regional program around the creative arts, with programs and performance spaces that serve students and community members in their personal and artistic development. We will serve our campus, district, and regional area as a center for culturally relevant and accessible music, theater, and dance performances, film screenings, and art exhibitions that bring the creative world to the most vulnerable in our community. To achieve these goals, we will build and develop our current programming, improve staffing support, upgrade our facilities and technology, and further develop our community connections and collaborations. I also see the potential to develop CTE and professional programming in the creative fields to provide opportunities for all students to follow their creative dreams, regardless of their ability to continue in their education beyond our institution.

In the Social Sciences, I envision a diverse program that explores the human experience through a variety of disciplines that collaborate and intentionally explore themes that are relevant and expansive for students. I see areas for pedagogical enhancement and professional development to ensure that all students have opportunities to succeed. In particular, I would like to further expand our online course offerings, providing online degrees and participating in the NOW program. There is potential to expand our program offerings as well and I will work with faculty to identify and support this work. With the acquisition of an expansive bone collection in our Anthropology department, I envision becoming a resource for K-12 and higher education students, as well as the opportunity to build a solid program with research and internship opportunities.

Center for Social Justice and Legal Studies: Finally, I would like to build a collaborative community with our Administration of Justice, Paralegal/Legal Studies, and newly approved Social Justice degree that would use their varying discipline lens to explore and reimagine our justice system and how we prepare our students to deconstruct our current systems of injustice through restorative processes. I envision the development of Project Change at Skyline College and the incorporation of justice-impacted students in this work. I also see potential to provide much needed support and services to LGBTQ and specifically legal support and services to the transgender community.

Associated Objectives

991-Additional Staffing

989-Center for Visual and Performing Arts

990-Upgrade Bldg. 1

IV.A. **Strategy for Unit Enhancement: Action Plan and Resource Requests**

Based on the reflection, develop an annual action plan with related resource requests. No narrative response will be entered in this section, but the objectives you create will be printed automatically in the ALUR report under this item.

(1) To begin, click on PLANNING at the top of the page, then CREATE A NEW OBJECTIVE. To view previously created objectives, click PLANNING at the top of the page, then VIEW MY OBJECTIVE.
(2) IMPORTANT! Make sure to associate each objective to this standard in the ALUR and link each objective to one or more institutional goals.

Need help? Contact the PRIE Office for further instructions.

Narrative

Associated Objectives

991-Additional Staffing

989-Center for Visual and Performing Arts

976-Online Course & Degree Development

990-Upgrade Bldg. 1