

*MISSION STATEMENT:
TO EMPOWER AND TRANSFORM A GLOBAL COMMUNITY OF LEARNERS*



January 11, 2012

Vol. 2 No. 16

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Flexing our Brains!

As part of its commitment to ongoing professional development, Skyline College held its spring Flex Day training for faculty on Thursday, January 10 and Friday, January 11, 2013. Faculty and staff returned in the new year to a robust Flex Day schedule of interesting workshops and activities. Under the leadership of Professor Nina Floro, chair of the Professional Enrichment and Development Advisory Committee, the rich schedule of workshops included many topics of interest.

- Professor **Karen Wong**, SLOAC Coordinator led an informative workshop on **Documenting Assessment Efforts with TracDat**, a user friendly database that was acquired to help faculty and staff manage the SLOAC process and determine how assessment results can inform subsequent instruction and services.
- **Anjana Richards**, Director, Workforce Grants and Services, **Lorrain DeMello**, Counselor in the Career Advancement Academy program and members of the **Career Ladders Project** led a discussion on the use of **Stackable Certificate Models** intended to help students, faculty and employers navigate options for pursuing career technical education and employment. A separate workshop addressed the **Career Advancement Academy Model** and how the develops and institutionalizes them.
- **Dr. Harold Berrero** trained faculty in staff in rescue breathing and or Basic Cardiac Life Support - CPR and the use of the **Automated External Defibrillator (AED)** that you see posted throughout the college campus buildings.
- Campus Safety Chief, **Rob Dean** and Campus Safety Officer **Paul Barbosa** conducted an interactive workshop on **Personal Safety on Campus**.
- Accreditation Co-Chairs **Dona Bestock** and **Christine Roumbanis** led the workshop for the accreditation self-evaluation writers in making revisions to the drafts.
- **Professor Bridget Fischer** hosted a workshop on **Using Web Access to Administer and Get Instant Assessment Data**. Faculty learned how to configure their quizzes and run valuable reports using Web Access.
- **Terri Sofarelli and Carmelina Borg** hosted a **Film Screening and Discussion of *Miss Representation: Using the Film as an Instructional Tool***.

The College Administration hosted a lunch to celebrate and thank the committed Skyline College faculty and staff. Today, faculty and staff will meet in the various division and department meetings.

The next Flex Day will be held on March 8, 2013.

Scholarship Application Available Now

Please help spread the word to students that scholarship applications are now available! The deadline to submit an application for a scholarship is February 14, 2013 at 6:00pm. A personal statement and letter of recommendation is required with each application.

The application can be found on the website at www.skylinecollege.edu/financialaid/scholarships.php

Please contact the Financial Aid office at shetayac@smccd.edu or (650) 738-7011 with any questions.

A yellow flyer with a sunburst background. The text reads: "Scholarship Application Available Now", "Get a jump start!", "Deadline: February 14, 2013 at 6:00 pm", "Application online at www.skylinecollege.edu/financialaid/scholarships.php", "Personal statement and letter of recommendation required with application", "Questions? Contact Financial Aid at: shetayac@smccd.edu (650) 738-7011", and "Skyline College Mission Statement: To empower and transform a global community of learners". The Skyline College logo is in the bottom right corner.

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Skyline College Mission Statement: To empower and transform a global community of learners

The Skyline College logo, featuring a stylized sun, a graduation cap, and a book, followed by the text "Skyline COLLEGE".

Skyline College Hosts San Bruno Chamber of Commerce State of the City Address and Installation of Board Members



New Board members look on as San Bruno Chamber of Commerce President, Kirsten Pinocho of Recology receives gavel from Mayor Jim Ruane.

Over 100 community members attended the San Bruno Chamber of Commerce Installation of Board members and State of the City Address by Mayor Jim Ruane on Monday, January 7, 2013. The event was held in the Dining Hall and allowed Skyline College to demonstrate its commitment as a community partner and highlight its Events and Conferences Initiative.



The 2013 San Bruno Chamber of Commerce Board of Directors.

Thank you to Kirsten Pinochi and Jamie Monozon of the San Bruno Chamber of Commerce for thinking of Skyline College. Thank you to Pacific Dining for the delicious catering, Theresa Tentes, Kevin Chak, Public Safety, David Haw and the facilities crew for making the event a beautiful success.

Photos by Helen Hueg.

Skyline College President admitted into the San Bruno Rotary



Emile Hons, Kirsten Pinochi and Regina Stanback Stroud

Dr. Regina Stanback Stroud was recently admitted into the San Bruno Rotary club. The Rotary is an organization of business and professional people united worldwide who provide Humanitarian service, encourage high ethical standards in all vocations, and help build good will and peace in the world.

The Rotary meets every Wednesday and noon at the Ranchero Inn Best Western Café. The San Bruno Rotary has a long history of supporting Skyline College through scholarship donation.

BACC Benefits Access for College Completion

The Benefits Access for College Completion initiative is a result of a grant and has resulted in a partnership between Financial Aid and SparkPoint to connect students to financial resources to assist in paying for health care, food and other living expenses to assist them in completing their higher education goals. Stay tuned for an upcoming open house to learn more about BACC and how students can be better resourced.



Are You Struggling to
Pay Your Bills?

**Get Assistance
Today!**



The Financial Aid Office & SparkPoint can connect you to financial resources to help pay for health care, food & other living expenses.

HOW

Attend a workshop (*select one*):

- Every 1st and 3rd Tuesday of each month
11 am – 1 pm
Room 1218
Feb 5 – May 14, 2013
- Every Wednesday
1pm – 4pm
Library Computer Lab
Jan 30 – May 15, 2013

OR

Schedule an
individual appointment

Email: smithh@smccd.edu

Call: 650-738-4240



Mission Statement: To empower and transform a global community of learners.

SPARKPOINT AT SKYLINE COLLEGE
BUILDING 1 | FLOOR 2 | ROOM 1219 | 3300 COLLEGE DR | SAN BRUNO CA 94066

Accreditation Update

Self-Evaluation - The writing committees have been hard at work preparing a draft of the self-evaluation. The draft will be posted on January 17, 2013. All are invited to review the draft and provide feedback to the Co-chairs Donna Bestock and/or Christine Roumbanis. A second College Forum will be held on January 29, 2012. The details will be announced shortly.

Accreditation Benefits! One of the benefits of working on the Accreditation Report is that we are able to bring different aspects of the college and district that may be less well known to the surface. One of the items we have come across in considering Standard IV – Leadership and Governance is that of the Professional Ethics Policy. During the course of campus dialogue and self-evaluation, we realized that many on the campus are not aware of the policy on Professional Ethics-- Rules and Regulations 2.21. We thought we would take this opportunity to remind us all of the policy. Please see the excerpt below and look out for more details in the subsequent weeks.

All District employees shall adhere to the highest ethical standards in pursuing the College District's mission of providing quality educational programs and in managing resources efficiently and effectively. Ethical standards include but are not limited to commitment to the public good, accountability to the public, and commitment beyond the minimum requirements of the law. Each employee group has prepared a distinct Code of Professional Ethics for their respective constituencies, which, as a whole, comprise the Districtwide Policy on Ethical Behavior adopted by the Board.

The Board of Trustees, Administration and classified staff shall act in the best interests of students, the community and the District's mission over other competing interests and shall foster a work/study environment that values respect, fairness, and integrity and is positive, encouraging, and success-oriented. The College District has adopted policies and practices that protect the rights of individuals (Rules and Regulations 2.12); that protect individuals from unlawful discrimination (2.20) and sexual harassment (2.25); that prohibit the Board and employees from making or participating in making a decision in which they have a financial interest (1.35 and 2.45); and that provide for the support and development of each District employee (2.11).

Thanks to Donna Bestock and Christine Roumbanis for contributing to this article.

Environmental Science Courses by the NEW ESTM

We are proud to announce that we have taken some major steps toward a new associate's degree and supporting certificate programs in home performance, energy efficiency, solar, and green entrepreneurship/small business management. We have named a new department, **Energy Systems Technology Management (ESTM)**, that will capture existing courses in our Environmental Science and Technology (ENVS) program, as well as several new courses in solar, construction, home performance, management, and marketing, set to launch starting in Summer/Fall 2013 (pending state approvals).

There's lots for us to celebrate here at the end of 2012!

Starting right away in January, we wanted to let you, your employees, and your colleagues know about our **Spring 2013 Schedule (SEE BELOW)** offering **SHORT-TERM EVENING courses** starting in January. Several courses map to Building Performance Institute(**BPI, Building Analyst**)and North American Board of Certified Energy Professionals (**NABCEP, Entry-level**)credentials. These courses are offered for \$46 per college unit + fees. (Additional costs apply for testing.)

An overview of our programs, classes, certificates, and jobs are at the following link:
<http://www.skylinecollege.edu/envs>

WHAT TO DO IF YOU NEED MORE HELP:

Call or email the department with any questions you might have about these classes or how to get into the classes.

Spring Classes Available

Short and evening classes available. ENROLL NOW!

Earn Credentials for a "Green" Career

 Skyline COLLEGE

Contact Rita Gulli (650) 738-4491 or gullir@smccd.edu

Coaches vs. Cancer Basketball Doubleheader

Attend the Coaches vs. Cancer Basketball Doubleheader to benefit the American Cancer Society this Wednesday, January 16, 2013 at Skyline College. The women's team will play at 5pm against College of San Mateo and the Men's team will play at 7pm against Canada.

Help raise \$500 to Benefit the American Cancer Society



Basketball Doubleheader
Wednesday, January 16, 2013
Women's game @ 5pm against CSM
Men's game @ 7pm against Canada
Building 3, Skyline College Gymnasium

**Admission: \$5 Adults; \$3 Students;
\$2 Seniors and Individual w/Disabilities**

All proceeds to the American Cancer Society.

Donations accepted at the gate or via campus mail, to Joe Morello.



Save the Date!



WOW (Women on Writing): Saturday, March 2, 2013

Rock The School Bells: Saturday, March 9, 2013

13th Annual President's Breakfast: Thursday, March 21, 2013

Parking Fees



Effective, January 1, 2013, parking fees are as follows: • \$50 for Fall or Spring semester permit • \$25 for Summer permit • \$90 for two-term permit BOGG Waiver students: • \$30 for Fall or Spring semester • \$25 for Summer permit • \$60 for an two-term permit.

Coming Up...

Monday, January 14, 2012

- First day of spring semester classes

Wednesday, January 16, 2013

- Coaches vs. Cancer Basketball Doubleheader, 5pm-9pm, Skyline College

For the latest information on events and activities happening at Skyline College, please view our calendar at the following link: <http://www.skylinecollege.edu/events/index.php>

If you would like to include your college event or activity on the calendar, please submit the event, date, time and location to Cherie M. Napier via email at napierc@smccd.edu.

Guidelines for Skyline Shines Submissions

Many of you submit material to be included in Skyline Shines. Thanks so much for taking to time to help me keep the college informed. Here are a few guidelines that will facilitate the publication of Skyline Shines each week:

Send submission to skylineshines@smccd.edu

- **Submit your article by 3:00 p.m. on Thursdays; articles received after this time will appear in the following week's issue**
- Place your submission in a Word document with your pictures pasted in the document.
- Use medium sized pictures that are equal to 1/4 or 1/2 of a page.
- Use Times New Roman 12pt. font that is justified to the left for the body of the article.
- Don't forget to add a headline/title using 18 pt. bold font that is justified to the center
- Use the following commonly accepted abbreviations: a.m. or p.m. (i.e. "The event will be held from 8:00 a.m. – 1:30 p.m." "The workshop is scheduled to run from 9:30 a.m. – Noon.")
- Spell out numbers of one or two words. Use figures for numbers that require more than two words to spell out. (i.e., "Almost eight years ago I began taking ceramics courses." And "I counted 176 records on the shelf.")
- If a sentence begins with a number, spell out the number or rewrite the sentence.
- Use the month, day, a comma and the year to indicate the date (i.e., "March 4, 2011" not "March 4th, 2011 or March 2nd, 2011").
- Add the word College when you refer to the name Skyline (i.e., Skyline College instead of Skyline).

Do you have a suggestion?

One way to submit it is through our general **e-Suggestion Box**, via the hyperlink in the box below <http://skylinecollege.edu/publicinformationoffice/feedback.php>



Feedback and Suggestion Box

For state level information on community colleges, see these websites:

- The California Community College Chancellor's Office in Sacramento:
<http://www.cccco.edu/>
- The Community College League of California: <http://www.ccleague.org/>
- The Research and Planning Group: <http://www.rpgroup.org/>

Skyline Shines is archived at <http://www.skylinecollege.edu/presidentsoffice/skylineshines.php>