



Skyline
COLLEGE
Academy

Skyline Shines

December 2, 2011

Vol. 2, No. 13

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Skyline College Bookstore adds Coffee Concession



We are certain that you have noticed quite a bit of work taking place in B6 in the cafeteria server area. We are very excited to announce that the Skyline College Bookstore will be adding a yet to be named coffee concession that will be housed in the area of the cafeteria server area that has gone virtually unused since opening in 2007. Operating as a part of the Skyline College Bookstore using classified and student staff, we will open for business at

the beginning of the Spring 2012 semester. The contract for the current coffee vendor, KJ's Coffee operating the Skyline College Coffee Company, expired in August 2011. Operating on a contract extension, KJ's will complete their service to the District at the close of the fall semester. KJ's Coffee has been a valued partner of the District and leaves with our appreciation for all of their efforts.

The addition of the coffee concession as part of the Skyline College Bookstore operation completes what we began in 2008 with the opening of *Pony Espresso* at Cañada College. This was the first coffee concession opened and operated by bookstore classified and student staff. It was so successful that we duplicated that success opening *PAWS for Coffee* at College of San Mateo in April 2011. The last in our trio to open, the Skyline College concession has been designed taking into account what we have learned at the other locations providing what we believe will be the best equipped of the three concessions Districtwide. The concession will be partnering with Starbucks Coffee as do the other two concessions in the District. Although we will not carry everything that a standard retail Starbuck's carries, we will carry many of the same drinks made the same way using the same ingredients as your local Starbucks. In addition, we will be partnering with Peninsula based vendors to provide the pastries and food items we will sell as we do at our other two locations.

The coffee concession at Skyline College will open to the public on the first day of classes in Spring 2012. There will be an extensive training period beginning January 4, 2012 when our classified and student staff will learn how to use the equipment and prepare the menu items. The staffs from CSM and Cañada College Bookstores will be on hand to help us in this transition. An e-mail will be sent to the Skyline College community in early January publicizing the menu and the pricing.

We look forward to opening the new concession this spring as we continue to provide exceptional and indispensable services to the Skyline College community. As always, we look forward to your feedback and suggestions.

(Submitted by Tom Bauer)

ESL Registration Day Brings New Students to Skyline College

The English Language Institute's semi-annual Skyline College ESL Registration Day, also known as Super Saturday, was a great success. On Saturday, October 29, 2011, fifty-four new ESL students were able to avail themselves of a variety of matriculation services including the Skyline College application, the placement test, the mandatory orientation, learning about financial aid, and making an appointment with a counselor for registration. TLC director Nohel Corral graciously allowed the Learning Center to be used once again to host this very important event.



“ESL Registration Day is a way to reach out to the nonnative speaker community to say, ‘We’re going to do what it takes to make college possible for you,’” says English Language Institute Coordinator Leigh Anne Shaw. “We provide child care, snacks, and a well-coordinated experience that allows people to do most of the steps of the matriculation process all in one day.” If not for the convenience of one-day, all-in-one services, many potential students would have to return to campus several times; in that process, many nonnative speakers lose motivation or become intimidated by the difficulties of enrolling in college. ELI Instructional Aide Amber Wolak adds, “The personal connection that people feel is often just what makes them commit to studying here.”



The ELI is indebted to the following dedicated Skyline College staff and faculty who

made ESL Registration Day possible: Goldie Lee and her student assistants for conducting the placement test; Rayna Rodriguez and Martina Center for opening and operating the Child Care Center; Garry Nicol and Leigh Anne Shaw for donating their time; Kenny Gonzalez for conducting the orientations; Minerva Velasquez and Kennya Ruiz for their assistance in processing G-numbers for all students; Tiffany Ong for providing Financial Aid information; Amber Wolak and Claudia Paz for their excellent planning, coordination and assistance prior to and during the event; Glenda Benavides for providing information about SparkPoint Skyline College; and the students of ESOL 804 and 852 who donated their time to assist students through every stage of the process.

The ELI would also like to thank Rick Wallace for his cooperation in detailing staff as well as the SparkPoint Skyline College for sponsoring the event. Finally, a big thank you to Edgar Coronel for helping with Banner and Dave Jorgensen for getting the day running and keeping it going. The next ESL Registration Day will take place in Spring 2012.

(Thank you to Leigh Anne Shaw for the article and photos.)

EOPS Students: Yes, you can!



On Friday, November 18, 2011 a dozen EOPS students participated in a fieldtrip to the University of California, Berkeley. The group was welcomed by Gina Morris, UC Berkeley representative. The day continued with a panel of three former Skyline College students who are now enrolled at UC Berkeley: Yamileth Verdin, Victor Diniz and Swesha Govil. (Yamileth and Victor are also former Skyline College EOPS students). Guillermo Alonzo, current EOPS Office Assistant and Berkeley alum, also provided encouragement. The afternoon concluded with a campus tour.



This event empowered these EOPS students to take their dreams higher and reminded them that if former EOPS students could do it, then they can too! This is a partial listing of Skyline College EOPS students who either are currently attending or recently graduated from the University of California, Berkeley: Shahrzad Afghani, Seabrien Arata, Hoang Cao, Carmen Castro, Christelle Etienne, Denisse Gonzalez, Anthony Gracia, Barbara Hughes, Dennis Ivanchenko, Karen Kwong, Erika Maida, Leticia Mendoza, Gabriel Molieri, Sara Quinto and Win Tun.

(Article submitted by Imelda Hermosillo and Jeffrey Acidera. Photos submitted by Maira Delgado Laurens, EOPS Club Secretary)

Youth Entrepreneurship Program (YEP)

Skyline College congratulates Students from Hunters Point Family! YEP's first cohort has successfully completed the 8-week Entrepreneurship Training course. The graduation was held at Skyline College on November 14, 2011.



Spearheaded by YEP, this cohort was a result of collaborative efforts between Skyline College, The Youth Entrepreneurship Program (YEP) and Hunters Point Family (a community-based Non-Profit Organization located in the Bayview - Hunters Point area of San Francisco). This course was developed through a partnership between the Business Division at Skyline College and the CITD.

As part of the graduation ceremony, the students were given a tour of Skyline College including visits to the SparkPoint Center, the Cosmetology Department and the Automotive Department. According to Richard Soyombo, Executive Director, CITD & YEP, “the tour of these departments was to further encourage the participants to attend Skyline College and to take advantage of the valuable opportunities provided through each of the departments visited.

Some of the students filled out applications for additional entrepreneurship courses at Skyline College that have been developed by the Business Division, in collaboration with the Center for International Trade Development.

Following the tour the students were visited by Skyline faculty, staff, counselors as well as, our President, Dr. Regina Stanback Stroud.



After fulfilling all of their graduation requirements, Dr. Stanback Stroud handed out Certificates of Completion to the participants.

YEP has started a new 4-week Entrepreneurship Training Program with the Young Community Developers, another community-based organization located in the Hunters Point-Bayview Area of San Francisco.

“It is encouraging to see the YEP Grant attract the community to the Skyline College campus and to showcase some of our programs to the participants.” says, Dr. Stroud.

For more information about the Youth Entrepreneurship Program (YEP), and/or the CITD, please contact Ms. Pcyeta Jackson: 650-738-7097 or at jacksonp@smccd.edu.

(Article and photos submitted by Richard Soyombo)

SparkPoint at Skyline College Celebrates Partnership



Photo: Alex Martinez

SparkPoint at Skyline College held a celebration on Wednesday, November 30, 2011, to recognize community organizations that partner with SparkPoint. The *Partnership Recognition Awards* honored the partnering organizations for their contributions leading to the recent award that Skyline College received from MDC on behalf of the Annie E. Casey Foundation,

The 2011 College Innovator Award. This award recognized exemplary practices that increase student success. According to Colin Austin from MDC, *“This year Skyline College received the award for groundbreaking efforts to establish the Center for Working Families approach through a SparkPoint Center and help low-income students receive income supports and financial services that help students stay in school and graduate.”*

In addition to those who are represented in the award photo below, the following attended from partner organizations: Ed Center, Ena Yasuhara, Leah Staub-Delong from United Way of the Bay Area; Jenny Carreno, California Employment Development Department.

Several members of the extended SparkPoint at Skyline College network joined the celebration: John Miller, Volunteer Income Tax Assistance Center; Virginia Padron, Nadia Tariq, Career Center; Jocelyn Vila, Financial Aid Office, Leigh Anne Shaw, Amber Wolak, Kenny Gonzalez, Claudia Paz, English Language Institute; Tim Dupre, Lorraine DeMello, Nate Nevado, Counseling; Steve Cooney, Lavinia Zanassi, Cooperative Work Experience; Sylvia Martinez, Admissions and Records - Veterans Services; Nohel Corral, Learning Center; Jeff Acidera, Imelda Herмосilla, EOPS, Linda Allen, DSPS; Sandra

Hatzistratis, Kinesiology Physical Education and Dance; Adolfo Leiva, Glenda Benavides, Julie Lamson, Heather Smith, Akillah Wali, Raymond Jones, Andrea Anyanwu, Melanie Espinueva, Patty Kwok, and William Watson, SparkPoint Center.

For more information about SparkPoint at Skyline College, please contact Dr. William Watson, Director, 650-738-7035 and visit the SparkPoint website at www.skylinecollege.edu/sparkpoint.



Photo: Adolfo Leiva

L-R: United Way of the Bay Area, Leah Staub-deLong; Jewish Vocational Service, Susan Wofsy; David Tam, California Employment Development Department; Akillah Wali accepting on behalf of EARN; Opportunity Fund, Laura MacArthur; Community Financial Resources, Rhea Serna; Second Harvest Food Bank, Mark Kokoletsos; Melanie Espinueva accepting on behalf of San Mateo Credit Union.

(Article submitted by William Watson)

Transfer Time in the Learning Center



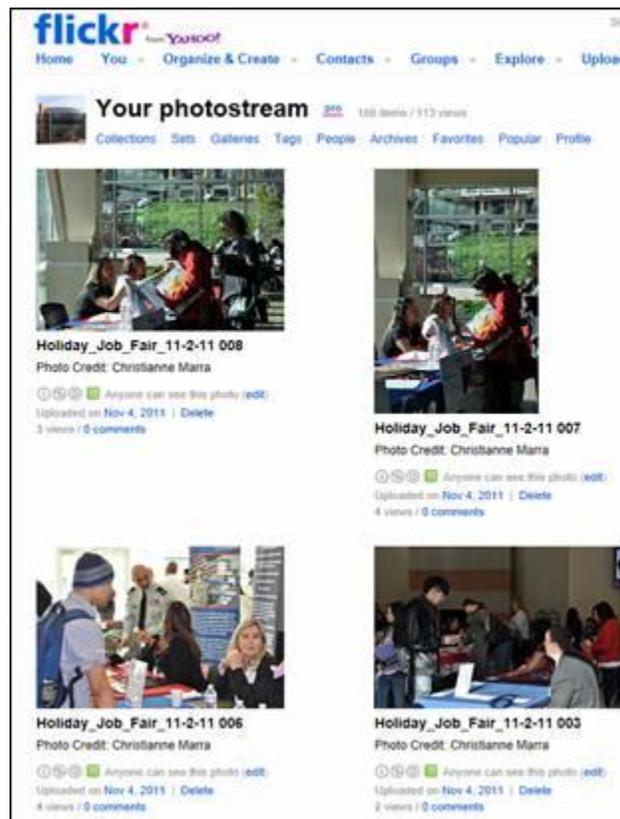
Front Row, L to R – Judy Cheung, Jessica Lopez, Leigh Anne Shaw
Back Row, L to R – Nohel Corral, John Chavez, John Saenz

The months of October and November brought students into the Learning Center, not only for tutoring, but also for assistance with personal statements as many are applying to four-year universities. For the past two months, the Center staff has coined each Friday as Transfer Fridays, for which each employee wore items representing their alma maters. Having students see these different institutions sparked questions about each college and our experiences attending them, and promoted a transfer feel among students and staff.

Students were able to receive assistance on their personal statements through one of six personal statement workshops in the Learning Center. Additionally, students brought in their personal statements individually seeking assistance. On average, the Writing and Reading Lab (WRL) in the Learning Center assisted five to seven students per day with their personal statements. Many of our students are first-generation college students and do not have people at home to help them with college applications, so our students appreciated this service. A special thank you goes out to the Learning Center staff and faculty who helped students connect with four-year colleges and universities.

(Article and photo submitted by Nohel Corral)

Photos of Skyline College Available on Flickr



The Office of Development, Marketing and Public Relations at Skyline College has created a Flickr page to display photos of the campus and various events. The photos are

available to view and download at the following link: http://www.flickr.com/photos/skyline_college/. It is not necessary to have a Flickr account to access the photos.

The photos have been organized into various collections and sets. Perhaps you need a photo of the campus. If so, check out the “Campus Photos” collection (http://www.flickr.com/photos/skyline_college/sets/72157627030331004/). Other collections include photo sets for campus events that took place during the 2010-11 academic year, as well as this year. Photos will continue to be added throughout the year, so please check the Flickr site frequently for updates.

If you use any of the photos in publications, please be sure to credit the photographer. When credit information is available for specific photos, it is located in the “description” section of each photo.

If you need assistance navigating the Flickr page, please contact Christianne Marra at 650-738-4346.

Shooting Your Own Images

The Office of Development, Marketing and Public Relations welcomes submission of photos from the campus community. If you would like to submit photo(s), please send them via email to Christianne Marra at marrac@smccd.edu or burn them onto a CD and drop it off to Building 4, Room 4-329. Ideally, photos should be high resolution (1 MB or higher) for optimum viewing and download via Flickr. Please be sure to include details about when and where the photo was taken as well as photographer information so that the individual receives proper credit if the photo is used in a publication.

Skyline College has a blanket photo release policy which states “Skyline College, a non-profit Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Office of Development, Marketing and Public Relations (Building 4, Room 4-329).”

While this simplifies record-keeping and allows for more photographic flexibility, certain instances still require a photo/video release. These situations include, but are not limited to, students under eighteen years of age and subjects used in a high-visibility location of a marketing piece (front covers, banners, billboards, etc.). If in doubt, get a signed [photo release form](#), available for download via the Skyline College website. The completed release form should be sent to Christianne Marra in the Office of Development, Marketing and Public Relations (Building 4, Room 4-329).

(Article submitted by Christianne Marra)

Special Hours at the One Stop Center in Building 2 Week of December 19, 2011 and January 2, 2012

ONE STOP CENTER



SPECIAL HOURS!

| | |
|---|-----------------------|
| <u>Week of December 19, 2011</u> | |
| Monday – Thursday | 8:00 a.m. – 4:30 p.m. |
| Friday | Closed |
| <u>Week of January 2, 2012</u> | |
| Monday | Closed |
| Tuesday | 8:00 a.m. – 7:00 p.m. |
| Wednesday | 8:00 a.m. – 7:00 p.m. |
| Thursday | 8:00 a.m. – 4:30 p.m. |
| Friday | 8:00 a.m. - Noon |

Skyline College will be closed for
Winter Recess from
Friday, December 23, 2011 -
Monday, January 2, 2012



Skyline
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TRiO and Puente Visit SFSU



On Wednesday, November 9, 2011 forty-five TRiO and Puente students participated in the 6th annual Community College Transfer Day, an event hosted by Project Connect at San Francisco State University. The event was designed to expose community college

students from around the Bay Area to university and campus life and to network with faculty, staff, and SFSU students.

During the event, students had the opportunity to attend a number of workshops to learn more about various resources, including Financial Aid, EOP, and the Study Abroad program. Additional workshops addressed the basic transfer requirements to SFSU and the admission requirements to the Nursing major. At the event, students also heard from a panel of recent transfer students share their personal experiences at the university level.

The event ended with a campus tour of the university where students learned in great depth about SFSU's academic departments and various student resources on campus designed to help students accomplish their educational goals.

The event was a great success, which helped promote the goal of transferring to a four-year university among TRiO and Puente students!

(Article submitted by Jessica Lopez and picture taken by Nohel Corral)

Performing Arts Showcase A Huge Success



The Third Annual Performing Arts Showcase on November 19, 2011 was an inspiring and joyful evening highlighting student talent. With nineteen different acts including dance, instrumental and choral music, theatre and spoken word performances and over five hundred audience members packing the house, it was one of the most successful events that has taken place in the Skyline College Theater in the past few years. This Showcase would not have been possible without the continuing support of the Skyline College President's Innovation Fund that "provides seed money that encourages Skyline College's faculty and staff to dream out loud."



The goal of the Performing Arts Showcase has been to provide a professional production experience for our students. In our modern media age, having experience in lighting and sound design, performance skills, teamwork and organizational planning are increasingly valued. Our students go on to become professional artists and technicians, inspiring and uniting our community.



Alan Ceccarelli's talents as Theater Director were essential in making this show run smoothly as were Amber Steele's deft coordination skills. Jude Navari's vocal students performed beautifully, both during their choral performance of the *Gospel Magnificat* and during the collaborations with the Skyline College Concert and Jazz Band and the Skyline College Dancers. The new member of the PAS team, Zachary Bruno, directed the Concert Band, Jazz Band and Jazz Quintet, which all gave lively and inspiring performances, full of energy and spirit. Frank Markovich's Guitar Ensembles played an original number and a song by Stevie Wonder, all talented and very professional. Katharine Harer's creative writing students provided the spoken word performances, two

of them in collaboration with live, student musicians.



These inspired, motivated writer/performers provided work that expands the dimensions of our variety show. Amber Steele's dancers performed two exciting dance pieces in collaboration with the music department for our closing number, as well as performing two student-choreographed works.



Videos of the performances can be seen online:
<http://www.youtube.com/SkylineCollegeDance#p/a/u/1/TVStGXEHfHA>

(Article and photos by Amber Steele)

Theatre Club and Honors Club Present the First “Culture in the Quad” Event at Skyline College



“Culture in the Quad” was a collaboration between the Honors Club and Theatre Club. On Tuesday, November 22nd members from both organizations pitched in together and set up an outdoor stage in front of building six in an attempt to expose Skyline College students to the performing arts and the poetry of Shakespeare. The set is a miniature adaptation of the traditional Globe Theatre’s thrust stage and was built by members of Theatre Club and Skyline College’s DRAM 680 class (technical production). The students from the class also set up a portable sound system for the two clubs to make the experience easy to hear for all who attended.

Both Theatre Club and the Honors Club were pleased with the event, as were all those who attended. There were a good number of audience goers. Some planned on attending, and some just happened by as they crossed the quad and stayed for the performance. Both clubs are hoping to make the event a regular occurrence in the future.



(Article and photos submitted by Alan Ceccarelli)

**Skyline College Bookstore and the children of the
Child Development Center wish you a happy holiday
season!**



The winter holidays are on the way and the Skyline College Bookstore is creating festive displays to evoke the holiday spirit! Gifts, reindeer, sleds and giant bows create a holiday atmosphere as you enter the bookstore. If the beautiful displays inside weren't enough, check out what's created outside in the windows. Created by Skyline College Bookstore classified and student employees, the window displays include a white winter complete with two Christmas trees and a snowman. You will not be able to help but notice one window has a little more sparkle as you walk by. In the smaller of the two windows, we have created something special with the help of some little artists from the Skyline College Child Development Center (CDC).

For the third consecutive year, the talented children in the CDC use their imagination and art supplies donated by the Bookstore to create holiday ornaments. These very special, adorable ornaments are then delivered by the children to the Bookstore. Bookstore employees put the ornaments on the Christmas tree, located in the Bookstore display window, for all of Skyline College to view and enjoy.

If you have some extra time between your classes, be sure to stop by the Skyline College Bookstore and enjoy the displays created just for you. Don't forget to take a little extra time to look at the ornaments made by the children from our CDC; not every snowman or

penguin ornament is made the same, which makes them look that much more special.

A special thank you goes out to Marta Cuellar of Skyline College Bookstore and Martina Center of the Skyline College CDC for their cooperation and help in developing and executing this wonderful idea and making our holidays at Skyline College a little more special.

Have a wonderful holiday season!

(Article submitted by Tom Bauer / Photo courtesy of Amanda Bortoli)

Coming Up...

December 2, 2011

- 5:00 p.m., Men's Basketball vs. Solano @ Solano College

December 3, 2011

- 9:00 a.m., Wrestling – North Regional Tournament @ Skyline

December 4, 2011

- 3:00 p.m., *Season of Hope* presented by Skyline College Concert Choir – Mildred Owen Concert Hall, 1220 Linda Mar Boulevard, Pacifica; Tickets available at the door for \$12 (adults) and \$10 (members/seniors/students); visit www.PacificaPerformances.org for more information

December 5, 2011

- 1:30 – 4:30 p.m., Open Forums with Candidates for Skyline College Vice President of Student Services – Building 4, Room 4-170
- 3:00 – 4:15 p.m., Sustainable Curriculum Faculty Learning Community – December meeting – Building 6, Room 6203; please RSVP to mccarthybriana@smccd.edu
- 4:00 – 7:00 p.m., *From Rags, Now Riches – A Showcase of Skyline College Cosmetology Student Work* – Building 4, Cosmetology Department; please RSVP to Laurie Biagi at biagi@smccd.edu or 650-738-4165

December 6, 2011

- 8:30 a.m. – 9:00 p.m., Skyline College Ceramic Club Annual Student Art Sale – Skyline College Art Gallery; for more information, please contact club advisor: Tiffany Schmierer at schmierert@smccd.edu
- 12:30 p.m. – 2:30 p.m., Financial Education Workshop: Credit Do's and Don'ts – Building 6, Room 6202

December 7, 2011

- 8:30 a.m. – 9:00 p.m., Skyline College Ceramic Club Annual Student Art Sale – Skyline College Art Gallery; for more information, please contact club advisor: Tiffany Schmierer at schmierert@smccd.edu
- 11:00 a.m. – 1:00 p.m., Open House: Skyline College Early Learning & Child Development Center – Building 16, Loma Chica; for more information, please contact Tina Watts at ext. 7071 or wattst@smccd.edu
- 12:00 p.m. – 1:00 p.m., *Expressions Through Black Music – A Research & Performance Project* presented by Professor Kymberly Jackson's ASTEP Music 680 class – Building 6, Dining Hall; for more information, please contact Kymberly Jackson at jacksonk@smccd.edu
- 4:00 p.m. – 6:00 p.m., FAFSA and BOG Workshop – Building 2, Room 2117B
- 6:00 p.m. – 8:00 p.m., Financial Education Workshop: Credit Do's and Don'ts – Building 6, Room 6202

December 8, 2011

- 8:30 a.m. – 9:00 p.m., Skyline College Ceramic Club Annual Student Art Sale – Skyline College Art Gallery; for more information, please contact club advisor: Tiffany Schmierer at schmierert@smccd.edu
- 12:35 p.m. – 1:50 p.m., Poetry Reading hosted by Professor Nathan Jones' LIT 225 (Contemporary Poetry) class featuring original works by students – Building 4, Hosting Gallery
- 1:00 p.m. – 3:00 p.m., Information Forum – Student Success Task Force (SSTF) – Building 4, Room 4301; for more information, please contact Leigh Anne Shaw at sippell@smccd.edu
- 8:00 p.m., Women's Basketball – Fresno City College Tournament @ Fresno

Future Events – Mark Your Calendar!

December 9, 2011

- 1:00 p.m., Informal Fall Dance Show presented by the Skyline College Dance Department – Theater, Building 1; Free Admission; contact Amber Steele for more information at steelea@smccd.edu or 650-738-4439
- 7:30 p.m., *The British Are Coming – A Celebration of Music From Across the Pond* presented by the Skyline College Concert Band and Jazz Band featuring music of the legendary Count Basie – Theater, Building 1; Free Admission; contact Zachary Bruno for more information at brunoz@smccd.edu or 650-738-4386

December 11 - 17, 2011

- Final Examinations – Day, Evening and Weekend Classes

December 14, 2011

- 4:00 p.m. – 6:00 p.m., FAFSA and BOG Workshop – Building 2, Room 2117B

December 21, 2011

- 4:00 p.m. – 6:00 p.m., FAFSA and BOG Workshop – Building 2, Room 2117B

December 23, 2011 – January 2, 2012

- Winter Recess (College and Offices Closed)

January 17, 2012

- First day of Spring 2012 Semester

For the latest information on events and activities happening at Skyline College, please view our calendar at the following link:

http://www.skylinecollege.edu/current/calendarsandevents/news_events.html

If you would like to include your college event or activity on the calendar, please submit the information (event, date, time and location) to Christianne Marra in the Public Information Office via email at marrac@smccd.edu.

Guidelines Skyline Shines Submissions

Many of you submit material to be included in Skyline Shines. Thanks so much for taking time to help me keep the college informed. Here are a few guidelines that will facilitate the publication of Skyline Shines each week.

Send submission to skylineshines@smccd.edu

- Place your submission in a word document with your pictures pasted in the document.
- Use medium sized pictures that are equal to ¼ or ½ of a page.
- Use Times New Roman 12pt. font that is justified to the left for the body of the article.
- Don't forget to add a headline/title using 18 pt. bold font that is justified to the center
- Use the following commonly accepted abbreviations: a.m. or p.m. (i.e. "The event will be held from 8:00 a.m. – 1:30 p.m." "The workshop is scheduled to run from 9:30 a.m. – Noon.")
- Spell out numbers of one or two words. Use figures for numbers that require more than two words to spell out. (i.e. "Almost eight years ago I began taking ceramics courses." And "I counted 176 records on the shelf.")
- If a sentence begins with a number, spell out the number or rewrite the sentence.
- Use the month, day, a comma and the year to indicate the date (i.e. "March 4, 2011" not "March 4th, 2011 or March 2nd, 2011")
- Add the word College when you refer to the name Skyline (i.e. Skyline College instead of Skyline)

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Do you have a suggestion?

One way to submit it is through our general **e-Suggestion Box**, via the hyperlink in the box below, or via the same box on the front page of our website at

<http://www.skylinecollege.edu/general/surveys/index.html>



For state level information on community colleges, see these websites:

- The California Community College Chancellor's Office in Sacramento:
<http://www.cccco.edu/>
 - The Community College League of California: <http://www.ccleague.org/>
 - The Research and Planning Group: <http://www.rpgroup.org/>
- Skyline Shines* is archived at
<http://www.skylinecollege.edu/facstaff/PresidentsOffice/skyshines/>

Unsubscribe

If you are receiving this newsletter and would like to discontinue receiving it, please notify us at skylineshines@smccd.edu and we will remove you from the distribution list.

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