

Employee Update:

	Job Reclassifications and New Hires:	Date
Aileen Conmigo	Reclassified from Financial Aid Technician to Financial Aid Technical Specialist	11/1/2013
Elisabeth Osai	Reclassified from Office Assistant II to Financial Aid Assistant	11/1/2013
Jenny Yang	Financial Aid Technician reclassified from 80% to 100%	11/1/2013
Angelina Yokley	Hired as new FWS Student Assistant for YES Program	11/12/2013

	Meetings Attended:	Date
Regina Morrison	YES Program-Planning Meeting	11/4/2013
	Financial Aid Staff Meeting	11/5/2013
	Payment Plan Options Workgroup Meeting	11/7/2013
	BACC Cross-Site Call	11/14/2013
	Student Assistant Access Workgroup Meeting	11/19/2013
	CalFresh Outreach Workgroup Meeting	11/20/2013
	YES Program-Planning Meeting	11/21/2013
	Payment Plan Presentation-Higher One	11/25/2013
	AcademicWorks Planning Workgroup Meeting	11/26/2013
	Aileen Conmigo	Cal Grant Work Flow Meeting at CSM
Financial Aid Staff Meeting		11/5/2013
Patricia Mendoza	Financial Aid Staff Meeting	11/5/2013
Elisabeth Osai	Financial Aid Staff Meeting	11/5/2013
Crystal Shetaya	AcademicWorks Application Review and Assigning qualifications	11/5/2013
	Financial Aid Staff Meeting	11/5/2013
	AcademicWorks Qualifications Work Meeting	11/7/2013
	District Strategic Planning Committee	11/18/2013
Jocelyn Vila	Transfer Initiative Advisory Committee	11/19/2013
	YES - Foster Youth Planning Meeting	11/4/2013
	Financial Aid Staff Meeting	11/5/2013
	Meeting with Foster Youth and YES Program Intern	11/5/2013
	CCP Conference Call	11/14/2013
Jenny Yang	Financial Aid Staff Meeting	11/5/2013
	CASFAA HS Counselor Cal Grant Workshop at Canada College	11/7/2013
	CSAC Webgrants Payment Reason Code Review Workgroup Meeting	11/14/2013
	Cal Grant Work Flow Meeting at CSM	11/19/2013

Policies and Procedures: No new updates

Mission

To empower and transform a global community of learners.

Innovations, Best Practices and Research:

	Webinars Attended	Date
Aileen Conmigo	Implementing the 2014-2015 Verification Regulation Webinar	11/19/2013
Jenny Yang	150% Direct Subsidized Loan Limit Webinar	11/14/2013
	Cal Grant Update and Q&A Webinar	11/14/2013
	Implementing the 2014-2015 Verification Regulation Webinar	11/19/2013

Departmental Data:

Services Provided	Students Served
Counseling Appointments (Greg Fraunfelder)	56
Financial Aid Application Labs	8
Financial Aid Presentations at Local High Schools (2)	100
Special Event – Conducted by E4FC	20
Number of Phone Calls	798

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