

Short Courses

CRN	COURSE	TITLE	DAY(S)	TIME	UNIT(S)	DATES
SELECTED SHORT COURSES BEGINNING IN JANUARY						
37617	ACTG 103 OL	Ten Key Skills	Online	8 Hours	0.5	1/17-3/17
44735	ACTG 144 OL	QuickBooks: Set-up and Service Business	Online	24 Hours	1.5	1/17-3/17
45652	AUTO 665S7 SA	2017 Smog Check Update	Sat/Sun	9:00-5:00	1.0	1/21-1/22
37619	BCM. 100 OL	Beginning Computer Keyboarding	Online	24 Hours	1.5	1/17-3/17
43865	BCM. 200 CAE	Intro to MS Office Suite – Biotechnology Career Advancement Academy	Hybrid T	32 Hours 1:00-4:00	2.0	1/17-3/21
38188	BCM. 214 OL	Word Processing I: Word	Online	16 Hours	1.0	1/17-2/27
34743	BCM. 225 OL	Spreadsheets I: Excel	Online	16 Hours	1.0	1/17-2/27
42100	BCM. 225 OM	Spreadsheets I: Excel	Online	16 Hours	1.0	1/17-2/27
45738	BCM. 241 SX	MS Project Fundamentals I LAB	Sat Sat	8:00-9:50 10:00-1:00	1.5	1/21-3/18
41147	BUS. 100 OL	Introduction to Business	Online	48 Hours	3.0	1/17-3/17
44570	BUS. 269 AZ	Warehousing and Logistics LAB	MTWTh MTWTh	1:00-2:10 2:20-3:30	4.0	1/17-3/23
45717	COSM 665SB SB	Introduction to Cosmetology	Sat	9:00-1:15	2.0	1/21-3/18
44440	COUN 657 CAA	Auto Guidance Seminar – Career Advancement Academy	MW	12:10-1:00	1.0	1/18-3/20
44918	DSKL 825.1 JS	Assistive Computer Technology – Kurzweil 3000	T	5:30-7:30	0.5	1/17-2/7
44919	DSKL 826.1 BS	Assistive Computer Technology – Dragon NaturallySpeaking I	W	12:10-2:00	1.0	1/18-3/15
45379	DSKL 827 AS	Assistive Computer Technology: Smartpen	T	12:35-2:35	0.5	1/17-2/7
38823	ECE. 201 SX	Child Development	Sat	9:00-5:00	3.0	1/21-3/4
39714	ECE. 225 SS	Infant/Toddler Environments	Sat	9:00-5:00	3.0	1/21-3/4
42701	ECE. 314 SX	Health, Safety and Nutrition for Young Children	Sat	9:00-5:00	3.0	1/21-3/4
45730	ECE. 335 SS	Child Guidance	Sat	9:00-5:00	3.0	1/21-3/4
45733	ESTM 490 JS	Capstone Project in Energy Systems Technology Management	W By Arr	6:00-8:15 30-120 Hrs	1.5-3.0	1/18-3/31
45828	ESTM 880SE AA	Project Management Site Exploration	Sat	9:00-3:00	0.5	1/21-3/4
45731	IBUS 201 SX	MS Project Fundamentals I LAB	Sat Sat	8:00-9:50 10:00-1:00	1.5	1/21-3/18
45813	LSKL 890 AS	Math Jam	MTWRF	9:00-12:15	0.0	1/3-1/12
30535	MATH 110 AS	Elementary Algebra	MTWTh	1:40-3:55	5.0	1/17-3/17
45679	MATH 130 AS	Analytical Trigonometry	MTWRF	9:10-10:50	4.0	1/17-3/10
45680	MATH 130 EN	Analytical Trigonometry – Engineering and Technology Scholars	MTWRF	9:10-10:50	4.0	1/17-3/10
38171	MATH 201 OL	Math in Society	Online	48 Hours	3.0	1/30-5/26
45825	MGMT 880SE AS	Project Management Site Exploration	Sat	10:00-2:00	0.5	1/21-3/4
44692	P.E. 301 KA	Introduction to Personal Training	M	6:00-9:05	3.0	1/23-5/22
39777	PSYC 201 SX	Child Development	Sat	9:00-5:00	3.0	1/21-3/4

CRN	COURSE	TITLE	DAY(S)	TIME	UNIT(S)	DATES
SELECTED SHORT COURSES BEGINNING IN FEBRUARY						
44923	ACTG 175 SS	Volunteer Income Tax Preparation	Sat	8:30-4:30	2.5	2/4-3/4
			Sat	8:30-3:30		3/11
		LAB	Sat	8:30-4:30		3/25-4/15
45653	AUTO 665S7 SB	2017 Smog Check Update	Sat/Sun	9:00-5:00	1.0	2/25-2/26
41781	AUTO 665SU SS	Car Care Basics for Women	Sat/Sun	9:00-1:00	0.5	2/11-2/12
38189	BCM. 215 OL	Word Processing II: Word	Online	32 Hours	2.0	2/28-5/20
38222	BCM. 226 OL	Spreadsheets II: Excel	Online	32 Hours	2.0	2/28-5/20
37650	BCM. 301 OL	Maximizing Your Employment Potential	Online	24 Hours	1.5	2/28-5/20
44575	COUN 655.2 AZ	Hermanos and Hermanas Seminar – Transition to College	TTh	3:10-4:30	2.0	2/2-2/16, 2/28-4/6 & 4/18-5/2
45052	COUN 655.2 BZ	Hermanos and Hermanas Seminar – Transition to College	TTh	3:10-4:30	2.0	2/2-2/16, 2/28-4/6 & 4/18-5/2
44437	COUN 655.2 CZ	Hermanos and Hermanas Seminar – Transition to College	MW	3:10-4:30	2.0	2/1-5/1
44434	COUN 656.2 CZ	Hermanas Seminar – Transition to College	MW	3:10-4:35	2.0	2/1-4/5 & 4/19-5/1
44896	CRER 116 SS	Deciding on a Major	Sat	8:30-4:30	0.5	2/11
44915	DSKL 825.1 CS	Assistive Computer Technology – Kurzweil 3000				
44916	DSKL 825.1 DS	Assistive Computer Technology – Kurzweil 3000	T M	12:35-2:35 12:10-2:00	0.5 0.5	2/14-3/7 2/27-3/20
45381	DSKL 827 JS	Assistive Computer Technology: Smartpen	T	5:30-7:30	0.5	2/14-3/7
45724	ECE. 244 HY	Pre-Kindergarten Learning and Development Guidelines	Hybrid T	30 Hours 7:00-10:00	3.0	2/14-5/16
40662	EMC. 425 JS	CPR: Health Care Provider	MT	6:00-10:00	0.5	2/6-2/7
45829	ESTM 880SD JA	Occupational Safety and Health Administration Construction Industry Training (OSHA 10)	M	6:00-9:15	1.0	2/27-3/27
45482	HTM. 124 AS	Excellence in Guest Service	MT	12:10-1:00	0.5	2/27-3/21
40362	INDV 126 JX	Coed Club Badminton	MW	3:45-5:45	1.0	2/1-5/10
45827	MGMT 880SD JA	Occupational Safety and Health Administration Construction Industry Training (OSHA 10)	M	6:00-9:15	1.0	2/27-3/27
43354	WELL 665SB SS	Self-Help Stress Reduction Techniques	Sat	9:00-5:00	0.5	2/11
42982	WELL 665SH SS	Introduction to Flower Essences	Sat	9:00-5:00	0.5	2/25

SELECTED SHORT COURSES BEGINNING IN MARCH

44743	ACTG 145 OL	QuickBooks: Payroll and	Online	24 Hours	1.5	3/19-5/26
37859	AUTO 665SD SS	Evaporative Emission Systems LAB	Sat/Sun Sat/Sun	8:00-11:50 12:00-4:00	1.0	3/25-3/26
42599	AUTO 665SX SS	Car Care Basics for Women II	Sat/Sun	9:00-1:00	0.5	3/18-3/19
41873	BCM. 101 OL	Computer Keyboard Skill Build	Online	24 Hours	1.5	3/20-5/19
45739	BCM. 242 SX	MS Project Fundamentals II LAB	Sat Sat	8:00-8:50 9:00-3:00	1.5	3/25-5/20
40646	BIOL 430 JS	Introduction to Immunology	T	6:00-10:00	1.0	3/14-4/11
41627	BUS. 100 OM	Introduction to Business	Online	48 Hours	3.0	3/20-5/19

CRN	COURSE	TITLE	DAY(S)	TIME	UNIT(S)	DATES
45282	BUS. 221 OL	Global Business Communications and Negotiation	Online	48 Hours	3.0	3/20-5/19
41157	BUS. 248 OL	Asian Management Systems	Online	48 Hours	3.0	3/20-5/19
42115	COSM 665SB SA	Introduction to Cosmetology	Sat	9:00-1:15	2.0	3/25-5/20
44377	COUN 102 SA	Student Success Strategies	Sat	8:30-4:30	0.5	3/11
45689	CRER 116 SA	Deciding on a Major	Sat	8:30-4:30	0.5	3/11
44924	DSKL 826.1 LS	Assistive Computer Technology – Dragon NaturallySpeaking I	T	5:30-7:30	1.0	3/14-5/9
45380	DSKL 827 BS	Assistive Computer Technology: Smartpen	T	12:35-2:35	0.5	3/29-4/26
45382	DSKL 828 AS	Assistive Computer Technology: Tools for Writing	M	12:10-2:00	0.5	3/27-4/24
42051	ELEC 410 AX	Intro to Solar Installation/Integration LAB	MW MW	9:35-12:25 1:10-2:25	3.5	3/13-5/10
45750	EMC. 425 CAB	CPR: Health Care Provider – Allied Health Career Advancement Academy	MTWTh	8:10-9:00	0.5	3/13-3/23
40663	EMC. 425 KS	CPR: Health Care Provider	MT	6:00-10:00	0.5	3/20-3/21
44315	ESTM 410 AX	Intro to Solar Installation/Integration LAB	MW MW	9:35-12:25 1:10-2:25	3.5	3/13-5/10
44133	FITN 112.1 KX	Cross Training I	TTh	6:10-9:15	1.0	3/21-5/18
44134	FITN 112.2 KX	Cross Training II	TTh	6:10-9:15	1.0	3/21-5/18
44671	FITN 112.3 KX	Cross Training III	TTh	6:10-9:15	1.0	3/21-5/18
45100	FITN 112.4 KX	Cross Training IV	TTh	6:10-9:15	1.0	3/21-5/18
45806	HTM. 125 AS	Restaurant and Banquet Operations	MT	12:100-1:00	1.0	3/27-5/23
45732	IBUS 202 SX	MS Project Fundamentals II LAB	Sat Sat	8:00-8:50 9:00-3:00	1.5	3/25-5/20
40135	MATH 120 AS	Intermediate Algebra	MTWRF	1:30-3:00	5.0	3/20-5/26
45684	MATH 222 AS	Precalculus	MTWRF	9:10-10:50	5.0	3/13-5/26
45685	MATH 222 EN	Precalculus	MTWRF	9:10-10:50	5.0	3/13-5/26
45719	WELL 707 US	Foundations of Aromatherapy and Essential Oils	Sat/Sun	9:00-5:00	2.0	3/11-3/19

SELECTED SHORT COURSES BEGINNING IN APRIL

45654	AUTO 665S7 SC	2017 Smog Check Update	Sat/Sun	9:00-5:00	1.0	4/22-4/23
41533	BIOL 665SC JS	Introduction to Stem Cell Technology	T	6:00-10:00	1.0	4/25-5/16
44571	BUS. 269 BZ	Warehousing and Logistics LAB	MTWTh MTWTh	12:00-1:15 1:25-2:40	4.0	4/10-6/15
44940	ECE. 212 SS	Child, Family & Community	Sat	9:00-5:00	3.0	4/1-5/13
43243	ECE. 213 SS	The School-Age Child	Sat	9:00-5:00	3.0	4/1-5/13
38669	ECE. 240 SS	Early Childhood Education Administration I: Business/Legal	Sat	9:00-3:00	3.0	4/1-5/13
42494	ECE. 261 SS	Early Intervention Practices	Sat	9:00-5:00	3.0	4/1-5/13
45669	HTM. 230 AS	Hotel and Resort Management	TTh	10:00-12:35	3.0	4/11-6/8
42984	WELL 665SJ SS	Introduction to Gem Elixirs	Sat	9:00-5:00	0.5	4/1-4/1

SELECTED SHORT COURSES BEGINNING IN MAY

45655	AUTO 665S7 SD	2017 Smog Check Update	Sat/Sun	9:00-5:00	1.0	5/20-5/21
40664	EMC. 425 LS	CPR: Health Care Provider	MT	6:00-10:00	0.5	5/1-5/2