closer than you think

your dream your goal your future

we can get you there.

SUMMER 2013 CLASS SCHEDULE
CLASSES BEGIN JUNE 17, 2013
Interested in earning a Bachelor’s Degree?

Think Transfer!

Earn guaranteed admission as a junior to a California State University (CSU) campus with a Transfer Degree! Choose from an Associate in Arts for Transfer (AA-T) or Associate in Science for Transfer (AS-T) degree. Save between $6,500 and $48,000 by attending Skyline College for your first two years compared to state, university and private schools.

AA-T and AS-T Degrees Offered:
- Business Administration (AS-T)
- Early Childhood Education (AS-T)
- Kinesiology (AA-T)
- Mathematics (AS-T)
- Physics (AS-T)
- Psychology (AA-T)

Transfer Guarantee Programs
Skyline College also offers Transfer Agreement Guarantees (TAGs) and Transfer Admissions Agreements (TAAs). The Transfer Agreement Guarantee provides students guaranteed admission to seven University of California schools. A TAG contract enables qualified students to be guaranteed admission one year prior to transfer. The Transfer Admissions Agreement is a contract that guarantees admission to participating private colleges.

For more information on Transfer Degrees, TAGs and TAAs, visit www.SkylineCollege.edu.

Cover Feature: Nate Nevado

*Nate can get you there*—whether you’re pursuing a dream, attaining a goal or taking important steps toward your future. One of the outstanding counseling staff here at Skyline College, Nate is well-known and respected on campus, and his enthusiasm extends beyond the classroom. His passion for music and Hip Hop education advocacy are the impetus behind Skyline College’s hugely successful *Rock the School Bells* (RTSB) event. Now in its sixth year, RTSB is an annual Hip Hop conference and concert intended to educate and empower youth, students and the community at-large about the importance of higher education and promoting social change through music. Word of RTSB has spread, and schools located as far away as New York and Hawaii are looking to this event as a model.
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Skyline College
3300 College Dr., San Bruno, CA 94066

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. The District and its Colleges are governed by a six-member Board of Trustees, five elected at large for four-year terms by County voters and one elected by students in the District for a one-year term.

Regina Stanback Stroud, Ed.D.
President, Skyline College

Board of Trustees, San Mateo County Community College District
- Helen Hausman, President
- Karen Schwarz, Vice President-Clerk
- Richard Holober / Dave Mandelkern
- Patricia Miljanich
- Bailey Girard, Student Trustee
- Ron Galatolo, District Chancellor

Accreditation
Skyline College is accredited by the Accrediting Commission for Community and Junior Colleges of the Western Association of Schools and Colleges, 10 Commercial Blvd., Suite 204, Novato, CA 94949, (415) 506-0234, an institutional accrediting body recognized by the Commission on Recognition of Postsecondary Accreditation and the U.S.

Credits
- Cover Design: Helen Hueg
- Cover/Inside Cover Photos: Raul Guerra, Adolfo Leiva, Cherie Napier
- Production: Keisha Ford, Helen Hueg, Cherie Napier, Maria Norris, Sherrie Prasad, Ika Simpson

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www.SkylineCollege.edu
Use of Photography

Skyline College, a non-profit California Community College, reserves the right to take and use photographs, video and electronic images of students and visitors taken on college property and at college-sponsored events for marketing and promotional purposes. Objection must be made in writing to the Office of Development, Marketing and Public Relations (Building 4, Room 4-329).

Accuracy Statement

Skyline College and the San Mateo County Community College District have made every reasonable effort to determine that everything stated in this schedule is accurate. Courses and programs offered, together with other information contained herein, are subject to change without notice by the administration of Skyline College for reasons related to student enrollment or level of financial support, or for any other reason, at the discretion of the College. The College and the District further reserve the right to add, amend or repeal any of their rules, regulations, policies and procedures, in conformance with applicable laws.

This publication is available upon request in an alternate format by calling the Skyline College Disability Resource Center at (650) 738-4393.
Summer Session Calendar

IMPORTANT DATES TO KNOW:

PAY FEES
- All fees are due at the time of registration

DROP WITH REFUND
- See WebSMART – Class Schedule Summary
- Check with your instructor

WITHDRAW
- See WebSMART – Class Schedule Summary
- Check with your instructor

June 17 – July 25
Six-Week Session

June 17 – August 1
Seven-Week Session

June 17 – August 8
Eight-Week Session

July 4
Holiday – Independence Day

July 8
Last Day to Apply for a Degree or Certificate for Summer Award

Final Examinations
Generally given at the last class meeting.
See class syllabus/instructor for specific date.

Final Grades
Will be available on WebSMART at SkylineCollege.edu as follows:
Spring 2013 – June 4, 2013
Summer 2013 – August 14, 2013

Important: Refund Policy
Please see Page 14 for detailed information regarding Refund Policy

Attention Students:
Registration for the summer term begins on Monday, April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.
CONTINUING STUDENTS
EARLY/PRIORITY* REGISTRATION

Early Registration appointments are assigned to Continuing Students based on cumulative units earned. Students must have a current Student Education Plan on file in order to be eligible for Early Registration. Contact the Counseling Division if you are unsure of your SEP status. Continuing Students may access their registration appointment date in WebSMART on April 19, 2013. See page 11 for the definition of “Continuing Student.”

*The California State Chancellor’s Office mandates that Priority Registration be provided to: EOPS, DSPS, CalWorks, Veterans and Foster Youth.

WebSMART – Log in to register
April 29 – May 6
After 7:00 am on your appointment date
and any time thereafter

NEW AND FORMER STUDENTS

New students must submit an Application for Admission for the Summer Session. Former students may also need to submit an Application for Admission if their application has expired. After being admitted/re-admitted, New and Former Students may register:

WebSMART – Log in to register
NEW MATRICULANTS: May 7 – June 16
FORMER STUDENTS: May 8 – June 16
After 7:00 am on your appointment date
and any time thereafter

ADMISSIONS, CASHIERS and COUNSELING
REGULAR OFFICE HOURS

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<thead>
<tr>
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<th>Location</th>
<th>Time</th>
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</thead>
<tbody>
<tr>
<td>May 27</td>
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<tr>
<td>May 28 – June 6</td>
<td>Tuesday – Thursday</td>
<td>8:00 am – 4:30 pm</td>
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<td>June 10 – 13</td>
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<td>8:00 am – 6:30 pm</td>
</tr>
<tr>
<td>July 4</td>
<td>CLOSED – HOLIDAY</td>
<td></td>
</tr>
</tbody>
</table>

LATE REGISTRATION HOURS

June 17 – 20
Monday – Thursday
8:00 am – 7:00 pm

To add a class:
- Obtain an Authorization Code from the instructor
- Register on WebSMART by entering Course Reference Number (1st screen – Submit) and Authorization Code (2nd screen – Validate), then “Submit Changes” (3rd Step)
Five Steps to Successful Enrollment (New and Former Students)

You must complete the five enrollment steps before you register for classes if you selected one of the following educational goals on your application:

- Obtain an Associate Degree or Certificate
- Transfer to a university to complete a Bachelor’s degree
- Improve your English, reading or math skills
- Discover career interests or prepare for a new career
- Undecided about your major

**Step 1  APPLY FOR ADMISSION/FINANCIAL AID**
Admissions & Records, Building 2, (650) 738-4251 or 4252
- Complete the Application for Admission online at www.skylinecollege.edu; select “Apply”.
- Once your application has been processed, you will receive an email confirmation containing an Enrollment Ticket. Have your ticket with you as you complete the remaining steps.
- All New students are required to complete Steps 2-5. Former students may not have to complete steps 2 and 3.

Financial Aid, Building 2, (650) 738-4236
- Apply for all types of financial aid at www.fafsa.gov.

**Step 2  TAKE PLACEMENT TESTS**
Assessment Center, Building 2, (650) 738-4150
Placement tests assess your current skill in reading, English/ESOL and mathematics. The results of the tests are used to determine appropriate English and math courses that you may take. Refer to page 6 for scheduling information.

**Step 3  COMPLETE ORIENTATION**
Counseling Counter, Building 2, (650) 738-4318
Orientation will provide you with information about registration procedures, college policies, student services, academic expectations, and information on how to accomplish your educational goals. Refer to page 6 for further information on orientation. (Online orientation is available on a limited basis.)

**Step 4  MEET WITH A COUNSELOR**
Counseling Counter, Building 2, (650) 738-4318
During Orientation a counselor will discuss your placement results and help you select appropriate courses for the coming semester based on your educational and career goals.

**Step 5  REGISTER FOR CLASSES/PAY FEES**
- Submit your completed Enrollment Ticket to Admissions & Records to receive your registration date.
- Access your WebSMART student account for the following services:
  - register for classes and pay fees
  - access your student email – my.smccd.edu
  - purchase parking permit
New Student Orientation / Placement Tests

**ORIENTATION**

The New Student Orientation provides you with a comprehensive overview of information, resources, and tools needed to be successful at Skyline College and is **required** for new students.

To register for a New Student Orientation, log onto WebSMART and click on “Schedule Appointments,” or contact the Counseling Center, Bldg. 2, (650) 738-4318.

- The orientation program is one day unless noted otherwise. Students are advised to bring a lunch.
- The orientation provides you with an opportunity to complete both Steps 3 and 4 of enrollment (Orientation and Meeting with a Counselor). This saves you time and will allow you to receive a registration date shortly after completion of your orientation workshop!

**NOTE:** Contact Counseling at (650) 738-4318 for dates/times of ESOL New Student Orientations.

**ONLINE ORIENTATION OPTION**

This option is available to those who cannot attend a scheduled session. Contact Counseling for more information, (650) 738-4318.

The online orientation option is **not recommended** for students:

- who are recent high school graduates,
- new college students, or
- who have limited English proficiency

**HOW TO SCHEDULE A PLACEMENT TEST**

Computerized placement tests for English, English for Speakers of Other Languages (ESOL) and math are available in the Assessment Center, Building 2, Room 2232.

See the website for hours of operation, as they are subject to change during the semester. You must allow enough time to complete the appropriate assessment(s):

- English or ESOL and Math test together: 2.5 hrs
- English or ESOL only: allow for 2 hrs
- Math only: allow for 1.5 hrs

To schedule an assessment:

1. Go to [https://WebSMART.smccd.edu](https://WebSMART.smccd.edu) and use your G# and PIN# to access
2. Click on “Schedule Appointments”
3. Click on “Skyline Placement Test Appointment”
4. Click on “Make appointments”
5. Select “Make appointment”
6. Select the appropriate placement test you want to take (one test per appointment).
7. Click “Continue”
8. Select day/time that is best for you and then click “Find Appointments”
9. Select the desired appointment
10. Confirm your appointment by entering your phone number and email address, then click “Continue”
11. You will see your scheduled Placement Test information.

If you have any questions or would like to “drop-in” during testing hours, stop by the Assessment Center or call (650) 738-4150.

**Retest Policy**

1. Math Placement results are valid for two years from the date the test was taken.
2. If a student does not accept the recommended placement, he/she may retake the same placement test one additional time within a two-year period. In order to retake the same test, the student must wait a minimum of 14 calendar days from the initial test date.
3. A student who has completed a course in the English, ESOL or math sequence with an unsatisfactory final grade may take the placement test to determine his/her current competency level in English, ESOL and math courses, provided that two years have elapsed since the course was completed.
4. For any other special circumstance, or with an instructor or counselor recommendation, a student may petition to retest through the Dean of the Math or Language Arts Departments.

**Exemption**

If one of the following applies to you, you may be exempt from placement testing:

1. You have taken the Math Placement Test at Skyline College, CSM or Cañada College within the last two years.
2. You have taken a placement test at another California Community College and a Skyline counselor has reviewed your results for equivalency.
3. You are a former student or transfer student and have completed course work in mathematics and/or English with a grade of “C” or better from another accredited college in the United States. (*Provide unofficial transcripts or other evidence of grades to your counselor.*)
4. Submit test scores from a College Board Advanced Placement Test (AP) in English Language or in English Literature with a score of 3, 4 or 5.
5. Submit College Board Advanced Placement Test (AP) in mathematics with a score of 3, 4 or 5.
**Retrieving Placement Test Results**
You will be provided with a copy of your placement results once you complete the assessment. If you have misplaced your results, log into WebSMART, click on Student Records, and select Placement Test Results to reprint another copy.

**NEW STUDENTS EXEMPT FROM THE ENROLLMENT STEPS**

Students who are:
1. Primarily a student at another educational institution taking courses to meet the requirements of that institution, or
2. Taking courses for personal interest, to upgrade/enhance job skills, to maintain a certificate or license, or to complete credits for high school; or
3. Who have completed an Associate Degree or higher.

**Apply for Admission**
All students are required to complete the Application for Admission.
Fill out the Application online at [www.skylinecollege.edu](http://www.skylinecollege.edu).
After your application has been processed, you will receive an email confirmation and information about registering for classes using WebSMART, our online registration system.

**Register for Classes**
Access WebSMART from Skyline’s homepage to register for classes.

**Sign In and Use Your Campus Email**
All college electronic communications will be sent to your my.smccd.edu email.
Log into WebSMART to find your email address and password.

**ENROLLMENT WAIVERS/EXEMPTIONS:** If you wish to request a waiver or exemption of any matriculation requirement, petitions are available at the Student Services Information Center. The Dean of Counseling, Advising and Matriculation reviews petitions and applicants are notified by phone of the status of the petition.

**Complete Enrollment Today!**
Students are advised to complete the enrollment steps as soon as possible. Enrollment services are in high demand. Earlier registration allows for a better selection of courses and scheduling preferences.

Any student who needs assistance with the enrollment process because of a verified physical, hearing, visual or learning disability should call the Disabled Students Program and Services office at (650) 738-4280.

Si necesita ayuda en Español. Para facilitarle el proceso de matriculación, presentese en la oficina de admisión en el edificio #2, y pregunte por alguien que hable español. Sera nuestro placer servirle.

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**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:**
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid ([www.fafsa.gov](http://www.fafsa.gov)) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.
College Connection Concurrent Enrollment Program

High School Students: Experience College Now!

The High School Concurrent Enrollment Program offers 9th-12th graders fully credited college courses and the opportunity to earn additional credit toward high school graduation.

Enrollment fees are free for students enrolling in less than 11.5 units.

We are a 100% student-oriented community college and we’ll provide you the pathway to Transfer programs to UC, CSU and private Colleges and Universities, empowering you to be a successful student!

Steps to Concurrent Enrollment Registration for High School Students

College Connection, the High School Concurrent Enrollment Program, provides current 9th–12th graders the opportunity to get an “early start” on their college experience and earn college credit. Enrollment fees are free to high school-aged California residents who are enrolled in less than 11.5 units.

Students should complete the following steps at least one month before classes begin:

1. **Apply**
   - Apply online at www.SkylineCollege.edu/highschool

2. **Take Placement Tests**
   - Take placement tests at Skyline College if you plan to register for English or math courses or courses with English or math prerequisites. See www.SkylineCollege.edu/testing or call (650) 738-4150.

3. **See Counselor**
   - See your high school counselor to select your college courses.

4. **Obtain Signatures**
   - Complete and obtain the required signatures on the Concurrent Enrollment Request Form available on www.SkylineCollege.edu/highschool or in your high school counselor’s office.

5. **Submit Approval Forms**
   - Submit completed approval forms to the Admissions & Records Office at Skyline College, Building 2, by mail, fax to (650) 738-4200, email, or in person.

6. **Register For Classes**
   - Register for classes at https://websmart.smccd.edu

Questions? Call the Skyline College Admissions Office at (650) 738-4251, or visit www.SkylineCollege.edu/ce/.
## Major Codes

SUMMER 2013 APPLICATION MAJOR CODE SHEET

**MAJOR CODES**  Check the majors listed below and fill in the appropriate code number on the online Application for Admission.

*Specific courses for some majors are limited or not available at Skyline College.*

<table>
<thead>
<tr>
<th>Major Code</th>
<th>Major Name</th>
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<tr>
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<tr>
<td>0950</td>
<td>AERONAUTICS/AVIATION TECH.</td>
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<tr>
<td>2140</td>
<td>ALCOHOL &amp; OTHER DRUG STUDIES</td>
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<tr>
<td>0115</td>
<td>NATURAL RESOURCES MANAGEMENT</td>
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<tr>
<td>4902</td>
<td>BIOLOGICAL &amp; PHYSICAL SCIENCES</td>
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<td>1203</td>
<td>NURSING</td>
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<td>1238</td>
<td>PRACTICAL &amp; VOCATIONAL NURSING</td>
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<td>1306</td>
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<td>CONSTRUCTION CRAFTS TECH</td>
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<td>1402</td>
<td>PARALEGAL/LEGAL ASSISTANT</td>
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<td>1221</td>
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<td>PHOTOGRAPHY</td>
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<tr>
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<td>PHYSICAL EDUCATION</td>
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<td>1901</td>
<td>PHYSICAL SCIENCES, GENERAL</td>
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<td>1902</td>
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<td>0970</td>
<td>PLUMBING</td>
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<td>2207</td>
<td>POLITICAL SCIENCE &amp; GOVERNMENT</td>
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<td>PSYCHOLOGY, GENERAL</td>
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<td>REAL ESTATE/ESCROW</td>
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<td>2107</td>
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<td>0928</td>
<td>REFRIGERATOR SYSTEMS</td>
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<td>RESPIRATORY THERAPY</td>
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<td>2201</td>
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<td>2208</td>
<td>SOCIOLOGY</td>
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<tr>
<td>1506</td>
<td>SPEECH, DEBATE &amp; FORENSICS</td>
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<tr>
<td>1217</td>
<td>SURGICAL TECHNICIAN/ O.R. NURSING</td>
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<tr>
<td>0935</td>
<td>ELECTROMECHANICAL TECHNOLOGY</td>
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<tr>
<td>3009</td>
<td>RECREATION &amp; TOURISM</td>
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<tr>
<td>0972</td>
<td>WELDING TECHNOLOGY</td>
</tr>
<tr>
<td>6000</td>
<td>UNDECIDED/OTHER</td>
</tr>
</tbody>
</table>
Registration Information

REGISTRATION

• **Registration** through WebSMART will enable students to enroll in courses at all three San Mateo County Community College District campuses, including Skyline College, College of San Mateo and Cañada College.

• **Fees** are due at the time of registration. You may pay fees online by credit card, or in person by credit card, cash, personal check or money order. You also have the option to apply for a payment plan and/or apply for Financial Aid.

• **Changes to registration status:** It is the responsibility of the student to drop classes within deadlines to avoid penalty grades and fee obligations.

• **Waitlists** are available for many classes. Please read the information in WebSMART to determine eligibility.

REGISTRATION APPOINTMENT NOTICE

Notification of your registration access date will be sent to you via your District email account (**my.smccd.edu**). The notice contains your appointment date and information regarding your Personal Identification Number, or **PIN**. You may personalize your PIN at any time. You will be required to enter your PIN to register for courses through WebSMART. Your Registration Appointment Date will entitle you to register for both Summer and Fall 2013 classes. **It is important to retain your PIN,** as it will be required for future transactions in WebSMART, such as accessing final grades.

BEFORE REGISTRATION

• Clear any fee balances or holds on your record.

• Check for prerequisites, corequisites and recommendations for the courses in which you intend to enroll.

• Meet with a counselor/advisor for assistance in selecting your courses, if needed.

• Obtain permission from your counselor and the Admissions Office if you plan to enroll in more than 19 units.

HOW TO REGISTER

• Check for your appointment date in your college email account or on WebSMART. Appointments for Summer/Fall 2013 will be posted on April 19, 2013.

• Register online through WebSMART at: **https://websmart.smccd.edu**.

• Log in with your District ID Number (G#) and PIN.

• Go to: Student Services, Registration – Add/Drop Classes.

  **Note:** It is important to read all notices in WebSMART, as they contain the most current information regarding your account.

SHORT COURSE REGISTRATION

You may register for any short course prior to the first day of class, or until the class fills, whichever occurs first. Short course registration can be completed through WebSMART. To register on the first day of the course, you must obtain an Authorization Code from the instructor and use it immediately through WebSMART. Pay close attention to the registration instructions when using an Authorization Code.

  **Note:** Refund deadlines for short courses differ from term-length courses and are often the first day of class. For details, check your Class Schedule Summary in WebSMART, review the “Refund Policy” on page 14 and/or contact the Cashier’s Office or Admissions and Records.

LATE REGISTRATION

If you are unable to register before the first day of class, you may register during the Late Registration period, with the use of a four-digit **Authorization Code**. (See Late Registration dates on page 3.) An Authorization Code allows a student to add a class after it has started. To activate the code, follow the registration steps detailed in WebSMART. Please read the instructions very carefully, as there are extra steps involved when using an Authorization Code.

VARIABLE UNITS

Some courses are offered for variable units, which are earned according to the amount of subject matter the student completes during the length of the course. Students can select the number of units they intend to complete at the time of registration, through WebSMART. **There are no refunds for units not earned.** Students earning additional units will be charged accordingly.

GRADE “TYPE” OPTIONS

Some courses are limited to a single type of grading method and some may have grading options, such as “Letter Grade” or “Pass/No Pass.” Students are required to make their grade-type selection at the time of registration through WebSMART and may change their option during the first 30% of the class period. Exact deadline dates can be obtained from your instructor or through WebSMART.

  **Note:** A grade of “P” is equivalent to earning a passing grade, such as “A, B or C” ; a grade of “NP” is equivalent to a substandard grade of “D or F”. Please be aware of degree, certificate and transfer requirements when selecting the Pass/No Pass option.
OPEN ENROLLMENT

Every course offered at Skyline College (unless specifically exempted by legal status) is open for enrollment by any person who has been admitted to the college and meets the prerequisites of the course or program, provided space is available. Enrollment in any course or program will be subject to all applicable deadlines.

DEFINITIONS OF
STUDENT CLASSIFICATIONS

CONTINUING STUDENT

For registration purposes, a Continuing Student is defined as a student who did not have a break between this term and their previous term in qualifying registration activity. Qualifying activity includes having been Registered, Dropped, Withdrawn, Graded, or having received an Incomplete. If a student was “Waitlisted Only” in the previous term, they do not qualify as “Continuing.”

Continuing Students may be eligible for Early Registration. Registration appointments are assigned to Continuing Students based on cumulative units earned.

Continuing Students must have a current SEP (Student Education Plan) on file in order to be eligible for Early Registration. Students are strongly encouraged to meet with a counselor for assistance in selecting appropriate courses to meet their individual goals.

NEW STUDENT

You are considered a New Student if you have never registered at Skyline College, the College of San Mateo or Cañada College.

• If you were a High School Concurrent Enrollment student, and have, or will, graduate high school before the Summer 2013 term, you are considered a “New” college student. You must reapply for Admission.

FORMER STUDENT

If you were in attendance at Skyline College, College of San Mateo or Cañada College prior to Spring 2013 and have not been in attendance since, you are considered a former student and must reapply for admission. If you previously applied for admission online, update your prior application online and resubmit.

TRANSFER STUDENT

If you attended a college or university other than Skyline College, College of San Mateo or Cañada College, you are a transfer student at Skyline College and must apply for admission. You may be eligible for exemptions from some of the matriculation requirements listed on page 6. Present your unofficial transcript(s) to a counselor for review.

HIGH SCHOOL STUDENT

High School students may be eligible to enroll in college through the College Connections/Concurrent Enrollment Program. This program allows you to get an “early start” on your college experience while still enrolled in high school. California residents do not pay enrollment fees for courses. Please visit www.SkylineCollege.edu/ce/ for registration information and contact your high school counselor. Enrollment is subject to the availability of courses. Please see page 8 for more information.

IMPORTANT: CLASS ATTENDANCE

If you do not attend the first class meeting, the professor MAY replace you with students waiting to add the class. Although the professor has the option to withdraw you from the class, YOU are responsible for officially withdrawing within deadlines to avoid penalty grades and fee obligations.

SPECIAL APPLICATION PROGRAMS

The following programs require special applications and/or have unique admissions procedures. For information on these programs call:

<table>
<thead>
<tr>
<th>Program</th>
<th>Area Code (650)</th>
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</thead>
<tbody>
<tr>
<td>Automotive Technology</td>
<td>738-4126</td>
</tr>
<tr>
<td>CalWORKs</td>
<td>738-4480</td>
</tr>
<tr>
<td>Central Service Technology</td>
<td>738-4470</td>
</tr>
<tr>
<td>Cosmetology</td>
<td>738-4168/4165</td>
</tr>
<tr>
<td>Concurrent Enrollment</td>
<td>738-4254</td>
</tr>
<tr>
<td>(Students currently attending high school)</td>
<td></td>
</tr>
<tr>
<td>EOPS – Extended Opportunity Programs and Services</td>
<td>738-4139</td>
</tr>
<tr>
<td>International Students</td>
<td>738-4430</td>
</tr>
<tr>
<td>Massage Therapy</td>
<td>738-4366</td>
</tr>
<tr>
<td>Respiratory Therapy</td>
<td>738-4457</td>
</tr>
<tr>
<td>SparkPoint Programs</td>
<td>738-7035</td>
</tr>
<tr>
<td>Surgical Technology</td>
<td>738-4470</td>
</tr>
<tr>
<td>TRIO</td>
<td>738-4144</td>
</tr>
</tbody>
</table>

☑ Print a final copy of all WebSMART transactions (Registration, Drops, Payments) for your records.

☑ Print your Summary Class Schedule after completing your registration. Important deadline dates appear on this schedule.
ATTENTION ALL STUDENTS – IMPORTANT CHANGES in PREREQUISITES/COREQUISITES

The San Mateo County Community College District (SMCCCD) is using a computerized prerequisite checking system. A student who has NOT met the stated prerequisite for the course will not be allowed to enroll. In addition, all stated Corequisite courses must be taken concurrently. Students are strongly encouraged to accept the recommendations stated for courses but will not be prevented from enrolling in the classes where the advisory is stated as “recommended” in the class schedule.

Students should meet with a counselor if they have questions about whether they have met the stated prerequisite.

What are Prerequisites, Corequisites and Recommendations?

Prerequisite: A course or body of knowledge that must be successfully completed (grade of C or Credit or better) before a student can enroll in a specific course.

Corequisite: A course that must be taken concurrently (at the same time) with another course.

Recommendation: A course that faculty recommend be completed in advance to enhance or improve a student’s ability to succeed in a specific course.

Why Prerequisites and Corerquisites?

Title 5 (state regulations that govern community colleges) requires that, if a course has a prerequisite, it must be necessary for the student to succeed in the target course. Furthermore, the college must ensure that the prerequisite is equitably and fairly enforced and that it has been approved in a separate action by the curriculum committee at each college.

What if I am currently enrolled in the prerequisite course(s) within the SMCCCD?

If you are currently enrolled in the prerequisite course(s), the computer will not prevent your enrollment in the desired course. However, should you receive a final grade other than “A,” “B,” “C” or “P” in the prerequisite course(s), you will be notified by Admissions and Records through your student email (my.smccd.edu) that you have been administratively dropped from the course. You are advised to meet with a counselor for further assistance with enrollment.

What if I completed the prerequisite at another college outside the San Mateo County Community College District?

If you believe you have met the stated prerequisite at another college/university outside the San Mateo County Community College District, you must file a Prerequisite Equivalency/Reciprocity of Course Placement form with the Counseling Department. The form is available at the One Stop Center in Building 2. Submit the completed form with a copy of your unofficial transcript or grade report from the other college to the Counseling Appointment Desk in Building 2. If your prerequisite request is approved, the enrollment block will be lifted, allowing you to enroll in the course. If your request is denied, you will be contacted by Counseling as to the reason(s) why.

How can I challenge a prerequisite?

You can challenge a prerequisite on one or more of four grounds, listed below:

• If you believe you have the knowledge or ability to succeed in the course without completing the prerequisite.
• If you believe that the prerequisite has been established in violation of Title 5 regulations or the SMCCCD District Model Policy.
• If you believe that the prerequisite is discriminatory or is being applied in a discriminatory manner.
• If you believe that the prerequisite course has not been made reasonably available.

How do I file a prerequisite challenge?

If you wish to file a prerequisite challenge, follow these steps:

• The Prerequisite Challenge Form is available at the Student Services Information Center in Building 2 or from a counselor. A counselor can help you determine whether you would benefit from the challenge process.
• Next you should contact the appropriate division dean to obtain specific information about filing and documenting your challenge request.
• If you elect to challenge, submit the completed challenge form with documentation to the appropriate Division Office for review.
• You will be notified in 5 business days if your challenge is subsequently approved, and you will be allowed to enroll in the course. If your challenge is not approved, you will be administratively withdrawn from the course.

What message will I receive on WebSMART if I do not meet the prerequisite for the course in which I am attempting to enroll?

If you have not met the prerequisite or presented documentation to challenge the prerequisite you will receive the following message on WebSMART when you attempt to enroll: You do not meet the prerequisites for this course. You will not be able to register for the class until you clear the prerequisite(s). To obtain prerequisite information, equivalency/challenge processes, and forms go to: http://www.skylinecollege.edu/highschool/gettingstarted/chooseprogram/registration_rules/prerequisite_information.html.
<table>
<thead>
<tr>
<th>FEE TYPE AND AMOUNT**</th>
<th>REQUIRED OF</th>
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<tbody>
<tr>
<td><strong>Enrollment</strong>**&lt;br&gt;$46 per unit**</td>
<td>All Students, except high school students enrolling for less than 11.5 units through the Concurrent Enrollment and College Consortium Programs. These fees are waived for recipients of the Board of Governor's Fee Waiver. See page 16 for more information and the application for a fee waiver. (See disclaimer regarding fees on page 15.)</td>
</tr>
<tr>
<td><strong>Health Services</strong>&lt;br&gt;$16 Summer / $19 Fall / $19 Spring</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. (See disclaimer regarding fees on page 15.)</td>
</tr>
<tr>
<td><strong>Student Representation</strong>&lt;br&gt;$1</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program. See Explanation of Fees on page 15.</td>
</tr>
<tr>
<td><strong>Nonresident Tuition</strong>&lt;br&gt;$203 per unit + $9 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td>Nonresidents of California who are residents of other states</td>
</tr>
<tr>
<td><strong>International Student Application Fee</strong>&lt;br&gt;$50</td>
<td>Foreign/International Students (Fall and Spring semesters only.)</td>
</tr>
<tr>
<td><strong>Foreign Student Tuition</strong>&lt;br&gt;$203 per unit + $9 per unit capital outlay fee (plus $46 per unit Enrollment Fee)</td>
<td>International Students</td>
</tr>
<tr>
<td><strong>International Student (F-1 Visa) Health Insurance</strong>**&lt;br&gt;$224 Summer / $560 Fall or Spring / $1,340 Full Year</td>
<td>All F-1 Visa International Students who do not present proof that they have the required level of private health insurance.</td>
</tr>
<tr>
<td><strong>Student Body</strong>&lt;br&gt;$8 Fall&lt;br&gt;$8 Spring</td>
<td>All Students, except those enrolled ONLY in off-campus or weekend classes, Distance Learning courses, or the Concurrent Enrollment Program. Fall and Spring semesters only.</td>
</tr>
<tr>
<td><strong>Student Union</strong>&lt;br&gt;$1 per unit / $5 max per semester</td>
<td>All Students, except those enrolled in the Concurrent Enrollment Program. Fall and Spring semesters only.</td>
</tr>
<tr>
<td><strong>Parking</strong>&lt;br&gt;$25 Summer / $50 Fall / $50 Spring&lt;br&gt;$90 Two Term Permit (Fall &amp; Spring)&lt;br&gt;$2 per day</td>
<td>All persons who park motor vehicles on campus. Daily permits may be purchased from ticket dispensers. See Parking &amp; Transportation on page 84. Permits are not required on weekends. Replacement permits are available at full price. Permits are nonrefundable.</td>
</tr>
<tr>
<td><strong>Audit</strong>&lt;br&gt;$15 per unit</td>
<td>All courses, unless specifically exempted, are eligible to audit if the student has taken the course the maximum number of times allowed. (Students enrolling in a variable unit course must register and pay for maximum units.) See Audit Policy on page 83.</td>
</tr>
<tr>
<td><strong>Returned Check</strong>&lt;br&gt;$20</td>
<td>Students whose personal checks are returned by the bank. (Only cash, credit card, Cashier's Check or money order will be honored to clear a returned check). The Bookstore fee for a returned check may differ.</td>
</tr>
<tr>
<td><strong>Official Transcript</strong>&lt;br&gt;(All SMCCCD records will appear on one transcript)&lt;br&gt;$5&lt;br&gt;<strong>Rush Transcript Request</strong>&lt;br&gt;$10 additional</td>
<td>Students may request a transcript of their academic record from Cañada College, College of San Mateo and/or Skyline College on WebSMART (<a href="https://websmart.smccd.edu">https://websmart.smccd.edu</a>). The first two transcripts requested are free of charge. If a rush request is made, an additional $10 Rush Transcript Request Fee is charged for each transcript. Allow 24 hours for rush transcript processing.</td>
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*Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization may be exempted from paying the health services fee. Contact Admissions and Records for an Academic Standards Petition.

**Subject to change**
SUMMER FEE PAYMENT POLICY

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the San Mateo County Community College District Board of Trustees. While it is the intention of the local governing board that any proposed fee increases be moderate and predictable, due to the ongoing State budget shortfall, fee increases could be adopted at any time. In the event of a fee increase, students will be notified of the increase and any subsequent amount owed will be posted on their WebSMART account, and through emails to their my.smccd.edu email address.

Registration for summer term begins on April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

All records are automatically held until all outstanding debts to the District Colleges have been cleared.

Review your account on WebSMART regularly for current balances.

FEE PAYMENT PROCESS FOR SUMMER 2013

For updated information regarding the fee payment process for Summer 2013, please check WebSMART.

If you need assistance in paying your fees you may:
- Enroll in an inexpensive payment plan via WebSMART
- Apply for financial aid (www.fafsa.gov) at least five days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services.

VARIABLE UNIT CLASSES

No Enrollment Fee or Nonresident/International Student Tuition refund or credit will be available to students enrolled in variable unit courses who earn fewer units of credit than the number for which they originally registered. Students earning additional units will be charged accordingly.

SUMMER CREDIT AND REFUND POLICY

- To be eligible for a credit or refund, a student must officially withdraw from a course within the stated deadline as displayed on WebSMART. Check your Class Schedule Summary for exact refund dates. If registration occurs after the refund date for a class, no refund will be available.
- For summer or short courses, withdrawal must occur within the first 10% of the course (often this is the first day).
- If you decide not to attend classes, it is your responsibility to officially withdraw within published deadlines to avoid penalty grades and fee obligations. A withdrawal initiated by a professor may not result in a refund.
- A student may either maintain a credit balance on their account or request a refund.
- Refunds are not issued automatically. You must contact the Cashier’s Office to request a refund.
- Credit balances remain on student accounts for a maximum of five (5) years.
- Fees paid by personal check(s) require 10 business days for bank clearance before refunds can be processed.
- A $10 non-refundable processing fee (plus an additional $50 processing fee for nonresident tuition) will be retained by the College if a refund is issued to a student withdrawing from all classes. A refund processing fee may be charged only once per semester or summer session.
- Students who receive financial aid and withdraw from classes are advised to call the Financial Aid Office at (650) 738-4236 regarding possible repayment of federal funds if received prior to withdrawal.
- Fees will be credited or refunded if an action of the College (e.g., class cancellation) prevents a student from attending.

Contact the Cashier’s office regarding fee or refund questions: (650) 738-4101
Building 2, Student Services Center

PAY FEES BY:
- WebSMART: MasterCard, Visa, Discover, Diners Club, or American Express
- In Person at Cashier’s Office (Student Services Center, Bldg. 2, 2nd Floor): Cash, Check, Money Order or Credit Card
EXPLANATION OF FEES

Student Representation Fee: Established by a student election to support student advocacy to local, state and federal offices and agencies. A student has the right to reverse the $1 Student Representation Fee for religious, political, moral or financial reasons by completing a form available at the Center for Student Life & Leadership Development.

Health Service Fee: Provides basic campus health services and medical coverage for injuries incurred while the student is on campus or attending an off-campus, College-sponsored event. Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination or organization may be exempted from paying the health service fee. Contact Admissions & Records for an Academic Standards Petition.

Additional Fees: Students are required to purchase textbooks, tools, technical and miscellaneous supplies for certain programs. In some courses, students will also be required to pay an instructional materials charge. Please refer to the course description for specific course fee information.

Fees are subject to change at any time by action of the State Legislature, Board of Governors of the California Community Colleges, or the District Board of Trustees.

Attention Students:
Registration for the summer term begins on Monday, April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:

• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.
Steps to Applying and Completing Your Financial Aid

**Step 1**  APPLY – SUBMIT FAFSA
- Submit a 2012-2013 FAFSA at [www.fafsa.gov](http://www.fafsa.gov)
- Skyline’s Federal school code is 007713
- Use the IRS Data Retrieval Tool (if 2011 taxes filed)
  - Go to: [www.skylinecollege.edu/financialaid/forms.php](http://www.skylinecollege.edu/financialaid/forms.php)
  - Click on: Step by Step Directions for IRS Data Retrieval Tool
- Need help? Attend a FAFSA Workshop. For dates and times go to: [www.skylinecollege.edu/financialaid/events.php](http://www.skylinecollege.edu/financialaid/events.php)

**Step 2**  PROCESSING OF FAFSA
- Allow 1-2 weeks for your FAFSA application to be processed
- You will then receive two emails:
  - First from the Dept. of Education with your Student Aid Report (SAR)
    - Review SAR for accuracy and read “Comment Codes”
    - If corrections are made, allow additional 1-2 weeks to process
  - Second from the Financial Aid Office confirming receipt of your FAFSA
    - Instructions are given to check WebSMART

**Step 3**  SUBMIT DOCUMENTS
- Check WebSMART to see what documents are required
- Submit all documents to the Financial Aid Office
- Incomplete documents will not be accepted
- If no requirements are listed, contact the Financial Aid Office

**Step 4**  FILE REVIEW
- Files are reviewed in order of date received
- During the file review process, additional documents may be requested
- Check your “my.smccd.edu” email regularly for notifications
- Files will not be reviewed until all required documents are submitted
- The entire process may take 4-6 weeks

**Step 5**  NOTIFICATION OF RESULTS
- Eligible students will be notified by “my.smccd.edu” email
- Check WebSMART for the results of your financial aid award
- Go to “My Award Information” to view types and amount of award
  - Note: If no awards are listed, contact the Financial Aid Office

**Step 6**  FUNDS ARE PAID
- You will receive an email from Sallie Mae regarding refund options
- You have three options: Direct deposit, debit card or paper check
- For details go to: [www.skylinecollege.edu/financialaid/disbursement.php](http://www.skylinecollege.edu/financialaid/disbursement.php)

The entire process may take 4-6 weeks, so apply EARLY!
Financial Aid Office, Bldg. 2  Telephone: (650) 738-4236
Email: skyfaoffice@smccd.edu  www.icanaffordcollege.com

**REMINDER:** Renew your FAFSA every year.
Fall 2013 Semester: Submit the 2013-2014 FAFSA.
2013-2014 FAFSA application will be available after January 1, 2013.
What Kinds of Financial Aid Can I Receive?

Complete a Free Application for Federal Student Aid (FAFSA) to automatically be considered for all of the following programs!

**BOARD OF GOVERNOR’S FEE WAIVER (BOGFW)**

The State of California offers a BOGFW for students who are residents of the State of California, attend a Community College, and who are eligible for need-based financial aid. The BOGFW pays the enrollment fee for the student for the academic year when eligibility has been determined. Other fees, such as parking (at a reduced rate of $25 per semester for BOGFW students), health and student activities, must be paid by the student.

**FEDERAL PELL GRANT**

You are automatically considered for a Federal Pell Grant when you file the FAFSA. If you receive an Expected Family Contribution (EFC) of 4995 or less on the Student Aid Report (SAR), you are eligible for a Federal Pell award. Awards for students are prorated based on enrollment status, etc.:

- Full-time: 12 or more units
- Three-quarter time: 9-11.5 units
- Half-time: 6-8.5 units
- Less than half: .5-5.5 units
- Awards range from: $555 to $5,550

**CAL GRANT A, B and C**

DEADLINE TO APPLY IS SEPTEMBER 2

Cal Grants are for California residents only. They are awarded by the California Student Aid Commission for attendance in schools in California only.

*Maximum awards are:*
- Cal Grant B: $1,473
- Cal Grant C: $547

**FEDERAL SUPPLEMENTAL EDUCATIONAL OPPORTUNITY GRANT (FSEOG)**

FSEOG is a grant awarded to students with exceptional need (EFC of 0). Funds are awarded on a first come, first served basis according to when their financial aid file is complete.

- Awards range from: $100 to $800
- Priority application date: May 1, 2012

**CALIFORNIA CHAFEE GRANT (CHAFEE)**

The California Chafee Grant Program awards funds to eligible current or former foster youth for career and technical training or college courses. Eligible Chafee applicants are required to be, or to have been, in foster care between their 16th and 18th birthdays, and must not have reached the age of 22 by July 1 of the award year. Annual award: up to $5,000.

**EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)**

EOPS is a State-funded program that provides support services to economically and educationally disadvantaged students who are California residents. Services include counseling, a book service, vocational grants, and fee waivers for transferring students. Students must complete a BOGFW application to apply. Students must be enrolled full-time at the time of application. Final eligibility for EOPS is determined and coordinated through the EOPS Office.

**STUDENT EMPLOYMENT**

**FEDERAL WORK STUDY (FWS)**

Students who apply for financial aid and put their name on the work study waiting list are given priority.

- Maximum Annual Award: $6,000

**LOANS**

Loans are financial aid funds that the student borrows now and repays after s/he completes a program of study or stops going to school. Loan amounts vary from $500-$6,000.

You must submit a Direct Loan Application to the Financial Aid Office. To print the form go to: [www.skylinecollege.edu/financialaid/forms.php](http://www.skylinecollege.edu/financialaid/forms.php).
Board of Governors Fee Waiver (BOGFW) Information

An Education Lasts a Lifetime...

Don’t turn away from education or job training because you think you can’t afford the enrollment fee. The Board of Governors Fee Waiver (BOGFW) may pay all enrollment fees for credit courses for eligible applicants who want to attend California Community Colleges.

The BOGFW is just one of the financial aid opportunities available. You should also apply for a Pell Grant, Federal Work Study, and other grants and/or loans to meet educational costs such as books, transportation, and living expenses by completing a FAFSA at www.fafsa.gov.

BOGFW is Simple and Fast! Apply Today!

➢ BOGFW applicants should complete the application on WebSMART (https://websmart.smccd.edu) and submit any required documents to the Financial Aid Office.

➢ BOGFW does not require repayment.

➢ BOGFW is not tied to federal financial aid programs; it can be processed quickly and you will know your eligibility for funding immediately.

➢ BOGFW pays enrollment fees for any number of credit units in the fall, spring and summer sessions. Only one application per academic year is required.

➢ If Spring 2013 is your first term and you have NOT completed a FAFSA, please complete the 2012-2013 FAFSA at www.fafsa.gov.

➢ This application will only waive your enrollment fees. You may still owe additional fees that you must pay to avoid being dropped from your classes.

You Will Be Eligible if you are a California resident and...

ANY ONE of the following statements applies to your current status:

➢ You have already qualified for financial aid, such as a Pell Grant or a Cal Grant, by filing the FAFSA.

➢ You or your family are receiving TANF (Temporary Assistance for Needy Families), SSI (Federal Supplemental Security Income), or General Assistance/General Relief.

➢ You meet the following income standards:

<table>
<thead>
<tr>
<th>Number in household (including yourself)</th>
<th>Total Family Income Last Year – 2011 (Adjusted Gross Income and/or untaxed income)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>$16,335</td>
</tr>
<tr>
<td>2</td>
<td>22,065</td>
</tr>
<tr>
<td>3</td>
<td>27,795</td>
</tr>
<tr>
<td>4</td>
<td>33,525</td>
</tr>
<tr>
<td>5</td>
<td>39,255</td>
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<td>6</td>
<td>44,985</td>
</tr>
<tr>
<td>7</td>
<td>50,715</td>
</tr>
<tr>
<td>8</td>
<td>56,445</td>
</tr>
</tbody>
</table>

Each additional family member 5,730
### Class Offerings

**How to Read Class Listings**

- **Department, Course Number and Title**
- **Course Reference Number (CRN)**
- **Section**
  - Note: An "X" in the Section designator, such as AX or JX, indicates a class that is cross-listed. Cross-listed classes are those which are offered under more than one department, or which involve instruction at more than one skill level during the same class period.
- **Additional Section Information, where applicable**
- **Course Prerequisites/Recommendations and Description**
- **UC and CSU/CSU GE transferability**
- **Days Class Meets**
- **Time Class Meets**
- **Location**
  - Building Number before dash, followed by Room Number (Room Number = Building, Floor, and Room)
- **Instructor**
- **Number of Units**

**ACTG 100 ACCOUNTING PROCEDURES**

Recommended: MATH 811 or equivalent; BUS. 115 or equivalent; either BCM. 104 or BCM. 225 or equivalent; and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Introduction to financial accounting procedures for proprietorships in service and merchandising operations. Instruction in manual and computerized accounting systems with hands-on computer experience. Plus 16 hours by arrangement. Transfer credit: CSU.

### Weekly Schedule Worksheet

Once you have selected your classes and are officially registered, use the form below to chart your weekly schedule. Use this to include your work schedule, study times and other outside commitments.

<table>
<thead>
<tr>
<th>Time</th>
<th>Monday</th>
<th>Tuesday</th>
<th>Wednesday</th>
<th>Thursday</th>
<th>Friday</th>
<th>Saturday</th>
<th>Sunday</th>
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<td>12–1</td>
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<td>3–4</td>
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<td>4–5</td>
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</tbody>
</table>
ACCOUNTING (ACTG)

Train for accounting assistant positions in just one semester. Enroll in ACTG 100, ACTG 103, ACTG 194, BCM. 104, BCM. 225, BCM. 226 and BCM. 301. For more information about this fast-paced training program, call the Accounting Coordinator at (650) 738-4372.

ACTG 100 ACCOUNTING PROCEDURES
Recommended: MATH 81 or equivalent, BUS. 115 or equivalent, either BCM. 104 or BCM. 225 or equivalent, and eligibility for ENGL 836. Transfer: CSU.

WEEKDAY
50001 ACTG 100 A6 MTWTh 8:10-10:20 8-8211 Steinberg 3.0
TBA Hours: MTWTh 2.8 Hrs/Wk 8-8209 Dates for the A6 section: 6/17-7/25

EVENING
50002 ACTG 100 J8 MW 6:00-9:15 8-8224 Zhang 3.0
TBA Hours: MW 2 Hrs/Wk 8-8209 Dates for the J8 section: 6/17-7/25

ACTG 121 FINANCIAL ACCOUNTING
Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 836. NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Transfer: UC; CSU.

WEEKDAY
50003 ACTG 121 A7 MTWTh 8:10-10:25 8-8306 Zhang 4.0
TBA Hours: MTWTh 2.4 Hrs/Wk 8-8209 Dates for the A7 section: 6/17-7/25

EVENING
50004 ACTG 121 J8 TTh 6:00-10:05 8-8211 Bruening 4.0
TBA Hours: TTh 2.2 Hrs/Wk 8-8209 Dates for the J8 section: 6/17-7/25

ACTG 194 INTRODUCTION TO QUICKBOOKS PRO 2011
Recommended: Eligibility for ENGL 836 and READ 836. Transfer: CSU.

ONLINE
53333 ACTG 194 OL By Arr 16 Hours ONLINE Claire 1.0
Dates for ACTG 194 OL: 6/3-6/21
ACTG 194 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claired@smccd.edu.

ACTG 196 INTERMEDIATE QUICKBOOKS PRO 2011
Prereq: ACTG 194 or equivalent. Transfer: CSU.

ONLINE
53628 ACTG 196 OL By Arr 16 Hours ONLINE Claire 1.0
Dates for ACTG 196 OL: 6/24-7/11
ACTG 196 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: claired@smccd.edu.

ACTG 665SB TAXATION & RENTAL REAL ESTATE
Transfer: CSU.

EVENING
53918 ACTG 665SB G3 MW 6:30-9:30 8-8222 Miller 1.0
TBA Hours: MW 2.8 Hrs/Wk 8-8222 Dates for ACTG 665SB G3: 6/17-7/3

ACTG 665SC THE RETIRED TAX PAYER
Transfer: CSU.

EVENING
53920 ACTG 665SC G3 MW 6:30-9:30 8-8222 Miller 1.0
TBA Hours: MW 2.8 Hrs/Wk 8-8222 Dates for ACTG 665SC G3: 7/8-7/24

ADMINISTRATION OF JUSTICE (ADMJ)

(Paralegal courses are listed under PARALEGAL STUDIES.)

ADMJ 100 INTRO TO ADMINISTRATION OF JUSTICE
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (D3).

WEEKDAY
53227 ADMJ 100 A6 MTWTh 8:10-10:20 1-1304 Gottuso 3.0
Dates for ADMJ 100 A6: 6/17-7/25

ADMJ 102 PRINCIPLES & PROCEDURES OF JUSTICE
Recommended: Satisfactory completion (grade of C or better) of, or concurrent enrollment in, ADMJ 100 or equivalent; and eligibility for ENGL 836. Transfer: CSU.

WEEKDAY
53239 ADMJ 102 A6 MTWTh 10:30-12:40 1-1304 Gottuso 3.0
Dates for ADMJ 102 A6: 6/17-7/25

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
AMERICAN SIGN LANGUAGE (ASL)

**ASL 111 AMERICAN SIGN LANGUAGE I**
Transfer: UC; CSU (C2).

**EVENING**
54758 ASL 111 J8 MW 6:30-9:45 4-274 Wong 3.0
Dates for ASL 111 J8: 6/17-8/7

**ASL 112 AMERICAN SIGN LANGUAGE II**
Prereq: ASL 111 or equivalent. Transfer: UC; CSU (C2).

**WEEKDAY**
54757 ASL 112 A6 MTWTh 10:30-12:35 8-8117 Yuen 3.0
Dates for the A6 section: 6/18-8/8

**EVENING**
54759 ASL 112 J8 TTh 6:30-10:00 4-274 Cheung 3.0
Dates for the J8 section: 6/18-8/8

ANTHROPOLOGY (ANTH)

**ANTH 110 CULTURAL ANTHROPOLOGY**
Recommended: Eligibility for ENGL 100, 105 or equivalent. Transfer: UC; CSU (D3).

**WEEKDAY**
53414 ANTH 110 A6 MTWTh 8:10-10:20 7-7110 Ulloa 3.0
Dates for the A6 section: 6/17-7/25

**EVENING**
54503 ANTH 110 J7 TTh 6:00-9:35 7-7110 Titus 3.0
Dates for the J7 section: 6/18-8/1

**ANTH 125 PHYSICAL ANTHROPOLOGY**
Recommended: Eligibility for ENGL 100, 105 or equivalent. Transfer: UC; CSU (B2).

**WEEKDAY**
53697 ANTH 125 A6 MTWTh 10:30-12:40 7-7110 Staff 3.0
Dates for ANTH 125 A6: 6/17-7/25

ART (ART)

(See also: FILM.)

**ART 102 HISTORY OF WESTERN ART II**
Recommended: Eligibility for ENGL 100. Transfer: UC; CSU (C1).

**WEEKDAY**
54509 ART 102 A6 MTWTh 8:10-10:20 1-1107 Takayama 3.0
Dates for ART 102 A6: 6/17-7/25

**ART 115 ART, MUSIC AND IDEAS**
Recommended: Eligibility for ENGL 100, 105 or equivalent. Transfer: UC; CSU (C1).

**WEEKDAY**
53079 ART 115 AX MTWTh 10:30-12:40 1-1111 Takayama 3.0
Dates for ART 115 AX: 6/17-7/25
SUMMER CLASSES

ART 204 DRAWING I
Transfer: UC; CSU (C1).

WEEKDAY
51031 ART 204 AX MTWTh 9:00-11:30 1-1320 Ryan 2.0
TBA Hours: MTWTh 2.8 Hrs/Wk 1-1320
Dates for the AX section: 6/17-7/25

EVENING
50006 ART 204 AX MTWTh 9:00-11:30 1-1320 Ryan 2.0
TBA Hours: MTWTh 2.8 Hrs/Wk 1-1320
Dates for the AX section: 6/17-7/25

ART 205 DRAWING II
Prereq: ART 204 or ART 201. Transfer: UC; CSU.

WEEKDAY
51046 ART 205 AX MTWTh 9:00-11:30 1-1320 Ryan 2.0
TBA Hours: MTWTh 2.8 Hrs/Wk 1-1320
Dates for the AX section: 6/17-7/25

EVENING
50009 ART 205 AX MTWTh 9:00-11:30 1-1320 Ryan 2.0
TBA Hours: MTWTh 2.8 Hrs/Wk 1-1320
Dates for the AX section: 6/18-8/8

ART 221 PAINTING I
Transfer: UC; CSU (C1).

WEEKDAY
51717 ART 221 AX MTWTh 1:00-3:30 1-1303 Ryan 2.0
TBA Hours: MTWTh 2.8 Hrs/Wk 1-1303
Dates for ART 221 AX: 6/17-7/25

ART 222 PAINTING II
Prereq: ART 221. Transfer: UC; CSU.

WEEKDAY
51718 ART 222 AX MTWTh 1:00-3:30 1-1303 Ryan 2.0
TBA Hours: MTWTh 2.8 Hrs/Wk 1-1303
Dates for ART 222 AX: 6/17-7/25

ART 351 BLACK AND WHITE PHOTOGRAPHY I
NOTE: This course has a non-refundable materials charge of $12. Students supply their own cameras. Transfer: UC; CSU (C1).

WEEKDAY
51698 ART 351 A6 MTWTh 10:30-2:50 2-2112 Kerr 3.0
TBA Hours: By Arr 2.3 Hrs/Wk 2-2112
Dates for ART 351 A6: 6/17-7/25

ART 354 COLOR PHOTOGRAPHY I
NOTE: This course has a non-refundable materials charge of $18. Students supply their own cameras. Transfer: CSU.

EVENING
54266 ART 354 JX MX 6:00-10:20 2-2112 Jones 2.0
TBA Hours: MW 2.4 Hrs/Wk 2-2112
Dates for ART 354 JX: 6/17-7/31

ART 355 COLOR PHOTOGRAPHY II
Prereq: ART 354 or demonstration of equivalent skills. NOTE: This course has a non-refundable materials charge of $18. Students supply their own cameras. Transfer: CSU.

EVENING
54267 ART 355 JX MX 6:00-10:20 2-2112 Jones 2.0
TBA Hours: MW 2.4 Hrs/Wk 2-2112
Dates for ART 355 JX: 6/17-7/31

ART 665SP EXPLORATIONS IN CLAY
NOTE: This course has a non-refundable materials charge of $10. Transfer: UC; CSU.

WEEKDAY
54316 ART 665SP A6 TTh 9:00-12:40 1-1303 Staff 2.0
TBA Hours: TTh 3 Hrs/Wk 1-1303
Dates for ART 665SP A6: 6/17-7/25

ART 667SF POINT AND SHOOT DIGITAL PHOTOGRAPHY
Transfer: UC; CSU.

EVENING
54754 ART 667SF J7 T 6:00-10:00 2-2112 Jones 0.5
Dates for the 667SF J7: 6/18-8/1

ASTRONOMY (ASTR)

ASTR 100 INTRODUCTION TO ASTRONOMY
Transfer: UC; CSU (B1).

EVENING
53950 ASTR 100 J7 TTh 6:30-9:55 7-7104 Reil 3.0
Dates for ASTR 100 J7: 6/17-8/1

Attention Students:
Registration for the summer term begins on Monday, April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.
AUTOMOTIVE TECHNOLOGY (AUTO)

AUTO 665S1  OXYGEN/ACETYLENE BASICS FOR THE AUTOMOTIVE TECHNICAN
Transfer: CSU.

EVENING
54568  AUTO 665S1  G3  MW  5:30-9:10  11-107  Broxholm  1.0
Dates for AUTO 665S1 G3: 6/17-7/3

AUTO 665S2  LIGHT DUTY DIESEL SYSTEMS
Transfer: CSU.

EVENING
54569  AUTO 665S2  G4  TTh  6:30-10:00  8-8203  Gleyzer  1.5
Dates for AUTO 665S2 G4: 6/18-7/11

AUTO 665S4  2013 SMOG CHECK UPDATE
NOTE: This course has a non-refundable materials charge of $75. Transfer: CSU.

WEEKEND
54784  AUTO 665S4  SA  Sat/Sun  9:00-5:00  8-8203  Escalambre  1.0
Dates for the SA section: 6/1-6/2
54785  AUTO 665S4  SB  Sat/Sun  9:00-5:00  8-8203  Escalambre  1.0
Dates for the SB section: 6/22-6/23
54786  AUTO 665S4  SC  Sat/Sun  9:00-5:00  8-8203  Escalambre  1.0
Dates for the SC section: 7/13-7/14

AUTO 665SH  BAR L1 ALTERNATIVE TRAINING
NOTE: This course has a non-refundable materials charge of $55. Transfer: CSU.

WEEKEND
53921  AUTO 665SH  SS  Sat/Sun  9:00-5:00  10-0004  Yee  1.5
Dates for AUTO 665SH: 6/29-6/30 and 7/13-7/14

AUTO 708  AUTOMOTIVE PRINCIPLES LAB
Transfer: CSU.

EVENING
50029  AUTO 708  J7  TTh  6:00-10:00  8-8103  Hill  1.0-2.0
Dates for AUTO 708 J7: 6/18-7/30

AUTO 709  AUTOMOTIVE SERVICE ORIENTATION
Transfer: CSU.

WEEKDAY
53843  AUTO 709  G4  MTWTh  9:00-1:25  8-8103  Johnson  2.5
Dates for AUTO 709 G4: 6/17-7/11

AUTO 710  FUNDAMENTALS OF AUTOMOTIVE TECHNOLOGY
Transfer: CSU.

EVENING
54140  AUTO 710  J7  MTWTh  6:00-10:00  10-0003  Spakowski  4.0
Dates for AUTO 710 J7: 6/17-7/29

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
Automotive Technology > Biology

Note: Auto 761 through Auto 786 do not require a special application – only the Skyline application and standard registration procedures. Enrolled students must attend the first class meeting on time. Any student who is more than 30 minutes late may be dropped from the class roster due to limited space.

Auto 761 Automotive Brakes II
Prereq: Auto 850/790 with a grade of C or better or equivalent. Transfer: CSU.

Evening
54788 Auto 761 G3 MW 6:00-10:00 10-0004 Behravesh 1.5
Dates for Auto 761 G3: 6/17-7/3

Auto 781 Electrical III
Transfer: CSU.

Evening
53721 Auto 781 J7 TTh 6:00-10:00 10-0004 Salazar 3.0
Dates for Auto 781 J7: 6/18-7/30

Auto 786 Automotive Air Conditioning I
Prereq: Professional experience. Transfer: CSU.

Weekday
54146 Auto 786 G4 MTWTh 8:00-12:00 11-107 Behravesh 2.0
Dates for Auto 786 G4: 6/17-7/8

Biology (Biol)

Biol 110 Principles of Biology
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (B2, B3).

Hybrid
50039 Biol 110 H7 By Arr 48 Hours Hybrid Bookstaff 4.0
Lab MW 8:30-11:55 7-7238 Del Mundo
Dates for the H7 section: 6/17-7/8

Biology 110 H7 will be held online and on campus. Requires Internet access and email. Orientation is required and done online or before June 20. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

51495 Biol 110 HX By Arr 48 Hours Hybrid Bookstaff 4.0
Lab TTh 12:45-4:10 7-7238 Del Mundo
Dates for the HX section: 6/17-7/8

Biology 110 HX will be held online and on campus. Requires Internet access and email. Orientation is required and done online or before June 20. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

Biol 130 Human Biology
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (B2).

Weekday
53082 Biol 130 A7 TTh 12:45-4:30 4-148 Davis 3.0
Dates for the A7 section: 6/18-7/1

Evening
50040 Biol 130 J7 TTh 6:30-9:55 4-148 Davis 3.0
Dates for the J7 section: 6/18-7/1

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
**BIO 260  INTRODUCTION TO PHYSIOLOGY**
Prerequisite: BIOL 250 with a grade of C or better, or equivalent; and CHEM 410 with a grade of C or better, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Transfer: UC; CSU (B2, B3).

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<td>8:30-10:00</td>
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<td>10:30-1:50</td>
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**BIO 690  SPECIAL PROJECTS IN BIOLOGY**
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU.

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<td>7-7224</td>
<td>Kapp</td>
<td>1.0-3.0</td>
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<td>Dates for the B7 section:</td>
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<td>53265</td>
<td>BIOL 690 C7</td>
<td>By Arr</td>
<td>2.5-7 Hrs/Wk</td>
<td>7-7217</td>
<td>Bookstaff</td>
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<td>Dates for the C7 section:</td>
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**BUSINESS (BUS.)**
(See also: ACCOUNTING and BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

**BUS. 100  INTRODUCTION TO BUSINESS**
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (D3).

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<td>50045</td>
<td>BUS. 100 OL</td>
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<td>Dates for the OL section:</td>
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<tr>
<td>BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: <a href="mailto:pate@smccd.edu">pate@smccd.edu</a>.</td>
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<td>54148</td>
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<td>BUS. 100 HX will be offered online and on campus. Students must have Internet access and an email address. On campus meetings on Monday, 7/8 and 7/29, from 6:00-9:00 pm in Room 8209 – attendance required. Instructor email: <a href="mailto:pate@smccd.edu">pate@smccd.edu</a>.</td>
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**BUS. 103  INTRODUCTION TO BUSINESS INFORMATION SYSTEMS**
Recommended: BCM. 104 or equivalent; and eligibility for ENGL 836 or equivalent. Transfer: UC; CSU.

<table>
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<td>50081</td>
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<tr>
<td>BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: <a href="mailto:motipara@smccd.edu">motipara@smccd.edu</a>.</td>
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**BUS. 120  MATHEMATICAL ANALYSIS FOR BUSINESS**
Prereq: MATH 120 or equivalent. Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (B4).

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BUS. 123  STATISTICS
Prereq: MATH 120 or equivalent. Recommended: BUS. 120 and eligibility for ENGL 836. Transfer: UC; CSU (B4).

**EVENING**

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Dates for the BUS. 123 section: 6/18-8/1

BUS. 201  BUSINESS LAW
Recommended: Eligibility for ENGL 836 or equivalent. Transfer: UC; CSU.

**EVENING**

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Dates for BUS. 201 J7: 6/18-8/1

BUS. 230  INTRODUCTION TO INTERNATIONAL MARKETING
Recommended: Eligibility for ENGL 836. Transfer: CSU.

**ONLINE**

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Dates for BUS. 230 OL: 6/17-7/25

BUS. 262  INTRODUCTION TO INTERNATIONAL FORWARDING AND CARGO TRANSPORTATION
Transfer: CSU.

**ONLINE**

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<td>Guadamuz-Cabral</td>
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Dates for BUS. 262 OL: 6/17-8/8

BUS. 263  U.S. EXPORT AND DESTINATION COUNTRY IMPORT REQUIREMENTS; FOREIGN COLLECTIONS
Transfer: CSU.

**ONLINE**

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<th>Hours</th>
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Dates for BUS. 263 OL: 6/17-8/8

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
BUS. 485 MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 836 or equivalent. Transfer: CSU.
**EVENING**
54588 BUS. 485 J7 MW  6:30-9:45  8-8302  Holland  3.0
Dates for the J7 section: 6/17-7/31

**ONLINE**
54225 BUS. 485 OL By Arr  48 Hours  ONLINE  Holland  3.0
Dates for the OL section: 6/17-8/8
BUS. 485 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hollandc@smccd.edu.

BUS. 665SH PERSONAL FINANCIAL PLANNING
New Transfer: CSU.
**WEEKDAY**
54777 BUS. 665SH G3 MTWTh  8:10-10:25  8-8226  McCarthy  1.5
Dates for BUS. 665SH G3: 6/17-7/3

BUS. 680SF SOCIAL MEDIA FOR PROFESSIONALS
New Transfer: CSU.
**EVENING**
54792 BUS. 680SF J8 TTh  6:30-10:00  8-8306  Neuendorff  3.0
Dates for the 680SF J8: 6/18-8/8

BUS. 690 SPECIAL PROJECTS IN BUSINESS
Transfer: CSU.
**WEEKDAY**
53729 BUS. 690 A6 By Arr  2-6 Hrs/Wk  8-8303  Roumbanis  1.0-3.0
Dates for BUS. 690 A6: 6/17-8/8

BUSINESS COMPUTER SYSTEMS AND MANAGEMENT (BCM.)
(See also: ACCOUNTING and BUSINESS.)
Prepare for an office position in 8-16 weeks. Enroll in BCM. 101, BCM. 104, BCM. 214, BCM. 215, BCM. 225 and BCM. 400. In these courses you will complete the minimum requirements for office assistant positions. For more information, call the Business Division Office at (650) 738-4201.

BCM. 100 BEGINNING COMPUTER KEYBOARDING
NOTE: This course has a non-refundable materials charge of $3. Transfer: CSU.
**WEEKDAY**
50178 BCM. 100 GX MTWTh 10:30-12:45  8-8119  Corzonkoff  1.5
TBA Hours: MTWTh  3.2 Hrs/Wk  8-8119
Dates for BCM. 100 GX: 6/17-7/3

BCM. 101 COMPUTER KEYBOARDING SKILL BUILDING
Recommended: BCM. 100 or equivalent. NOTE: This course has a non-refundable materials charge of $3. Transfer: CSU.
**WEEKDAY**
50180 BCM. 101 GX MTWTh 10:30-12:45  8-8119  Corzonkoff  1.5
TBA Hours: MTWTh  3.2 Hrs/Wk  8-8119
Dates for BCM. 101 GX: 6/17-7/3
### BUSINESS COMPUTER SYSTEMS AND MANAGEMENT

<table>
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<th>Course Code</th>
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<th>Prerequisites</th>
<th>Dates</th>
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<th>Location</th>
<th>Instructor</th>
<th>Hrs/Wk</th>
<th>Notes</th>
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<tbody>
<tr>
<td>BCM. 104</td>
<td>Intro to Computers with Windows I</td>
<td>Eligibility for ENGL 836. NOTE: This course has a non-refundable materials charge of $3. Transfer: CSU.</td>
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<tr>
<td>BCM. 200</td>
<td>Introduction to MS Office Suite</td>
<td>BCM. 104 or equivalent. NOTE: With the exception of the online section, this course has a non-refundable materials charge of $3. Transfer: CSU.</td>
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<td>BCM. 214</td>
<td>Word Processing I: Word</td>
<td>Knowledge of the computer keyboard or completion of a typing class. Transfer: CSU.</td>
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<tr>
<td>BCM. 222</td>
<td>Business Presentations I: PowerPoint</td>
<td>BCM. 104 or equivalent. Transfer: CSU.</td>
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<tr>
<td>BCM. 225</td>
<td>Spreadsheets I: Excel</td>
<td>BCM. 104 or equivalent. NOTE: With the exception of the online section, this course has a non-refundable materials charge of $3. Transfer: CSU.</td>
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<tr>
<td>BCM. 230</td>
<td>Database Applications I: Access</td>
<td>BCM. 104 or equivalent and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.</td>
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<tr>
<td>BCM. 400</td>
<td>Internet I</td>
<td>Completion of, or concurrent enrollment in, either BCM. 104 or BCM. 214, or equivalent. Transfer: CSU.</td>
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<tr>
<td>BCM. 403</td>
<td>HTML &amp; Web Authoring Applications I</td>
<td>BCM. 104 or equivalent. Transfer: CSU.</td>
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<tr>
<td>BCM. 410</td>
<td>Photoshop Essentials</td>
<td>BCM. 104 or equivalent. Transfer: CSU.</td>
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<tr>
<td>BCM. 416</td>
<td>Adobe InDesign Essentials</td>
<td>BCM. 104 and BCM. 214, or equivalent. NOTE: This course has a non-refundable materials charge of $3. Transfer: CSU.</td>
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**Notes:**
- Dates for BCM. 222 OL: 6/17-7/11
- BCM. 222 OL is offered in an online format. Requires Internet access and email. Email instructor at motipara@smccd.edu before first scheduled class.
- TBA Hours: MTWTh 2.8 Hrs/Wk 8-8121
- BCM. 225 OL is offered in an online format. Requires Internet access and email. Email instructor at roumbanis@smccd.edu before first scheduled class.
- TBA Hours: MTWTh 5.6 Hrs/Wk 8-8119
- BCM. 230 OL is offered in an online format. Requires Internet access and email. Email instructor at fraserl@smccd.edu before first scheduled class.
- BCM. 301 OL is offered in an online format. Requires Internet access and email. Email instructor at cervantes@smccd.edu before first scheduled class.
BUSINESS OFFICE TECHNOLOGIES
(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

CAREER AND PERSONAL DEVELOPMENT – COUNSELING (COUN)

COUN 100 COLLEGE SUCCESS
Transfer: UC; CSU (E1).

WEEKDAY
53120 COUN 100 A6 MTWTh 10:30-12:40 2-2351 Nevada 3.0
Dates for COUN 100 A6: 6/17-7/25

CHEMISTRY (CHEM)

CHEM 192 INTRODUCTORY CHEMISTRY
Prereq: Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Transfer: UC; CSU.

WEEKDAY
50057 CHEM 192 A7 MTWTh 11:00-12:30 7-7106 Staff 4.0
LAB MW 1:00-4:15 7-7338 Staff
Dates for the A7 section: 6/17-8/1
51310 CHEM 192 B7 MTWTh 11:00-12:30 7-7106 Staff 4.0
LAB TTh 1:00-4:25 7-7338 Staff
Dates for the B7 section: 6/17-8/1

CHEM 210 GENERAL CHEMISTRY I
Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of CHEM 192 with a grade of C or better, or equivalent. Transfer: UC; CSU (B1, B3).

WEEKDAY
51423 CHEM 210 A7 MTWTh 12:45-2:15 7-7106 Levi 5.0
LAB MTWTh 8:30-11:50 7-7333 Levi
Dates for the A7 section: 6/17-8/1
54543 CHEM 210 B7 MTWTh 12:45-2:15 7-7106 Levi 5.0
LAB MTWTh 3:15-6:40 7-7333 Levi
Dates for the B7 section: 6/17-8/1

CHEM 220 GENERAL CHEMISTRY II
Prereq: Satisfactory completion (grade of C or better) of CHEM 210 or equivalent. Transfer: UC; CSU (B1, B3).

WEEKDAY
51645 CHEM 220 A7 MTWTh 8:30-10:00 7-7304 Staff 5.0
LAB MTWTh 10:40-2:00 7-7341 Staff
Dates for CHEM 220 A7: 6/17-8/1

CHEM 410 CHEMISTRY FOR HEALTH SCIENCES
Prereq: Satisfactory completion (grade of C or better) of MATH 110, or appropriate placement test scores and other measures as appropriate, or equivalent. Recommended: Eligibility for ENGL 836 or equivalent. Transfer: CSU (B1, B3).

WEEKDAY
53106 CHEM 410 A7 MTWTh 12:15-1:45 7-7104 Staff 4.0
LAB MW 8:30-11:45 7-7338 Staff
Dates for the A7 section: 6/17-8/1
53107 CHEM 410 B7 MTWTh 12:15-1:45 7-7104 Staff 4.0
LAB TTh 8:30-12:00 7-7338 Staff
Dates for the B7 section: 6/17-8/1

COMMUNICATION STUDIES (COMM)

COMM 110 PUBLIC SPEAKING
Recommended: Eligibility for ENGL 836 or ESOL 400. Transfer: UC; CSU (A1).

WEEKDAY
53620 COMM 110 A6 MTWTh 8:10-10:15 8-8118 Irigoyen II 3.0
Dates for the A6 section: 6/17-7/25
53747 COMM 110 B6 MTWTh 10:30-12:35 8-8118 Irigoyen II 3.0
Dates for the B6 section: 6/17-7/25

EVENING
50927 COMM 110 K7 MW 6:30-9:55 8-8308 Staff 3.0
Dates for the K7 section: 6/17-7/31

COMM 130 INTERPERSONAL COMMUNICATION
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: UC; CSU (A1).

WEEKDAY
50213 COMM 130 A6 MTWTh 8:10-10:15 8-8308 Staff 3.0
Dates for the A6 section: 6/17-7/25
53385 COMM 130 B6 MTWTh 10:30-12:35 8-8308 Staff 3.0
Dates for the B6 section: 6/17-7/25

EVENING
53389 COMM 130 J7 TTh 6:30-9:45 8-8319 McDonnell 3.0
Dates for the J7 section: 6/17-8/1
50214 COMM 130 K7 MW 6:30-9:55 8-8319 McDonnell 3.0
Dates for the K7 section: 6/17-7/31

COMPUTER APPLICATIONS & OFFICE TECHNOLOGY
(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
COOPERATIVE EDUCATION (COOP)

Students may register for Cooperative Education online through WebSMART. Any student who registers through WebSMART is required to contact the Cooperative Education Office within the first week of Summer Session for specific instructions. For additional information, call (650) 738-7009.

COOP 670 VOCATIONAL COOPERATIVE EDUCATION
Prereq: Enrollment in a planned vocational program and employment in a college approved job directly related to student’s academic major. Transfer: CSU.

**WEEKDAY**

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<td>37.5 Hrs/Wk</td>
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COOP 671 GENERAL COOPERATIVE EDUCATION
Transfer: CSU.

**WEEKDAY**

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<td>1-1208</td>
<td>Cooney</td>
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COSMETOLOGY (COSM)

(Admission to Cosmetology 700-740 and 775 courses is by special application only. See also: WELLNESS.)

COSM 740 COSMETOLOGY CONCEPTS/PRACTICE II
Prereq: Completion of COSM 700.

**WEEKDAY**

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<td>G5</td>
<td>MTWTh</td>
<td>8:00-9:00</td>
<td>4-201B</td>
<td>Biagi</td>
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COSM 760 COSMETOLOGY INSTRUCTOR PREPARATION
Prereq: Valid California Cosmetologist’s license and a minimum of one year’s full-time practical experience.

**EVENING**

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<td>COSM 760</td>
<td>G5</td>
<td>M</td>
<td>5:30-8:45</td>
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<td>Biagi</td>
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DANCE

(Refer to course listings under KINESIOLOGY – DANCE.)

DATA PROCESSING

(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)
EARLY CHILDHOOD EDUCATION (ECE.)

(See also: PSYCHOLOGY.)

Funding from First 5 San Mateo County to the Early Childhood Education Program is providing a textbook loan program, administered through individual classes once instruction begins.

If you work with young children and are enrolled in Early Childhood Education classes leading to a California CD Teaching Permit, Skyline College tuition assistance is available to eligible students from the Child Care Training Consortium. Contact ECE Program Services Coordinator Cecelia Rebele at rebelec@smccd.edu or (650) 738-4304 or Kate Williams Browne, ECE Program Coordinator, at brownek@smccd.edu or (650) 738-7092 for more information or to apply.

ECE. 201 CHILD DEVELOPMENT
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: UC; CSU (D3, E1).

WEEKDAY
52303 ECE. 201 AX MTWTh 10:30-12:40 8-8306 Santos 3.0 Dates for the AX section: 6/17-7/25

EVENING
53433 ECE. 201 KX MW 6:30-9:45 8-8306 Magidoff 3.0 Dates for the KX section: 6/17-7/31

ONLINE
54672 ECE. 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0 Dates for the OL section: 6/17-7/25

ECE. 210 ECE PRINCIPLES
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

EVENING
52085 ECE. 210 J7 MW 6:30-9:45 14-0006 Browne 3.0 Dates for ECE. 210 J7: 6/17-7/31

ECE. 211 ECE CURRICULUM
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

EVENING
52736 ECE. 211 J7 MW 6:30-9:45 3C Ford 3.0 Dates for ECE. 211 J7: 6/17-7/31

ECE. 212 CHILD, FAMILY & COMMUNITY
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU.

EVENING
51842 ECE. 212 JT TTh 6:30-9:55 8-8222 Genevro 3.0 Dates for ECE. 212 J7: 6/18-8/1

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

EARLY CHILDHOOD EDUCATION  >  ECONOMICS

ECE. 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

EVENING
54570 ECE. 314 JX TTh 6:30-9:55 14-0006 Whitney 3.0 Dates for ECE. 314 JX: 6/18-8/1

ECE. 333 OBSERVATION AND ASSESSMENT
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

EVENING
54571 ECE. 333 J7 MW 6:30-9:45 8-8317 Wiggins-Dowler 3.0 Dates for ECE. 333 J7: 6/17-7/31

ECE. 366 PRACTICUM IN EARLY CHILDHOOD EDUCATION
Prereq: ECE./PSYC 201, 210, 211 and 212, or equivalent. Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

EVENING
53854 ECE. 366 J7 T 6:30-9:00 8-8317 Wiggins-Dowler 3.0 By Arr 96 Hours Dates for ECE. 366 J7: 6/17-8/1

ECONOMICS (ECON)

ECON 100 PRINCIPLES OF MACROECONOMICS
Recommended: Eligibility for ENGL 836 and MATH 110. Transfer: UC; CSU (D3).

WEEKDAY
53416 ECON 100 A6 MTWTh 10:30-12:40 8-1110 Nelson 3.0 Dates for the A6 section: 6/17-7/25
50792 ECON 100 B6 MTWTh 12:45-2:55 8-1110 Nelson 3.0 Dates for the B6 section: 6/17-7/25

EVENING
50088 ECON 100 J7 TTh 6:00-8:00 8-1107 Speight 3.0 Dates for the J7 section: 6/18-8/1

HYBRID
53100 ECON 100 H8 By Arr 48 Hours HYBRID Kress 3.0 Dates for the H8 section: 6/17-8/8

ECON 100 H8 will be held online and on campus. There are four required on-campus meetings for orientation and testing (Mondays, 6/17, 7/8, 7/29 and 8/5). Mandatory orientation meeting on campus on Monday, June 17, from 4:00 to 5:15 pm, in Room 7110. Instructor email: kresss@smccd.edu.

ECON 102 PRINCIPLES OF MICROECONOMICS
Prereq: ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. Transfer: UC; CSU (D3).

WEEKDAY
53415 ECON 102 B6 MTWTh 10:30-12:40 8-1110 Sanford 3.0 Dates for the B6 section: 6/17-7/25

EVENING
50089 ECON 102 J7 TTh 6:00-8:00 8-1107 Speight 3.0 Dates for the J7 section: 6/18-8/1

Continued ➔
ECON 102  PRINCIPLES OF MICROECONOMICS Continued

HYBRID
53101  ECON 102  H8  By Arr  48 Hours  HYBRID  Kress  3.0
Dates for the H8 section: 6/17-8/8
ECON 102 H8 will be held online and on campus. There are four
required on-campus meetings for orientation and testing (Mondays,
6/17, 7/8, 7/29 and 8/5). Mandatory orientation meeting on campus
on Monday, June 17, from 5:30 to 6:45 pm, in Room 7110. Instructor
email: kresss@smccd.edu.

EMERGENCY MEDICAL CARE
(EMC.)

EMC. 400  EMERGENCY MEDICAL RESPONDER
NOTE: A $10 (cash only) materials charge will be due at the
first class meeting. Please purchase AHA Health Care
Provider Manual in the College Bookstore prior to class.

WEEKDAY
54799  EMC. 400  G6  MW  11:30-2:00  7-7215  Phillips  2.5
LAB     MW  2:10-4:00  7-7215  Phillips
Dates for EMC. 400 G6: 6/3-7/10

EMC. 410  EMERGENCY MEDICAL TECHNICIAN B
Prereq: Completion of EMC. 425 or a valid Healthcare
Provider CPR card. Please obtain important Registration
and Course information by visiting the college website at

WEEKDAY
54241  EMC. 410  A8  MW  9:30-3:20  7-7115  Crawford  8.0
LAB     TTh  10:00-4:10  7-7115  Phillips
TBA Hours:  2.8 Hrs/Wk
Dates for EMC. 410 A8: 6/17-8/8

EMC. 415  EMERGENCY MEDICAL TECHNICIAN I –
REFRESHER
Prereq: Must possess EMT I certificate valid in the State of
California which is current, or which has not been expired
for over four years. NOTE: For a student to be eligible for cer-
tification, a current CPR/AED card will be required. Students
must bring a valid EMT-I certificate to the first class meeting.
For those taking the written and skills testing, a $50.00 (cash
only) testing fee will be required. This course has a non-
refundable materials charge of $17.

EVENING
53432  EMC. 415  J1  Daily  4:00-10:00  7-7115  Crawford  1.5-2.0
Dates for EMC. 415 J1: 5/28-8/14

EMC. 425  CPR: HEALTH CARE PROVIDER
NOTE: A $10 (cash only) materials charge will be due at the
first class meeting. Please purchase AHA Health Care
Provider Manual in the College Bookstore prior to class.
Transfer: CSU.

EVENING
54577  EMC. 425  J1  MT  6:00-10:00  7-7115  Miller  0.5
Dates for the J1 section: 6/24-6/25
54576  EMC. 425  K1  MT  6:00-10:00  7-7115  Miller  0.5
Dates for the K1 section: 7/22-7/23

ENERGY SYSTEMS TECHNOLOGY
MANAGEMENT (ESTM)
(See also: ENVIRONMENTAL SCIENCE AND TECHNOLOGY.)

ESTM 680SA  ENERGY SUMMER CAMP
New  Recommended: Eligibility for ENGL 836 and READ 836,
or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.
WEEKDAY
54797  ESTM 680SA  A1  Daily  9:00-3:30  PH-123*  Canfield  2.0

ENGLISH (ENGL)
(Literature courses are also listed under LITERATURE.)

English Course Sequence

Start
Placement Test
indicates appropriate level in this sequence of courses

NON-TRANSFERABLE COURSES

TRANSFERABLE COURSES

ENGL 100
ENGL 100

ENGL 110
ENGL 110

ENGL 165
ENGL 165

ENGL 846
ENGL 846

LSKL 836
LSKL 836

LSKL 828
LSKL 828

or
or

*This class will be held in Skyline’s Pacific Heights building,
located across the perimeter road from Building 5.
ENGL 100 COMPOSITION

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Transfer: UC; CSU (A2, A3).

WEEKDAY

5361 ENGL 100 A6 MTWTh 8:10-10:15 8-8220 Powers 3.0 Dates for the A6 section: 6/17-7/25
54763 ENGL 100 A8 MW 12:45-4:00 8-8118 Bowsher 3.0 Dates for the A8 section: 6/17-8/8
53362 ENGL 100 C6 MTWTh 8:10-10:15 8-8116 Fuller 3.0 Dates for the C6 section: 6/17-7/25
53739 ENGL 100 E6 MTWTh 10:30-12:35 8-8220 Powers 3.0 Dates for the E6 section: 6/17-7/25
52197 ENGL 100 F6 MTWTh 10:30-12:35 8-8116 Fuller 3.0 Dates for the F6 section: 6/17-7/25

EVENING

50092 ENGL 100 K7 MW 6:30-9:45 8-8118 Bowsher 3.0 Dates for the K7 section: 6/17-7/31
50093 ENGL 100 L7 TTh 6:30-9:55 8-8116 Urquidez 3.0 Dates for the L7 section: 6/18-8/1
52886 ENGL 100 M7 MW 6:30-9:45 8-8116 Urquidez 3.0 Dates for the M7 section: 6/17-7/31

ONLINE

54050 ENGL 100 OM By Arr 48 Hours ONLINE Tindall 3.0 Dates for the OM section: 6/17-7/25
ENGL 100 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: tindallr@smccd.edu.

54051 ENGL 100 ON By Arr 48 Hours ONLINE Gibson 3.0 Dates for the ON section: 6/17-7/25
ENGL 100 ON is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: gibsonc@smccd.edu.

HYBRID

53661 ENGL 100 H6 By Arr 48 Hours HYBRID Christensen 3.0 Dates for the H6 section: 6/17-7/25
ENGL 100 H6 will be held online and on campus. Requires Internet access and email. On campus meetings on Mondays, June 17 in Room 2117B from 6:00-8:00 pm and July 8 in Room 4-272 from 6:00-8:00 pm. Instructor email: christenseng@smccd.edu.

ENGL 100 COMPOSITION – HONORS

Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. NOTE: These sections are designed primarily for students in the Honors Transfer Program, but are open to all eligible students. All students enrolling in these sections will be required to do Honors-level work. Transfer: UC; CSU (A2, A3).

WEEKDAY

54764 ENGL 100 AH MW 12:45-4:00 8-8118 Bowsher 3.0 Dates for the AH section: 6/17-8/7

EVENING

54762 ENGL 100 JH MW 6:30-9:45 8-8118 Bowsher 3.0 Dates for the JH section: 6/17-7/31

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING

Prereq: ENGL 100 or 105 with grade C or better. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY

53748 ENGL 110 A6 MTWTh 8:10-10:15 8-8224 Doreen 3.0 Dates for the A6 section: 6/17-7/25
53740 ENGL 110 B6 MTWTh 8:10-10:15 8-8117 Feinblum 3.0 Dates for the B6 section: 6/17-7/25
50094 ENGL 110 C6 MTWTh 10:30-12:35 8-8224 Doreen 3.0 Dates for the C6 section: 6/17-7/25
54049 ENGL 110 D6 MTWTh 8:10-10:15 2-2309 Staff 3.0 Dates for the D6 section: 6/17-7/25
54059 ENGL 110 E6 MTWTh 10:30-12:35 2-2309 Smith 3.0 Dates for the E6 section: 6/17-7/25
53363 ENGL 110 G6 MTWTh 10:30-12:35 8-8222 Zollo 3.0 Dates for the G6 section: 6/17-7/25

EVENING

54067 ENGL 110 J7 TTh 6:30-9:55 8-8118 Tipton 3.0 Dates for the J7 section: 6/18-8/1
50097 ENGL 110 K7 MW 6:30-9:45 8-8220 McClung 3.0 Dates for the K7 section: 6/17-7/31
52125 ENGL 110 L7 TTh 6:30-9:55 8-8220 McClung 3.0 Dates for the L7 section: 6/18-8/1

ONLINE

54053 ENGL 110 OM By Arr 48 Hours ONLINE Powers 3.0 Dates for the OM section: 6/17-7/25
ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: powersj@smccd.edu.

HYBRID

53899 ENGL 110 H6 By Arr 48 Hours HYBRID Christensen 3.0 Dates for the H6 section: 6/17-7/25
ENGL 110 H6 will be held online and on campus. Requires Internet access and email. On campus meetings on Tuesdays, June 18 in Room 2117B from 6:00-8:00 pm and July 9 in Room 4-272 from 6:00-8:00 pm. Instructor email: christenseng@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
ENGLISH

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – HONORS
Prereq: ENGL 100 or 105 with grade C or better. NOTE: This section is designed primarily for students in the Honors Transfer Program, but is open to all eligible students. All students enrolling in this section will be required to do Honors-level work. Transfer: UC; CSU (A2, A3, C2).

EVENING
54765 ENGL 110 JH MW 6:30-9:45 8-8220 McClung 3.0
Dates for ENGL 110 JH: 6/17-7/31

ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING – SCHOLAR ATHLETE LEARNING COMMUNITY
Prereq: ENGL 100 or 105 with grade C or better. NOTE: This section is designed primarily for students in the Scholar Athlete learning community, but is open to all eligible students. Transfer: UC; CSU (A2, A3, C2).

WEEKDAY
54781 ENGL 110 AE MTWTh 10:30-12:35 4-272 Gibson 3.0
Dates for the AE section: 6/17-7/25

ENGL 161 CREATIVE WRITING I
Prereq: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C2).

ONLINE
54513 ENGL 161 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for ENGL 161 OL: 6/17-7/25

ENGL 162 CREATIVE WRITING II
Prereq: Completion of ENGL 161. Transfer: UC; CSU.

ONLINE
54514 ENGL 162 OL By Arr 48 Hours ONLINE Powers 3.0
Dates for ENGL 162 OL: 6/17-7/25

ENGL 165 CRITICAL THINKING & ADVANCED COMPOSITION
Prereq: ENGL 100 or 105 with grade of C or better. Transfer: UC; CSU (A3).

ONLINE
54279 ENGL 165 OL By Arr 48 Hours ONLINE Tindall 3.0
Dates for ENGL OL: 6/17-7/25

ENGL 846 READING AND WRITING CONNECTIONS
Prereq: Completion of ENGL 826 and READ 826, or ENGL 828, or ESOL 840, or ESOL 841 and ESOL 842, or ESOL 864 and ESOL 874 with Pass or a grade of C or better; or eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400 on approved college placement test, or equivalent. Integrates ENGL 836 and READ 836, satisfying requirements for both.

WEEKDAY
53367 ENGL 846 A7 MTWTh 10:30-1:20 1-1124 Zoughbie 5.0
Dates for the A7 section: 6/17-8/1
54504 ENGL 846 B7 MTWTh 10:30-1:20 1-1202 Drisdell 5.0
Dates for the B7 section: 6/17-8/1

LIT. 432 FOLKLORE
Prereq: ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C2).

ONLINE
54690 LIT. 432 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 432 OL: 6/17-7/25

Attention Students:
Registration for the summer term begins on Monday, April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.
## ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL)

### ESOL 802  PRE-INTERMEDIATE CONVERSATIONAL ENGLISH
Recommended: Eligibility for ESOL 820 or equivalent. (Units do not count toward the Associate Degree.)

**WEEKDAY**

54507  ESOL 802  G4  MTWTh 10:30-12:45  7-7303  Suer  2.0  
Dates for ESOL 802 G4: 6/17-7/11

### ESOL 806  ENGLISH FOR HEALTH CARE II: HEALTH CARE PRACTICES
New  Recommended: ESOL 840, or eligibility for ESOL 400, or appropriate skill level as indicated by ESOL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

**EVENING**

54800  ESOL 806  J6  MW  6:30-9:30  7-7303  Rueckhaus  2.0  
Dates for ESOL 806 J6: 6/17-7/24

### ESOL 854  HIGH-INTERMEDIATE ESL LISTENING & SPEAKING
Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 853, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 864 and ESOL 874. (Units do not count toward the Associate Degree.)

**EVENING**

54646  ESOL 854  J7  MW  6:30-9:45  7-7307  Carey  3.0  
Dates for ESOL 854 J7: 6/17-7/31

### ESOL 864  HIGH-INTERMEDIATE ESL READING & WRITING
Recommended: Satisfactory completion of ESOL 830, or ESOL 831 and 832, or ESOL 863, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 854 and ESOL 874. (Units do not count toward the Associate Degree.)

**WEEKDAY**

54645  ESOL 864  A7  MTWTh 10:30-12:40  7-7307  Rivera  4.0  
Dates for ESOL 864 A7: 6/17-8/1

### ESOL 874  HIGH-INTERMEDIATE ESL GRAMMAR
Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 873, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

**WEEKDAY**

54644  ESOL 874  A6  MTWTh 8:10-10:15  7-7307  Hertig  3.0  
Dates for ESOL 874 A6: 6/17-7/25

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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
ESOL Program Sequence and Supplemental Courses

**Start**

Placement Test indicates appropriate level in this sequence of courses

Recommended Supplemental Courses (for each level) non-transferable, not part of sequence

**Level 1**
ESOL 801 Basic Conversational English

**Level 2**
ESOL 802 Pre-Intermediate Conversational English

**Level 3**
ESOL 655 ESL Supplement (self-paced lab course) ESOL 853 Intermediate Listening & Speaking

**Level 4**
ESOL 655 ESL Supplement (self-paced lab course) ESOL 854 High-Intermediate Listening & Speaking

**Level 5 and beyond**
ESOL 875 Advanced ESL Grammar & Editing

Transferable Courses

ESOL 400

ENGL 100

**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

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English Language Institute

Need English? No Problem!

At the ELI, nonnative English speakers can get:

- ESOL counseling
- Financial Aid/BOG help
- Financial Coaching
- Conversation practice

The ELI gets you started on the right path to education, careers and beyond.

Contact: Leigh Anne Shaw, (650) 738-7089 or skyeli@smccd.edu
ESOL 875 ADVANCED ESL GRAMMAR AND EDITING
Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

**EVENING**

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<td>52541</td>
<td>ESOL 875</td>
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Dates for ESOL 875 J7: 6/18-8/1

ENVIRONMENTAL SCIENCE AND TECHNOLOGY (ENVS)

(See also: ENERGY SYSTEMS TECHNOLOGY MANAGEMENT.)

ENVS 100 INTRODUCTION TO ENVIRONMENTAL SCIENCE
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Transfer credit: UC; CSU.

**EVENING**

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Dates for ENVS 100 J7: 6/18-8/1

ENVS 411 SOLAR DESIGN, ESTIMATION AND SALES
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent; and eligibility for MATH 120, or equivalent. Transfer: CSU.

**EVENING**

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<td>ENVS 411</td>
<td>J8</td>
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TBA Hours: MTWTh 2.4 Hrs/Wk

Dates for ENVS 411 J8: 6/17-8/8

ETHNIC AND CULTURAL DIVERSITY

(Courses in this section meet the Ethnic and Cultural Diversity requirement for the Associate Degree.)

ANTH 110 CULTURAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100, 105 or equivalent. Transfer: UC; CSU (D3).

**WEEKDAY**

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<td>ANTH 110</td>
<td>A6</td>
<td>MTWTh 8:10-10:20</td>
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Dates for the A6 section: 6/17-7/25

**EVENING**

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<td>ANTH 110</td>
<td>J7</td>
<td>TTh 6:00-9:35</td>
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Dates for the J7 section: 6/18-8/1

ANTH 125 PHYSICAL ANTHROPOLOGY
Recommended: Eligibility for ENGL 100, 105 or equivalent. Transfer: UC; CSU (B2).

**WEEKDAY**

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</table>

Dates for ANTH 125 A6: 6/17-7/25

Contact: Rita Gulli, (650) 738-4491 or gullir@smccd.edu
Asian Studies

Career opportunities & advancement in a growing market

Program Overview:
This interdisciplinary program offers courses in Asian languages, culture and business. Asian Studies is designed to prepare students for transfer, employment and career advancement.

Program Benefits:
- Earn a degree or certificate in Asian Studies or a certificate in Chinese Studies
- Transferability to 4-year colleges
- Increase your job opportunities and career options
- Enhance personal development

Job Opportunities:
Graduates obtain careers in education, business and government sectors with an emphasis on Asia.

Degree: A.A. Degree in Asian Studies
Certificates: Asian Studies Chinese Studies

Contact: Dr. Hui Pate, (650) 738-4479 or pate@smccd.edu

HIST 240 HISTORY OF ETHNIC GROUPS IN CALIFORNIA
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (D2a).

WEEKDAY
53905 HIST 240 A6 MTWTh 8:10-10:20 2-2305 Wong 3.0
Dates for the A6 section: 6/17-7/25

EVENING
53108 HIST 240 J7 TTh 6:00-9:35 4-180 Bolick 3.0
Dates for the J7 section: 6/18-8/1

MUS. 250 WORLD MUSIC
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
51630 MUS. 250 A6 MTWTh 8:10-10:20 1-1111 Hansen 3.0
Dates for the MUS. 250 A6: 6/17-7/25

MUS. 276 HIP HOP: CULTURE AND POLITICS
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: UC; CSU (C1, C2).

WEEKDAY
54755 MUS. 276 A6 MTWTh 10:30-12:40 1-1115 Jackson 3.0
Dates for MUS. 276 A6: 6/17-7/25

FILM 440 FILM STUDY AND APPRECIATION
Recommended: ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C2).

EVENING
54441 FILM 440 J7 MW 6:30-10:00 4-170 Uyehara 3.0
Dates for FILM 440 J7: 6/17-7/31

GEOLOGY (GEOL)

GEOL 100 SURVEY OF GEOLOGY
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (B1).

EVENING
52731 GEOL 100 J7 MW 6:30-9:45 7-7104 James 3.0
Dates for the GEOL 100 J7: 6/17-7/31
HEALTH SCIENCE (HSCI)

(See listings under EMERGENCY MEDICAL CARE for the EMT program; see listings under SURGICAL TECHNOLOGY for the Surgical Technology program.)

HSCI 100 GENERAL HEALTH EDUCATION
Transfer: UC; CSU (E1).

WEEKDAY

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<th>Time</th>
<th>Location</th>
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<td>A6</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
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Dates for HSCI 100 A6: 6/17-7/25

HSCI 130 HUMAN SEXUALITY
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Transfer: UC; CSU (E1).

WEEKDAY

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Dates for the A6 section: 6/17-7/25

EVENING

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Dates for the J7 section: 6/17-7/31

HSCI 314 HEALTH, SAFETY AND NUTRITION FOR YOUNG CHILDREN
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Transfer: CSU.

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<td>14-0006</td>
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Dates for HSCI 314 JX: 6/18-8/1

HSCI 484 MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Transfer: CSU.

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<th>Time</th>
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Dates for the J7 section: 6/17-7/31

ONLINE

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<td>OL</td>
<td>By Arr</td>
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Dates for the OL section: 6/17-8/8

HSCI 484 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hollandc@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
HISTORY – KINESIOLOGY – DANCE

HISTORY (HIST)

HIST 100  HISTORY OF WESTERN CIVILIZATION I
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (C2).

WEEKDAY
52292  HIST 100  A6  MTWTh 10:30-12:40  4-180  Phipps  3.0
Dates for the A6 section: 6/17-7/25

EVENING
51032  HIST 100  J8  TTh  6:30-9:45  1-1304  Greedy  3.0
Dates for the J8 section: 6/18-8/1

HIST 108  SURVEY OF AMERICAN HISTORY
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (D1).

EVENING
53221  HIST 108  J8  MW  7:00-10:15  8-8213  Reidy  3.0
Dates for the J8 section: 6/17-8/7

HIST 201  UNITED STATES HISTORY I
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
51440  HIST 201  A6  MTWTh  8:10-10:20  4-170  Erion  3.0
Dates for the A6 section: 6/17-7/25

EVENING
51628  HIST 201  J7  MW  6:00-9:45  4-180  Bolick  3.0
Dates for the J7 section: 6/18-8/31

HYBRID
53943  HIST 201  H6  By Arr  48 Hours  HYBRID  Ulloa  3.0
Dates for the H6 section: 6/17-7/25

HIST 202  UNITED STATES HISTORY II
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (D1).

WEEKDAY
53907  HIST 202  A6  MTWTh 10:30-12:40  2-2305  Wong  3.0
Dates for the A6 section 6/17-7/25

EVENING
53908  HIST 202  J7  TTh  6:30-10:00  2-2305  Swanson  3.0
Dates for the J7 section: 6/18-8/1

HYBRID
54519  HIST 202  H6  By Arr  48 Hours  HYBRID  Ulloa  3.0
Dates for the H6 section: 6/17-7/25

HIST 202 H6 will be held online and on campus. Requires Internet access and email. Orientation meeting on Monday, June 17, 2:00-3:00 pm, in 4-180. Instructor email: ulloaj@smccd.edu.

KINESIOLOGY – ADAPTED (ADAP)

ADAP 358  ADAPTED STRENGTH DEVELOPMENT
Prereq: Physician’s recommendation or assignment by the College Health Counselor or Division Dean (on recommendation of instructor). Coreq: Concurrent enrollment in ADAP 349, 357 or 359. Transfer: UC; CSU (E2).

WEEKDAY
54109  ADAP 358  A6  MTWTh 10:30-12:40  3-3102  Chandler  1.0
Dates for ADAP 358 A6: 6/17-7/25

ADAP 359  BALANCE AND FUNCTIONAL MOVEMENT FOR THE PHYSICALLY LIMITED
Coreq: Concurrent enrollment in ADAP 348, 356 or 358. Transfer: UC; CSU (E2).

WEEKDAY
54111  ADAP 359  B6  By Arr  8 Hrs/Wk  3-3102  Chandler  1.0
Dates for ADAP 359 B6: 6/17-7/25

KINESIOLOGY – DANCE (DANC)

DANC 130  JAZZ DANCE
Transfer: UC; CSU (E2).

WEEKDAY
54436  DANC 130  A6  MTWTh 10:30-12:40  1-1250  Steele  1.0
Dates for DANC 130 A6: 6/17-7/25

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
DANC 152  CUBAN ROOTS OF SALSA  
Transfer: UC; CSU (E2).

**EVENING**
53875  DANC 152  J6  W  7:10-11:00  3-3201  Delmar  0.5  
Dates for DANC 152 J6: 6/19-7/24

DANC 161  TANGO ARGENTINO  
Transfer: UC; CSU (E2).

**EVENING**
53353  DANC 161  JX  T  7:10-11:00  3-3201  Delmar  0.5  
Dates for DANC 161 JX: 6/18-7/23

DANC 162  TANGO MILONGA  
Recommended: DANC 161 or equivalent. Transfer: UC; CSU (E2).

**EVENING**
53355  DANC 162  J6  F  7:10-11:00  3-3201  Delmar  0.5  
Dates for DANC 162 J6: 6/21-7/26

DANC 163  TANGO BUENOS AIRES  
Recommended: DANC 161 and DANC 162, or equivalent. Transfer: UC; CSU (E2).

**EVENING**
53554  DANC 163  JX  T  7:10-11:00  3-3201  Delmar  0.5  
Dates for DANC 163 JX: 6/18-7/23

DANC 350  CARDIO DANCE  
Transfer: UC; CSU (E2).

**WEEKDAY**
54113  DANC 350  A6  MW  12:45-2:50  3-3201  Steele  0.5  
Dates for DANC 350 A6: 6/17-7/24

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**KINESIOLOGY – DANCE > KINESIOLOGY – FITNESS (FITN)**

FITN 106  VARSITY CONDITIONING  
NOTE: FITN 106 A6 (53556) is designed to prepare intercollegiate baseball players for VARS 100; FITN 106 G2 (53559) is designed to prepare intercollegiate women’s soccer players for VARS 360; FITN 106 H2 (53565) is designed to prepare intercollegiate men’s soccer players for VARS 150; FITN 106 I2 (54743) is designed to prepare intercollegiate wrestlers for VARS 200; and FITN 106 J2 (54744) is designed to prepare intercollegiate women’s basketball players for VARS 300. For more information, contact Dino Nomicos (53556) at (650) 738-4197 or nomicos@smccd.edu, Kevin Corsiglia (53559) at (650) 738-4214 or corsigliak@smccd.edu, Daniel Link (53565) at (650) 738-4272 or linkd@smccd.edu, James Haddon (54743) at (650) 738-4395 or haddonj@smccd.edu, or Christopher Watters (54744) at (650) 738-4241 or wattersc@smccd.edu. Transfer: UC; CSU (E2).

**WEEKDAY**
53556  FITN 106  A6  MTWTh  12:45-2:55  Fld Hse  Nomicos  1.0  
TBA Hours: MTWTh  2.8 Hrs/Wk  
Dates for the A6 section: 6/17-7/25

53559  FITN 106  G2  Daily  9:00-11:30  Field  Corsiglia  1.0  
TBA Hours: Daily  8 Hrs/Wk  
Dates for the G2 section: 7/29-8/9

53565  FITN 106  H2  Daily  9:00-11:30  Field  Link  1.0  
TBA Hours: By Arr  1.6 Hrs/Wk  
Dates for the H2 section: 7/29-8/9

54743  FITN 106  I2  Daily  11:00-1:30  3-3106  Haddon  1.0  
TBA Hours:  By Arr  1.6 Hrs/Wk  3-3106  Haddon  
Dates for the I2 section: 7/29-8/9

**EVENING**
54744  FITN 106  J2  TTh  5:15-7:30  3-3200  Watters  1.0  
TBA Hours:  By Arr  1.5 Hrs/Wk  
Dates for the J2 section: 6/18-7/25

FITN 110  ADULT CONDITIONING  
NOTE: FITN 110 B8 is designed to prepare intercollegiate men’s basketball players for VARS 110. For more information, contact Eddy Harris at (650) 738-4387 or harriseddy@smccd.edu. Transfer: UC; CSU (E2).

**WEEKDAY**
53182  FITN 110  B8  By Arr  7 Hrs/Wk  3-3102  Harris  1.0  
Dates for FITN 110 B8: 6/17-8/9

FITN 112  CROSS TRAINING  
Transfer: UC; CSU (E2).

**EVENING**
53886  FITN 112  J6  MW  5:15-7:20  3-3102  Fosberg  0.5  
Dates for FITN 112 J6: 6/17-7/24

FITN 199  INTERACTIVE CARDIOVASCULAR FITNESS  
Transfer: UC; CSU.

**ONLINE**
54657  FITN 199  OL  By Arr  64 Hours  ONLINE  Corsiglia  2.0  
Dates for FITN 199 OL: 6/17-8/8

FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Corsiglia at (650) 738-4214, or email corsigliak@smccd.edu.

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**Attention Students:**
Registration for the summer term begins on Monday, April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

**IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:**
- Enroll in an inexpensive payment plan via WebSMART
- Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
- Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.

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w w w . S k y l i n e C o l l e g e . e d u  4 1
## KINESIOLOGY – FITNESS

### SUMMER CLASSES

**FITN 205  WEIGHT CONDITIONING**  
Transfer: UC; CSU (E2).  

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<td>FITN 205</td>
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<td>8:10-10:20</td>
<td>3-3102</td>
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<td>53366</td>
<td>FITN 205</td>
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<td>TTh</td>
<td>5:15-7:30</td>
<td>3-3102</td>
<td>Marquez</td>
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### FITN 301 SPINNING®
Transfer: UC; CSU (E2).  

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<td>53607</td>
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### FITN 304 WALKING FITNESS
Transfer: UC; CSU (E2)  

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<tr>
<td>54660</td>
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<td>10:30-12:40</td>
<td>Track</td>
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### FITN 305 RUNNING FOR FITNESS

**NOTE:** The first class meeting will be held at Skyline’s track and field. Transfer: UC; CSU (E2).  

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<tr>
<td>52266</td>
<td>FITN 305</td>
<td>G3</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
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### FITN 332 STRETCHING AND FLEXIBILITY
Transfer: UC; CSU (E2).  

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<td>12:45-2:55</td>
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### FITN 334 YOGA
Transfer: UC; CSU (E2).  

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<td>53172</td>
<td>FITN 334</td>
<td>J6</td>
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<td>5:00-7:05</td>
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### FITN 335 PILATES
Transfer: UC; CSU (E2).  

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<td>3-3201</td>
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<td>Dates for the J6 section: 6/17-7/24</td>
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Skyline College offers a variety of courses that will help you learn, develop and maintain a healthy lifestyle. Among courses offered this summer are:  
- FITN 112: Cross Training  
- FITN 205: Weight Conditioning  
- FITN 301: Spinning  
- FITN 304: Walking Fitness  
- FITN 305: Running for Fitness  
- FITN 334: Yoga  
- FITN 335: Pilates

Learn technique and the basics related to managing exercise habits while taking part in the physical activity that is essential to keeping you healthy. The environment is supportive and non-intimidating. Courses focus on all of the five fitness components (muscular strength, muscular endurance, cardiovascular endurance, body composition, and flexibility).

**Benefits:**  
- Feel more alert and concentrate better when studying or at work  
- Have more energy  
- Enjoy a better quality of life  
- Be more accountable to yourself in maintaining an exercise program while enrolled in a class

Contact: Joe Morello, (650) 738-4271 or moreloj@smccd.edu

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www.SkylineCollege.edu  SUMMER 2013
KINESIOLOGY – INDIVIDUAL SPORTS (INDV)

INDV 101 BEGINNING ARCHERY
NOTE: The first class will be held in Portable 3D. Transfer: UC; CSU (E2).

WEEKDAY
54126 INDV 101 AX MW 12:55-3:00 Field Fosberg 0.5
Dates for INDV 101 AX: 6/17-7/24

INDV 105 INTERMEDIATE ARCHERY
Prereq: INDV 101 or equivalent. Continued instruction in techniques with increasing distances, games and competitions, team and individual competition. NOTE: The first class will be held in Portable 3D. Transfer: UC; CSU (E2).

WEEKDAY
54127 INDV 105 AX MW 12:55-3:00 Field Fosberg 0.5
Dates for INDV 105 AX: 6/17-7/24

INDV 165 GOLF: SHORT GAME
NOTE: The first class meeting will be held at the Cypress Driving Range. Subsequent class meetings will be held at various local driving ranges and golf courses. For more information, contact instructor Jan Fosberg at (650) 738-4215, or email fosberg@smccd.edu. Transfer: UC; CSU (E2).

WEEKDAY
53610 INDV 165 AZ MW 9:00-11:05 Gf Crse Fosberg 0.5
Dates for INDV 165 AZ: 6/17-7/24

INDV 251 BEGINNING TENNIS
Transfer: UC; CSU (E2).

WEEKDAY
53184 INDV 251 BX MTWTh 12:45-2:50 Tns Crt Fitzgerald 0.5
Dates for INDV 251 BX: 7/8-7/25

INDV 253 INTERMEDIATE TENNIS
Prereq: INDV 251 or demonstration of equivalent skills. Transfer: UC; CSU (E2).

WEEKDAY
53185 INDV 253 BX MTWTh 12:45-2:50 Tns Crt Fitzgerald 0.5
Dates for INDV 253 BX: 7/8-7/25

INDV 255 ADVANCED TENNIS
Prereq: INDV 253 or demonstration of equivalent skills. Transfer: UC; CSU (E2).

WEEKDAY
53186 INDV 255 BX MTWTh 12:45-2:50 Tns Crt Fitzgerald 0.5
Dates for INDV 255 BX: 7/8-7/25

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
KINESIOLOGY – PHYSICAL EDUCATION

P.E. 152  THEORY OF SPORT & FITNESS MANAGEMENT
Recommended: Eligibility for ENGL 836 or equivalent. NOTE: This course is not activity-based and is not applicable to the specific area requirement in Physical Education for the Associate Degree. Transfer: CSU.

ONLINE
54433  P.E. 152 OL By Arr 48 Hours ONLINE Piergrossi 3.0
Dates for P.E. 152 OL: 6/17-7/25
P.E. 152 OL is taught in an online format. For more information on the class and orientation, please contact Justin Piergrossi at (650) 738-4367, or email piergrossij@smccd.edu.

KINESIOLOGY – TEAM SPORTS

TEAM 111  BEGINNING BASKETBALL
Transfer: UC; CSU (E2).

WEEKDAY
53378  TEAM 111 BX MTWTh 8:10-10:20 3-3200 Watters 1.0
Dates for TEAM 111 BX: 6/17-7/25

TEAM 112  BASKETBALL: ADVANCED COMPETITION STRATEGIES
Prereq: TEAM 111, or competitive experience, or equivalent. Transfer: UC; CSU (E2).

WEEKDAY
53893  TEAM 112 A6 MTWTh 2:10-4:20 3-3200 Piergrossi 1.0
TBA Hours: MTWTh 2.8 Hrs/Wk Piergrossi
Dates for TEAM 112 A6: 6/17-7/25

TEAM 115  ADVANCED BASKETBALL
Prereq: TEAM 111 or equivalent. Transfer: UC; CSU (E2).

WEEKDAY
53379  TEAM 115 BX MTWTh 8:10-10:20 3-3200 Watters 1.0
Dates for TEAM 115 BX: 6/17-7/25

TEAM 132  FLAG FOOTBALL
NOTE: The first class meeting will be held at Skyline’s track field. Transfer: UC; CSU.

WEEKDAY
54746  TEAM 132 G3 MTWTh 10:30-12:35 Track Fitzgerald 0.5
Dates for TEAM 132 G3: 7/8-7/25

TEAM 145  ADVANCED SOCCER
Recommended: TEAM 141 or equivalent. NOTE: The first class meeting will be held at Skyline’s upper synthetic soccer field. Transfer: UC; CSU (E2).

WEEKDAY
53175  TEAM 145 A6 MTWTh 12:45-2:55 Field Link 1.0
Dates for TEAM 145 A6: 6/17-7/25

LEARNING SKILLS (LSKL)

LSKL 800  SUPERVISED SUPPLEMENTAL INSTRUCTION – TRIO
Coreq: Concurrent enrollment in another course for which the student needs academic support in order to succeed. NOTE: This section is designed primarily for students in the TRIO program. (Units do not count toward the Associate Degree.)

WEEKDAY
51773  LSKL 800 A8 By Arr 3-18 Hrs/Wk 5-5100 Ha 0.5-3.0
Dates for the LSKL 800 A8: 6/17-8/8

LSKL 803  SUPERVISED PEER TUTORING
Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed. (Units do not count toward the Associate Degree.)

WEEKDAY
54341  LSKL 803 B8 By Arr 3-18 Hrs/Wk 5-5100 Saenz 0.0
Dates for LSKL 803 B8: 6/17-8/8

LSKL 803  SUPERVISED PEER TUTORING – MESA
Coreq: Enrollment in a course for which academic support is needed in order for the student to succeed. NOTE: This section is designed primarily for students in the MESA program. (Units do not count toward the Associate Degree.)

WEEKDAY
53672  LSKL 803 A8 By Arr 3-12 Hrs/Wk 7-7309 Fredricks 0.0
Dates for LSKL 803 A8: 6/17-8/8

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
LITERATURE (LIT.)

(Literature courses are also listed under ENGLISH.)

LIT. 432 FOLKLORE
Prereq: ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C2).

ONLINE
54690 LIT. 432 OL By Arr 48 Hours ONLINE Erwert 3.0
Dates for LIT. 432 OL: 6/17-7/25
LIT. 432 OL will be held online. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: erwerta@smccd.edu.

MATHEMATICS (MATH)

MATH 110 ELEMENTARY ALGEBRA
Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

WEEKDAY
50148 MATH 110 A7 MTWTh 8:10-11:00 7-7310 Araica 5.0
Dates for the A7 section: 6/17-8/1

EVENING
50147 MATH 110 J7 MTWTh 6:30-9:30 4-273 Kwok 5.0
Dates for the J7 section: 6/17-8/1

MATH 111 ELEMENTARY ALGEBRA I
Prereq: Completion of MATH 806 or 811 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

EVENING
50149 MATH 111 J7 TTh 6:30-10:00 7-7304 Garcia Jr 3.0
Dates for MATH 111 J7: 6/17-8/1

MATH 112 ELEMENTARY ALGEBRA II
Prereq: Completion of MATH 111 with a grade of C or better, or equivalent. Recommended: Completion of READ 836 with a grade of C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. (Units do not count toward the Associate Degree.)

EVENING
50150 MATH 112 J7 MW 6:30-9:50 7-7304 Garcia Jr 3.0
Dates for MATH 112 J7: 6/17-8/1

Pre-Algebra and Algebra Sequence

MATH 110 or MATH 111
MATH 112

TRANSFER CLASSES

MATH 130 + MATH 150 or MATH 201
MATH 200
MATH 222 + MATH 242
MATH 241
MATH 251
MATH 252
MATH 270
MATH 275

For Most Business and Some Life Science Majors

Note: BUS. 120 and BUS. 123 also meet quantitative reasoning requirement for transfer; PSYC 171 for CSU.

For Most Science, Computer Science and Engineering Majors

Note: Requires MATH 130 in addition to MATH 241

IMPORTANT
Which Transfer math courses you take depends on your transfer destination and your intended major.

To select the appropriate math class, see a counselor and use PROJECT ASSIST (www.assist.org) to retrieve course articulation information.
MATHEMATICS

MATH 115 GEOMETRY
Prereq: Completion of MATH 110 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent.

WEEKDAY
53240 MATH 115 A7 MTWTh 1:10-3:20 4-271 Loeffler 4.0
Dates for MATH 115 A7: 6/17-8/1

MATH 120 INTERMEDIATE ALGEBRA
Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

WEEKDAY
50153 MATH 120 A7 MTWTh 8:10-11:00 4-273 Momeni 5.0
TBA Hours: MTWTh 2.4 Hrs/Wk Momeni
Dates for the A7 section: 6/17-8/1
54083 MATH 120 B7 MTWTh 11:40-2:30 4-273 Momeni 5.0
TBA Hours: MTWTh 2.4 Hrs/Wk Momeni
Dates for the B7 section: 6/17-8/1
50891 MATH 120 C7 MTWTh 8:10-11:00 7-7111 Nguyen 5.0
TBA Hours: MTWTh 2.4 Hrs/Wk Nguyen
Dates for the C7 section: 6/17-8/1

ONLINE
54273 MATH 120 OL By Arr 80 Hours ONLINE Moss 5.0
Dates for the OL section: 6/17-8/1
MATH 120 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 17. Check instructor website at http://www.smccd.edu/accounts/moss for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 122 INTERMEDIATE ALGEBRA I
Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

EVENING
50154 MATH 122 J7 MW 6:30-9:45 7-7109 Kuan 3.0
TBA Hours: MW 2.6 Hrs/Wk Kuan
Dates for MATH 122 J7: 6/17-8/1

MATH 123 INTERMEDIATE ALGEBRA II
Prereq: Completion of MATH 122 with a grade of C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

EVENING
53391 MATH 123 J7 TTh 6:00-9:30 7-7109 Miranda 3.0
TBA Hours: TTh 2.4 Hrs/Wk Miranda
Dates for MATH 123 J7: 6/17-8/1

MATH 130 TRIGONOMETRY
Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Recommended: MATH 115 or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: CSU (B4).

WEEKDAY
54261 MATH 130 A7 MTWTh 8:10-10:20 8-8304 Kotsishevskaya 4.0
TBA Hours: MTWTh 2.4 Hrs/Wk Kotsishevskaya
Dates for the A7 section: 6/17-8/1
54260 MATH 130 B7 MTWTh 10:30-12:40 4-271 Loeffler 4.0
TBA Hours: MTWTh 2.4 Hrs/Wk Loeffler
Dates for the B7 section: 6/17-8/1

EVENING
54262 MATH 130 J7 TTh 5:00-9:50 7-7310 Kuan 4.0
TBA Hours: TTh 2.4 Hrs/Wk Kuan
Dates for the J7 section: 6/17-8/1

MATH 200 PROBABILITY & STATISTICS
Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY
51491 MATH 200 A7 MTWTh 8:30-10:40 7-706 Fredricks 4.0
TBA Hours: MTWTh 2.4 Hrs/Wk Fredricks
Dates for the A7 section: 6/17-8/1
53217 MATH 200 B7 MTWTh 11:10-1:20 7-730 Broxholm 4.0
TBA Hours: MTWTh 2.4 Hrs/Wk Broxholm
Dates for the B7 section: 6/17-8/1
51103 MATH 200 C7 MTWTh 1:30-3:40 7-730 Maoujoudi 4.0
TBA Hours: MTWTh 2.4 Hrs/Wk Maoujoudi
Dates for the C7 section: 6/17-8/1

EVENING
50157 MATH 200 J7 MW 5:30-10:00 7-730 Maoujoudi 4.0
TBA Hours: MW 2.2 Hrs/Wk Maoujoudi
Dates for the J7 section: 6/17-7/31

ONLINE
50898 MATH 200 OL By Arr 64 Hours ONLINE Moss 4.0
Dates for the OL section: 6/17-8/1
MATH 200 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 17. Check instructor website at http://www.smccd.edu/accounts/moss for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 222 PRECALCULUS
Prereq: Completion of MATH 130 with grade C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

WEEKDAY
50158 MATH 222 A7 MTWTh 11:10-1:50 7-7109 Fredricks 5.0
TBA Hours: MTWTh 2.4 Hrs/Wk Fredricks
Dates for MATH 222 A7: 6/17-8/1
MATH 242 APPLIED CALCULUS II
Prereq: Completion of MATH 130 and MATH 241 with a grade of C or better, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

EVENING
52166 MATH 242 J7 MW 6:30-9:50 7-7111 Miranda 3.0
TBA Hours: MW 2.4 Hrs/Wk Miranda
Dates for MATH 242 J7: 6/17-7/31

MATH 251 CALCULUS WITH ANALYTIC GEOMETRY I
Prereq: Completion of MATH 222 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

EVENING
51260 MATH 251 J7 MW 7:30-10:45 7-7106 Reuterdahl 3.0
TBA Hours: MW 2.4 Hrs/Wk Reuterdahl
Dates for MATH 251 J7: 6/17-7/31

MATH 270 LINEAR ALGEBRA
Prereq: Completion of MATH 252 with a grade of C or better, or equivalent. Transfer: UC; CSU (B4).

EVENING
51259 MATH 270 J7 MW 6:30-9:50 7-7106 Reuterdahl 3.0
TBA Hours: MW 2.4 Hrs/Wk Reuterdahl
Dates for MATH 270 J7: 6/17-7/31

MATH 275 ORDINARY DIFFERENTIAL EQUATIONS
Prereq: Completion of MATH 253 with a grade of C or better, or equivalent. Transfer: UC; CSU (B4).

EVENING
52040 MATH 275 A7 MTWTh 11:10-2:00 4-273 Kotsishevskaya 5.0
TBA Hours: MTWTh 2.4 Hrs/Wk Kotsishevskaya
Dates for the A7 section: 6/17-8/1

MATH 811 FUNDAMENTALS OF MATHEMATICS
(Units do not count toward the Associate Degree.)

WEEKDAY
51622 MATH 811 A7 MTWTh 11:10-2:00 7-7111 Nguyen 3.0
Dates for MATH 811 A7: 6/17-8/1

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
MUSIC > NONNATIVE SPEAKERS

MUS. 301 PIANO I
Recommended: MUS. 100 or equivalent. Transfer: UC; CSU (C1).

WEEKDAY
53081 MUS. 301 A6 MTWTh 10:30-12:35 1-1109 Hansen 2.0
TBA Hours: MTWTh 8.4 Hrs/Wk 1-1109 Hansen
Dates for the A6 section: 6/17-7/25

EVENING
50167 MUS. 301 JX TTh 6:00-9:30 1-1109 Hicks 2.0
TBA Hours: TTh 7.4 Hrs/Wk 1-1109 Hicks
Dates for the JX section: 6/18-8/1

MUS. 302 PIANO II
Prereq: MUS. 301 or equivalent. Transfer: UC; CSU.

EVENING
50170 MUS. 302 JX TTh 6:00-9:30 1-1109 Hicks 2.0
TBA Hours: TTh 7.4 Hrs/Wk 1-1109 Hicks

MUS. 303 PIANO III
Prereq: MUS. 302 or equivalent. Transfer: UC; CSU.

EVENING
53405 MUS. 303 JX TTh 6:00-9:30 1-1109 Hicks 2.0
TBA Hours: TTh 7.4 Hrs/Wk 1-1109 Hicks
Dates for MUS. 303 JX: 6/18-8/1

MUS. 304 PIANO IV
Prereq: MUS. 303 or equivalent. Transfer: UC; CSU.

EVENING
53406 MUS. 304 JX TTh 6:00-9:30 1-1109 Hicks 2.0
TBA Hours: TTh 7.4 Hrs/Wk 1-1109 Hicks
Dates for MUS. 304 JX: 6/18-8/1

MUS. 377 GUITAR I
Recommended: MUS. 100 or equivalent. Transfer: UC; CSU.

WEEKDAY
54772 MUS. 377 AX MTWTh 12:45-1:55 1-1115 Markovich 2.0
LAB MTW 2:05-3:05 1-1115 Markovich
TBA Hours: MTWTh 8.4 Hrs/Wk 1-1115 Markovich
Dates for the AX section: 6/17-7/25

EVENING
50173 MUS. 377 KX TTh 6:30-10:00 1-1115 Markovich 2.0
TBA Hours: TTh 7.4 Hrs/Wk 1-1115 Markovich
Dates for the KX section: 6/18-8/1

MUS. 378 GUITAR II
Prereq: MUS. 377 or demonstrated equivalent skills. Transfer: UC; CSU.

WEEKDAY
54773 MUS. 378 AX MTWTh 12:45-1:55 1-1115 Markovich 2.0
LAB MTW 2:05-3:05 1-1115 Markovich
TBA Hours: MTWTh 8.4 Hrs/Wk 1-1115 Markovich
Dates for the AX section: 6/17-7/25

EVENING
50174 MUS. 378 KX TTh 6:30-10:00 1-1115 Markovich 2.0
TBA Hours: TTh 7.4 Hrs/Wk 1-1115 Markovich
Dates for the KX section: 6/18-8/1

MUS. 667SZ BLUES GUITAR BACKUP TECHNIQUES
Prereq: MUS. 378 or equivalent. Transfer: UC; CSU.

EVENING
54791 MUS. 667SZ JX TTh 5:30-6:20 1-1115 Markovich 0.5
Dates for the MUS. 667SZ JX: 6/17-7/18

NONNATIVE SPEAKERS
(The following courses are designed for nonnative speakers of English.)

ESOL 802 PRE-INTERMEDIATE CONVERSATIONAL ENGLISH
Recommended: Eligibility for ESOL 820 or equivalent. (Units do not count toward the Associate Degree.)

WEEKDAY
54507 ESOL 802 G4 MTWTh 10:30-12:45 7-7303 Suer 2.0
Dates for ESOL 802 G4: 6/17-7/11

ESOL 806 ENGLISH FOR HEALTH CARE II: HEALTH CARE PRACTICES
New Recommended: ESOL 840, or eligibility for ESOL 400, or appropriate skill level as indicated by ESOL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

EVENING
54800 ESOL 806 J6 MW 6:30-9:30 7-7303 Rueckhaus 2.0
Dates for ESOL 806 J6: 6/17-7/24

ESOL 854 HIGH-INTERMEDIATE ESL LISTENING & SPEAKING
Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 853, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to complete or enroll concurrently in ESOL 864 and ESOL 874. (Units do not count toward the Associate Degree.)

WEEKDAY
54645 ESOL 854 J7 MW 6:30-9:45 7-7307 Carey 3.0
Dates for ESOL 854 J7: 6/17-7/31

ESOL 864 HIGH-INTERMEDIATE ESL READING & WRITING
Recommended: Satisfactory completion of ESOL 830, or ESOL 831 and 832, or ESOL 863, or appropriate skill level as indicated by ESL placement test and other measures as necessary. Students are strongly advised to enroll concurrently in ESOL 864 and ESOL 874. (Units do not count toward the Associate Degree.)

EVENING
54645 ESOL 864 A7 MTWTh 10:30-12:40 7-7307 Rivera 4.0
Dates for ESOL 864 A7: 6/17-8/1

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
ESOL 874 HIGH-INTERMEDIATE ESL GRAMMAR
Recommended: Satisfactory completion of ESOL 830, or both ESOL 831 and 832, or ESOL 873, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

**WEEKDAY**

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<td>ESOL 874</td>
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Dates for ESOL 874 A6: 6/17-7/25

ESOL 875 ADVANCED ESL GRAMMAR AND EDITING
Recommended: Eligibility for ESOL 400, or completion of ESOL 840, or both ESOL 841 and ESOL 842, or ESOL 874, or appropriate skill level as indicated by ESL placement test and other measures as necessary, or equivalent. (Units do not count toward the Associate Degree.)

**EVENING**

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Dates for ESOL 875 J7: 6/18-8/1

OFFICE ADMINISTRATION
(Refer to course listings under BUSINESS COMPUTER SYSTEMS AND MANAGEMENT.)

PARALEGAL STUDIES (LEGL)

LEGL 671 PARALEGAL INTERNSHIP I
Transfer: CSU.

**HYBRID**

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<td>LEGL 671</td>
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Dates for LEGL 671 HJ: 6/17-8/8

LEGL 671 HJ will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Mondays, June 17 and June 24, from 6:00-9:00 pm in Room 1206 – attendance required. Instructor email: raskinj@smccd.edu.

PHILOSOPHY (PHIL)

PHIL 100 INTRODUCTION TO PHILOSOPHY
Recommended: Eligibility for ENGL 100 or ENGL 105. Transfer: UC; CSU (C2).

**WEEKDAY**

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<td>PHIL 100</td>
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Dates for the A6 section: 6/17-7/25

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Dates for the J7 section: 6/17-7/31

PHIL 103 CRITICAL THINKING
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: UC; CSU (A3).

**WEEKDAY**

<table>
<thead>
<tr>
<th>Course</th>
<th>Section</th>
<th>Days</th>
<th>Time</th>
<th>Location</th>
<th>Instructor</th>
</tr>
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<tbody>
<tr>
<td>PHIL 103</td>
<td>J7</td>
<td>TTh</td>
<td>6:00-9:35</td>
<td>1-1105</td>
<td>Zoughbie</td>
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Dates for the J7 section: 6/18-8/1

**HYBRID**

<table>
<thead>
<tr>
<th>Course</th>
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<th>Days</th>
<th>Time</th>
<th>Location</th>
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</tr>
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<tbody>
<tr>
<td>PHIL 103</td>
<td>H6</td>
<td>By Arr</td>
<td>48 Hours</td>
<td>HYBRID</td>
<td>Colombetti</td>
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</table>

Dates for the H6 section: 6/17-7/25

PHIL 103 H6 will be held online and on campus. Orientation meeting on Monday, June 17, from 5:00 to 6:00 pm, in Room 8213. Instructor email: colombetti@smccd.edu.

PHIL 240 INTRODUCTION TO ETHICS
Recommended: Eligibility for ENGL 100 or ENGL 105. Transfer: UC; CSU (C2).

**WEEKDAY**

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<tr>
<th>Course</th>
<th>Section</th>
<th>Days</th>
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<tr>
<td>PHIL 240</td>
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<td>MTWTh</td>
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Dates for PHIL 240 A6: 6/17-7/25

PHYSICAL EDUCATION
(Refer to course listings under KINESIOLOGY.)

PHYSICS (PHYS)

PHYS 210 GENERAL PHYSICS I
Prereq: Completion of MATH 130 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. Transfer: UC; CSU (B1, 3, 4).

**WEEKDAY**

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<th>Course</th>
<th>Section</th>
<th>Days</th>
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<th>Location</th>
<th>Instructor</th>
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<tbody>
<tr>
<td>PHYS 210</td>
<td>A7</td>
<td>MTWTh</td>
<td>4:50-6:20</td>
<td>7-7304</td>
<td>Yadak</td>
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Dates for the PHYS 210 A7: 6/17-8/1

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<tr>
<td>PHYS 210</td>
<td>TTh</td>
<td>1:00-4:25</td>
<td>7-7305</td>
<td>Langhoff</td>
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Dates for the PHYS 210 TTh: 6/17-8/1

POLITICAL SCIENCE (PLSC)

PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT
Recommended: Eligibility for ENGL 100. NOTE: Students who have received credit for either PLSC 210 or PLSC 301 may not receive credit for PLSC 200. Transfer: UC; CSU (D2b).

**WEEKDAY**

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<tr>
<th>Course</th>
<th>Section</th>
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<th>Time</th>
<th>Location</th>
<th>Instructor</th>
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<td>PLSC 200</td>
<td>A6</td>
<td>MTWTh</td>
<td>8:10-10:20</td>
<td>4-271</td>
<td>Masare</td>
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Dates for the A6 section: 6/17-7/25

**EVENING**

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<th>Instructor</th>
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<td>PLSC 200</td>
<td>J7</td>
<td>MW</td>
<td>6:00-9:30</td>
<td>1-1304</td>
<td>Diamond</td>
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Dates for the J7 section: 6/17-7/31

NONNATIVE SPEAKERS ~ POLITICAL SCIENCE

PHIL 100 INTRODUCTION TO PHILOSOPHY
Recommended: Eligibility for ENGL 100 or ENGL 105. Transfer: UC; CSU (C2).

**WEEKDAY**

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<tr>
<th>Course</th>
<th>Section</th>
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<th>Location</th>
<th>Instructor</th>
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<td>1-1304</td>
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Dates for the A6 section: 6/17-7/25

**EVENING**

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<th>Section</th>
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<th>Time</th>
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<td>MW</td>
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Dates for the J7 section: 6/17-7/31

PLSC 200 NATIONAL, STATE & LOCAL GOVERNMENT
Recommended: Eligibility for ENGL 100. NOTE: Students who have received credit for either PLSC 210 or PLSC 301 may not receive credit for PLSC 200. Transfer: UC; CSU (D2b).
PLSC 210 AMERICAN POLITICS
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 210. Transfer: UC; CSU (D1).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>52428 PLSC 210 A6 MTWTh 10:30-12:40 PH-411* Masare 3.0</th>
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<td>EVENING</td>
<td>50190 PLSC 210 J8 TTh 6:30-9:50 2-2306 Damon 3.0</td>
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<td>Dates for the J8 section: 6/18-8/8</td>
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PLSC 301 CALIFORNIA STATE AND LOCAL GOVERNMENT
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Examination of state and local governments. NOTE: Students who have received credit for PLSC 200 may not receive credit for PLSC 301. Transfer: CSU (D2a).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>53651 PLSC 301 A6 MTWTh 12:45-2:55 7-7110 Diamond 3.0</th>
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<tbody>
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</table>

PSYCHOLOGY (PSYC)

PSYC 100 GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 836 or equivalent. Transfer: UC; CSU (D3).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>50193 PSYC 100 A6 MTWTh 8:10-10:20 8-8213 Eljarrari 3.0</th>
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<tbody>
<tr>
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<td>Dates for the A6 section: 6/17-7/25</td>
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<tr>
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<td>54226 PSYC 100 B6 MTWTh 10:30-12:40 1-1105 Staff 3.0</td>
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<td>Dates for the B6 section: 6/17-7/25</td>
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<tr>
<td>EVENING</td>
<td>50195 PSYC 100 J7 TTh 6:00-9:35 4-170 McCoy 3.0</td>
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<td>Dates for the J7 section: 6/18-8/1</td>
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<tr>
<td>ONLINE</td>
<td>53670 PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0</td>
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<td>Dates for the OL section: 6/17-7/25</td>
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<tr>
<td></td>
<td>PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: <a href="mailto:mcclainrochak@smccd.edu">mcclainrochak@smccd.edu</a>.</td>
</tr>
</tbody>
</table>

PSYC 110 COURTSHIP, MARRIAGE & FAMILY
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (D3).

| ONLINE  | 54151 PSYC 110 OL By Arr 48 Hours ONLINE Lynn 3.0        |
|         | Dates for the PSYC 110 OL: 6/17-7/25                    |
|         | PSYC 110 OL is taught in an online format. Requires Internet access and email. Instructor email: lynn@smccd.edu. |

PSYC 171 QUANTITATIVE REASONING IN PSYCHOLOGY
Prereq: MATH 120 or equivalent. Recommended: Eligibility for ENGL 836. Transfer: CSU (B4).

<table>
<thead>
<tr>
<th>WEEKDAY</th>
<th>54521 PSYC 171 A6 MTWTh 10:30-12:40 2-2305 McCoy 3.0</th>
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<tbody>
<tr>
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<td>Dates for the PSYC 171 A6: 6/17-7/25</td>
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</table>
PSYC 200 DEVELOPMENTAL PSYCHOLOGY
Recommended: Eligibility for ENGL 100. Transfer: UC; CSU (D3, E1).

**WEEKDAY**
52824 PSYC 200 A6 MTWTh 10:30-12:40 8-8213 Eljarrari 3.0
Dates for the A6 section: 6/17-7/25

**EVENING**
53237 PSYC 200 J7 MW 6:00-9:30 2-2305 McCoy 3.0
Dates for the J7 section: 6/17-7/31

**ONLINE**
54144 PSYC 200 OL By Arr 48 Hours ONLINE Lynn 3.0
Dates for the OL section: 6/17-7/25

PSYC 200 OL is taught in an online format. Requires Internet access and email. Instructor email: lynnd@smccd.edu.

PSYC 201 CHILD DEVELOPMENT
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (D3, E1).

**WEEKDAY**
50199 PSYC 201 AX MTWTh 10:30-12:40 8-8306 Santos 3.0
Dates for the AX section: 6/17-7/25

**EVENING**
53411 PSYC 201 KX MW 6:30-9:45 8-8306 Magidoff 3.0
Dates for the KX section: 6/17-7/31

**ONLINE**
54662 PSYC 201 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
Dates for the OL section: 6/17-7/25

PSYC 201 OL is taught in an online format. Requires Internet access and email. Instructor email: mcclainrochak@smccd.edu.

PSYC 410 ABNORMAL PSYCHOLOGY
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (D3).

**WEEKDAY**
54440 PSYC 410 A6 MTWTh 12:45-2:55 8-8213 Eljarrari 3.0
Dates for the A6 section: 6/17-7/25

**ONLINE**
54529 PSYC 410 OL By Arr 48 Hours ONLINE Merrill-Sinarle 3.0
Dates for the OL section: 6/17-7/25

PSYC 410 OL is taught in an online format. Requires Internet access and email. Instructor email: merrill@smccd.edu.

REAL ESTATE (R.E.)

R.E. 100 REAL ESTATE PRINCIPLES
Recommended: Eligibility for ENGL 836 and MATH 110. Transfer: CSU.

**ONLINE**
53208 R.E. 100 OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for the R.E. 100 OL: 6/17-8/8

R.E. 100 OL is taught in an online format. Requires Internet access and email. Instructor email: nuttalla@aol.com.

*This class will be held in Skyline’s Pacific Heights building, located across the perimeter road from Building 5.
**REAL ESTATE > WELLNESS**

**R.E. 110 REAL ESTATE PRACTICE**
Transfer: CSU.

**ONLINE**

<table>
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<td>Nuttall</td>
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<td>R.E. 110 OL is taught in an online format. Requires Internet access and email. Instructor email: <a href="mailto:nuttall@aol.com">nuttall@aol.com</a>.</td>
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**R.E. 680SA REAL ESTATE FINANCE**
Transfer: CSU.

**ONLINE**

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**R.E. 801 REAL ESTATE LICENSE EXAM PREPARATION**
Recommended: Knowledge of real estate principles or equivalent experience. (Units do not count toward the Associate Degree.)

**EVENING**

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<tr>
<td>54793</td>
<td>R.E. 801 G4</td>
<td>MW</td>
<td>6:30-9:45</td>
<td>8-8117</td>
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**SPANISH (SPAN)**

**SPAN 110 ELEMENTARY SPANISH**
Recommended: Eligibility for ENGL 836 or ESOL 400. Transfer: UC; CSU (C2).

**WEEKDAY**

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<th>Code</th>
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<td>50208</td>
<td>SPAN 110 A7</td>
<td>MTWTh</td>
<td>10:30-1:20</td>
<td>8-8319</td>
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**SPEECH**

(Refer to course listings under COMMUNICATION STUDIES.)

**SURGICAL TECHNOLOGY (SURG)**

**SURG 440 BASIC SCIENCES FOR SURGICAL TECHNOLOGY**
Prereq: Admission to the Surgical Technology program.

**WEEKDAY**

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<td>MTWTh</td>
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**TELECOMMUNICATIONS & NETWORK INFORMATION TECHNOLOGY (TCOM)**

**TCOM 100 TELECOMMUNICATIONS, NETWORKING AND WIRELESS TECHNOLOGIES**
Transfer: CSU.

**EVENING**

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<td>TTh</td>
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<td>Dates for TCOM 100 J7: 6/18-8/1</td>
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**WELLNESS (WELL)**

(Admission to WELL 701 is by special application only. See also: COSMETOLOGY.)

**WELL 665SB SELF-HELP STRESS REDUCTION TECHNIQUES**
NOTE: This course has a non-refundable materials charge of $5. Students are required to bring a yoga mat or large towel and a pillow to class.

**SATURDAY**

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<tr>
<th>Code</th>
<th>Section</th>
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<th>Hours</th>
<th>Prerequisite</th>
<th>Instructor</th>
<th>Credits</th>
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<tr>
<td>54669</td>
<td>WELL 665SB SS</td>
<td>Sat</td>
<td>9:00-5:00</td>
<td>6-6202A</td>
<td>Brown</td>
<td>0.5</td>
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<td>Dates for WELL 665SB SS: 7/27</td>
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**Note:** A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
WELL 665SC  INTRODUCTION TO FACE & DECOLLETE MASSAGE

NOTE: This course has a non-refundable materials charge of $10. Students are required to bring 2 clean sheets, 2 clean pillowcases, and 2 hand towels to class.

SATURDAY

54581 WELL 665SC SS Sat 9:00-5:00 4-102 Aldridge 0.5
Date for WELL 665 SC SS: 6/22

WELL 665SD  INTRODUCTION TO HAND MASSAGE

NOTE: This course has a non-refundable materials charge of $10. Students are required to bring 2 clean sheets, 2 clean pillowcases, and 2 hand towels to class.

SATURDAY

54584 WELL 665SD SS Sat 9:00-5:00 4-102 Aldridge 0.5
Date for WELL 665SD SS: 8/10

WELL 665SE  INTRODUCTION TO FOOT MASSAGE

NOTE: This course has a non-refundable materials charge of $10. Students are required to bring 2 clean sheets, 2 clean pillowcases, and 2 hand towels to class.

SATURDAY

54585 WELL 665SE SS Sat 9:00-5:00 4-102 Brown 0.5
Date for WELL 665 SE SS: 7/13

WELL 665SF  INTRODUCTION TO NECK AND SHOULDER MASSAGE

NOTE: This course has a non-refundable materials charge of $10. Students are required to bring 2 clean sheets, 2 clean pillowcases, and 2 hand towels to class.

SATURDAY

54583 WELL 665SF SS Sat 9:00-5:00 4-102 Aldridge 0.5
Date for WELL 665SF SS: 6/8

WELL 665SG  INTRODUCTION TO BACK MASSAGE

NOTE: This course has a non-refundable materials charge of $10. Students are required to bring 2 clean sheets, 2 clean pillowcases, and 2 hand towels to class.

SATURDAY

54582 WELL 665SG SS Sat 9:00-5:00 4-102 Brown 0.5
Date for WELL 665SG SS: 8/3

WELL 680SA  EVERYDAY USES OF HERBS

Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

ONLINE

54789 WELL 680SA OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 680SA OL: 6/17-8/1
WELL 680SA OL is offered in an online format. Students must have internet access and an email address. Instructor email: learym@smccd.edu.

---

Telecommunications & Network Information Technology

Connect to careers in the Networking/Electronics Education and Training Center

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- Wiring and Installation Technician
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The program is industry-backed, hands-on, and designed for students to keep current with changing technology. Developed in direct response to the needs of the industry, the program focuses on the skills employers want.

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- Network Engineering A.S. Degree
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Internships are available for advanced students.

Contact: Norm del Prado, (650) 738-4495 or delpradon@smccd.edu
Massage Therapy

Massage Therapy Program:

- Two Semesters - 24 Units
- Student Loan Eligibility
- 500+ Instructional Hours
- $1,100 Tuition
- California Certification

New Career!

Private Practice - Spas
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Chiropractic Offices

- Prepare to take the voluntary National Exam -

Contact: Linda Aldridge, (650) 738-4366
or aldrigde@smccd.edu

WELL 760 INTRODUCTION TO “WHOLISTIC” HEALTH
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

ONLINE
54670 WELL 760 OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 760 OL: 6/17-8/1
WELL 760 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: learym@smccd.edu.

WELL 880SC AROMATHERAPY FOR WELLNESS
ONLINE
54790 WELL 880SC OL By Arr 48 Hours ONLINE Leary 3.0
Dates for WELL 880SC OL: 6/17-8/1
WELL 880SC OL is offered in an online format. Students must have Internet access and an email address. Instructor email: learym@smccd.edu.

WELL 880SD INTRODUCTION TO DEEP TISSUE MASSAGE I
New Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Passing performance in a basic massage therapy education program or at least a year of experience as a working massage therapist would prepare students to participate in this course. Review of anatomy of upper body prior to class is advised.

WEEKEND
54795 WELL 880SD SS Sat/Sun 8:30-4:30 4-102 Frederick 1.0
Dates for WELL 880SD SS: 7/20-7/21

WELL 880SE INTRODUCTION TO DEEP TISSUE MASSAGE II
New Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Passing performance in a basic massage therapy education program or at least a year of experience as a working massage therapist would prepare students to participate in this course. Review of anatomy of lower body prior to class is advised.

WEEKEND
54794 WELL 880SE SS Sat/Sun 8:30-4:30 4-102 Frederick 1.0
Dates for WELL 880SE SS: 7/27-7/28

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
Distance Learning
(http://www.skylinecollege.edu/distanceeducation/index.php)

What should I know about Distance Education (DE) courses at Skyline College?
The San Mateo County Community College District is committed to providing students and the community access to transfer education and workforce training through career/technical programs. Skyline College provides such access through our Distance Education program. Through Distance Education courses, all students will have access to earning associate degrees, credit for courses that satisfy transfer course requirements, and career/technical education. These courses are designed to give students greater freedom of scheduling, but they can require more self-discipline and as much time and effort as on-campus classes. For new or first-time DE students, please keep in mind the following:

• Online courses are recommended for students who can work well independently and have solid study skills and self-discipline.
• Online courses parallel the courses taught in the classroom and are transferable to most four-year colleges and universities.
• Students enrolled in online courses have the same status as students enrolled in on-campus courses.
• Online courses require as much time and effort as on-campus courses; however, students have the ability to work according to their own schedule.

All communication between student and instructor occurs through the student email system known as “My.SMCCD”. Information to set up and use the account can be found here: http://my.smccd.edu/

Skyline offers two different types of distance learning, Online or Hybrid courses.

Online Courses
Online courses are those in which the instructor and student are separated by distance for the entire course and can interact exclusively (100%) through the assistance of computer technology. The course is conducted through the Skyline’s Learning Management System called WEBAACCESS. The course may include text and sound and video links, in addition to other online resources. Students interact with the instructor and other students through posted class discussions, direct individual communication, and assignments (which may include group work). Testing may be done online, via proctoring arrangements, or by other means. Instructors require no mandatory on-campus meetings. If an instructor wishes to incorporate on-campus meetings into the course, the instructor/student will provide for alternative distance education means of student participation.

Hybrid Courses
Hybrid courses are those that substitute 51% to 99% of face-to-face instructional hours with online work, and have some regularly scheduled on-campus meetings without alternative distance education means of student participation.

Important Resources
Are you ready for online learning? Go here to take a self-assessment to see if online learning is for you: http://www.smccd.edu/degateway/self_assessment.php

Is your computer ready?
http://www.delhi.edu/cis/moodle/browsercheck.php

What to expect in an online class:
http://www.skylinecollege.edu/distanceeducation/whatexpect.php

Resources for current students who are taking DE courses:
http://www.skylinecollege.edu/distanceeducation/currentstudents.php

Tips for Success in Online Courses – 10 Ways to Be a Successful Online Student:
http://www.skylinecollege.edu/distanceeducation/tipsforsuccess.php

Skyline Distance Education Homepage:
http://www.skylinecollege.edu/distanceeducation/index.php

We Respect Your Privacy
Skyline College helps protect its students’ privacy and authenticates its students’ identity by requiring secure login and password whenever a student registers for classes, review his/her enrollment information, or logs in to any other secure SMCCCD site. The District will not share student login and password information with anyone, and students are advised not to share their login and password information. A statement to this effect is posted prominently for students each time they log in to WebSMART, the San Mateo County Community College District’s electronic registration system.
Online Courses

**ACTG 121  FINANCIAL ACCOUNTING**  
Recommended: ACTG 100 (3 units) with a grade of C or better, or equivalent; MATH 120 with a grade of C or better, or equivalent; BCM. 225 or equivalent; and eligibility for ENGL 836. NOTE: Students are encouraged to take ACTG 100 before enrolling in ACTG 121. Transfer: UC; CSU.

54648  ACTG 121 OL  By Arr  64 Hours ONLINE Ortiz  4.0  
ACTG 121 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: ortiz@smccd.edu.

**ACTG 131  MANAGERIAL ACCOUNTING**  
Prereq: ACTG 121 with a grade of C or better or equivalent. Recommended: Either BUS. 120 or MATH 241 or equivalent; and BCM. 225 or equivalent. Transfer: UC; CSU.

54685  ACTG 131 OL  By Arr  64 Hours ONLINE Whitten  4.0  
ACTG 131 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: whitten@smccd.edu.

**ACTG 194  INTRODUCTION TO QUICKBOOKS PRO 2011**  
Recommended: Eligibility for ENGL 836 and READ 836. Transfer: CSU.

53333  ACTG 194 OL  By Arr  16 Hours ONLINE Claire  1.0  
ACTG 194 OL is offered in an online format. Instructor email: claired@smccd.edu.

**ACTG 196  INTERMEDIATE QUICKBOOKS PRO 2011**  
Prereq: ACTG 194 or equivalent. Transfer: CSU.

53628  ACTG 196 OL  By Arr  16 Hours ONLINE Claire  1.0  
ACTG 196 OL is offered in an online format. Instructor email: claired@smccd.edu.

**BCM. 200  INTRODUCTION TO MS OFFICE SUITE**  
Recommended: BCM. 104 or equivalent. NOTE: With the exception of the online section, this course has a non-refundable materials charge of $3. Transfer: CSU.

51653  BCM. 200 OL  By Arr  32 Hours ONLINE Roumbanis  2.0  
BCM. 200 OL is offered in an online format. Instructor email: roumbanis@smccd.edu.

**BCM. 214  WORD PROCESSING I: WORD**  
Recommendation: Knowledge of the computer keyboard or completion of a typing class. Transfer: CSU.

52708  BCM. 214 OL  By Arr  16 Hours ONLINE Roumbanis  1.0  
BCM. 214 OL is offered in an online format. Instructor email: roumbanis@smccd.edu.

**BCM. 222  BUSINESS PRESENTATIONS I: POWERPOINT**  
Recommended: BCM. 104 or equivalent. Transfer: CSU.

53852  BCM. 222 OL  By Arr  16 Hours ONLINE Motipara  1.0  
Dates for BCM. 222 OL: 6/17-7/11

**BCM. 225  SPREADSHEETS I: EXCEL**  
Recommended: BCM. 104 or equivalent. NOTE: With the exception of the online section, this course has a non-refundable materials charge of $3. Transfer: CSU.

52710  BCM. 225 OL  By Arr  16 Hours ONLINE Roumbanis  1.0  
Dates for BCM. 225 OL: 6/17-7/11

**BCM. 230  DATABASE APPLICATIONS I: ACCESS**  
Recommended: BCM. 104 or equivalent and eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

52713  BCM. 230 OL  By Arr  16 Hours ONLINE Fraser  1.0  
Dates for BCM. 230 OL: 6/17-7/11

**BCM. 301  MAXIMIZING YOUR EMPLOYMENT POTENTIAL**  
Transfer: CSU.

54664  BCM. 301 OL  By Arr  24 Hours ONLINE Cervantes  1.5  
Dates for BCM. 301 OL: 6/17-7/11

**BCM. 403  HTML & WEB AUTHORIZING APPLICATIONS I**  
Recommended: Completion of, or concurrent enrollment in, either BCM. 104 or BCM. 214, or equivalent. Transfer: CSU.

52294  BCM. 403 OL  By Arr  24 Hours ONLINE Motipara  1.5  
Dates for BCM. 403 OL: 6/17-7/25

**BCM. 410  PHOTOSHOP ESSENTIALS**  
Recommended: BCM. 104 or equivalent. Transfer: CSU.

54164  BCM. 410 OL  By Arr  24 Hours ONLINE Cervantes  1.5  
Dates for BCM. 410 OL: 6/17-7/25
**Biol 140 Animals, People & Environment**
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (B2).

54397 Biol 140 OL By Arr 48 Hours ONLINE Bookstaff 3.0
Dates for BIOL 140 OL: 6/17-8/1
Biology 140 OL is taught in an online format. Requires Internet access and email. Orientation is required and can be done online on or before June 20 or on-campus on Tuesday, June 18. You will receive an email with the time and location. Check instructor website at http://www.smccd.net/accounts/bookstaffs for orientation and course information. Instructor email: bookstaffs@smccd.edu.

**Bus. 100 Introduction to Business**
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (D3).

50045 Bus. 100 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for the OL section: 7/8-8/5
BUS. 100 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

**Bus. 103 Introduction to Business Information Systems**
Recommended: BCM. 104 or equivalent; and eligibility for ENGL 836 or equivalent. Transfer: UC; CSU.

50081 Bus. 103 OL By Arr 48 Hours ONLINE Motipara 3.0
Dates for BUS. 103 OL: 6/17-7/25
BUS. 103 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: motipara@smccd.edu.

**Bus. 230 Introduction to International Marketing**
Recommended: Eligibility for ENGL 836. Transfer: CSU.

54767 Bus. 230 OL By Arr 48 Hours ONLINE Pate 3.0
Dates for BUS. 230 OL: 6/17-7/25
BUS. 230 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: pate@smccd.edu.

**Bus. 262 Introduction to International Forwarding and Cargo Transportation**
Transfer: CSU.

54149 Bus. 262 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
Dates for BUS. 262 OL: 6/17-8/8
BUS. 262 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

**Bus. 263 U.S. Export and Destination Country Import Requirements; Foreign Collections**
Transfer: CSU.

54160 Bus. 263 OL By Arr 48 Hours ONLINE Guadamuz-Cabral 3.0
Dates for BUS. 263 OL: 6/17-8/8
BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: guadamuzcabral@smccd.edu.

**Ece. 201 Child Development**
Recommended: Eligibility for ENGL 836 or equivalent. Transfer: CSU.

54225 ECE. 201 OL By Arr 48 Hours ONLINE Holland 3.0
Dates for the OL section: 6/17-8/8
BUS. 263 OL is offered in an online format. In lieu of a textbook, students are required to register and pay a subscription fee of $100 to GISTnet for the online text and study materials. The course must be completed during the 8-week term in which it is scheduled. Students will need Internet access and a valid email address. Students must check their college email and WebAccess for instructions from the instructor. Instructor email: hollandc@smccd.edu.

**Enl 100 Composition**
Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Transfer: UC; CSU (A2, A3).

54050 ENGL 100 OM By Arr 48 Hours ONLINE Tindall 3.0
Dates for the OM section: 6/17-7/25
ENGL 100 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: tindallr@smccd.edu.

54051 ENGL 100 ON By Arr 48 Hours ONLINE Gibson 3.0
Dates for the ON section: 6/17-7/25
ENGL 100 ON is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: gibsonc@smccd.edu.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
ENGL 110  COMPOSITION, LITERATURE & CRITICAL THINKING
Prereq: ENGL 100 or 105 with grade C or better. Transfer: UC; CSU (A2, A3, C2).

54053  ENGL 110  OM  By Arr  48 Hours  ONLINE  Powers  3.0
Dates for the OM section: 6/17-7/25

ENGL 110 OM is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: powersj@smccd.edu.

ENGL 161  CREATIVE WRITING I
Prereq: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C2).

54513  ENGL 161  OL  By Arr  48 Hours  ONLINE  Powers  3.0
Dates for ENGL 161 OL: 6/17-7/25

ENGL 161 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: powersj@smccd.edu.

ENGL 162  CREATIVE WRITING II
Prereq: Completion of ENGL 161. Transfer: UC; CSU.

54514  ENGL 162  OL  By Arr  48 Hours  ONLINE  Powers  3.0
Dates for ENGL 162 OL: 6/17-7/25

ENGL 162 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: powersj@smccd.edu.

ENGL 165  CRITICAL THINKING & ADVANCED COMPOSITION
Prereq: ENGL 100 or 105 with grade C or better. Transfer: UC; CSU (A3).

54279  ENGL 165  OL  By Arr  48 Hours  ONLINE  Tindall  3.0
Dates for ENGL 165 OL: 6/17-7/25

ENGL 165 OL is offered in an online format. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: tindallr@smccd.edu.

FITN 199  INTERACTIVE CARDIOVASCULAR FITNESS
Transfer: UC; CSU.

54657  FITN 199  OM  By Arr  64 Hours  ONLINE  Consigla  2.0
Dates for FITN 199 OL: 6/17-7/8

FITN 199 OL is taught in an online format. For more information on the class and orientation, please contact Kevin Consigla at (650) 738-4214, or email consigliak@smccd.edu.

HSCI 484  MEDICAL TERMINOLOGY
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or equivalent. Transfer: CSU.

54317  HSCI 484  OL  By Arr  48 Hours  ONLINE  Holland  3.0
Dates for the OL section: 6/17-7/8

HSCI 484 OL is offered in an online format. Students must have Internet access and an email address. Instructor email: hollandc@smccd.edu.

LIT. 432  FOLKLORE
Prereq: ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C2).

54690  LIT. 432  OL  By Arr  48 Hours  ONLINE  Erwert  3.0
Dates for LIT. 432 OL: 6/17-7/25

LIT. 432 OL will be held online. Requires Internet access and email. Enrolled students must check their my.smccd.edu email and log into the course by June 17. Instructor email: erwerta@smccd.edu.

MATH 120  INTERMEDIATE ALGEBRA
Prereq: Completion of MATH 110 or MATH 112 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required.

54273  MATH 120  OL  By Arr  80 Hours  ONLINE  Moss  5.0
Dates for the OL section: 6/17-8/1

MATH 120 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 17. Check instructor website at http://www.smccd.edu/accounts/moss for orientation and course information. Instructor email contact: moss@smccd.edu.

MATH 200  PROBABILITY & STATISTICS
Prereq: Completion of MATH 120 or MATH 123 with a grade of C or better, or appropriate placement test score and other measures as appropriate, or equivalent. NOTE: TI-83 or TI-84 Graphing Calculator required. Transfer: UC; CSU (B4).

50898  MATH 200  OL  By Arr  64 Hours  ONLINE  Moss  4.0
Dates for the OL section: 6/17-8/1

MATH 200 OL is taught in an online format. Internet access and email are required. Exams will be taken on-campus or via approved proctored arrangements. Orientation is required and done online on or before June 17. Check instructor website at http://www.smccd.edu/accounts/moss for orientation and course information. Instructor email contact: moss@smccd.edu.

MUS. 100  FUNDAMENTALS OF MUSIC
Transfer: UC; CSU (C1).

53194  MUS. 100  OL  By Arr  48 Hours  ONLINE  Millar  3.0
Dates for the OL section: 6/17-8/1

MUS. 100 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/music_100ol.htm.

MUS. 202  MUSIC APPRECIATION
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (C1).

52939  MUS. 202  OL  By Arr  48 Hours  ONLINE  Millar  3.0
Dates for the OL section: 6/17-8/1

MUS. 202 OL is taught in an online format. Students should review the information on the online bulletin board for this class before enrolling: http://www.smccd.edu/accounts/millar/new_page_2.htm.
R.E. 100  REAL ESTATE PRINCIPLES
Recommended: Eligibility for ENGL 836 and MATH 110.
Transfer: CSU.

53208 R.E. 100 OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for the R.E. 100 OL: 6/17-8/8
R.E. 100 OL is taught in an online format. Requires Internet access and email. Instructor email: nuttalla@aol.com.

R.E. 110  REAL ESTATE PRACTICE
Transfer: CSU.

53349 R.E. 110 OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for the R.E. 110 OL: 6/17-8/8
R.E. 110 OL is taught in an online format. Requires Internet access and email. Instructor email: nuttalla@aol.com.

R.E. 680SA  REAL ESTATE FINANCE
Transfer: CSU.

54579 R.E. 680SA OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for the R.E. 680SA OL: 6/17-8/8
R.E. 680SA OL is taught in an online format. Requires Internet access and email. Instructor email: nuttalla@aol.com.

PSYC 100  GENERAL PSYCHOLOGY
Recommended: Eligibility for ENGL 836 or equivalent.
Transfer: UC; CSU (D3).

53670 PSYC 100 OL By Arr 48 Hours ONLINE McClain-Rocha 3.0
Dates for the PSYC 100 OL: 6/17-7/25
PSYC 100 OL is taught in an online format. Requires internet access and email. Instructor email: mcclainrochak@smccd.edu.

WELL 880SC  AROMATHERAPY FOR WELLNESS
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

54790 WELL 880SC OL By Arr 48 Hours ONLINE Leary 3.0
Dates for the WELL 880SC OL: 6/17-8/1
WELL 880SC OL is taught in an online format. Requires Internet access and email. Instructor email: learym@smccd.edu.

WELL 760  INTRODUCTION TO “WHOLISTIC” HEALTH
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: CSU.

54560 WELL 760 OL By Arr 48 Hours ONLINE Leary 3.0
Dates for the WELL 760 OL: 6/17-8/1
WELL 760 OL is taught in an online format. Requires Internet access and email. Instructor email: learym@smccd.edu.

WELL 880SC  AROMATHERAPY FOR WELLNESS
Recommended: Eligibility for ENGL 836 and MATH 110.
Transfer: CSU.

53208 R.E. 100 OL By Arr 48 Hours ONLINE Nuttall 3.0
Dates for the R.E. 100 OL: 6/17-8/8
R.E. 100 OL is taught in an online format. Requires Internet access and email. Instructor email: nuttalla@aol.com.

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.
## Hybrid Courses

### BIOL 110 PRINCIPLES OF BIOLOGY
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (B2, B3).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 50039| BIOL 110 | H7      |            | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H7 section: 6/17-8/1

Biology 110 H7 will be held online and on campus. Requires Internet access and email. Orientation is required and done online or before June 20. Check instructor website at [http://www.smccd.net/accounts/bookstaffs](http://www.smccd.net/accounts/bookstaffs) for orientation and course information. Instructor email contact: bookstaffs@smccd.edu.

### BUS. 100 INTRODUCTION TO BUSINESS
Recommended: Eligibility for ENGL 836. Transfer: UC; CSU (D3).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 51495| BUS. 100 | HX      |            | LAB   | TTh    | 12:45-4:10 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the HX section: 6/17-8/1

Bus. 100 HX will be offered online and on campus. Students must have Internet access and an email address. On-campus meetings on Monday, 7/8 and 7/29, from 6:00-9:00 pm in Room 8209 – attendance required. Instructor email: pate@smccd.edu.

### ENGL 100 PRINCIPLES OF MACROECONOMICS
Recommended: Eligibility for ENGL 836 and MATH 110. Transfer: UC; CSU (D3).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 53100| ECON 100 | H8      |            | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H8 section: 6/17-8/8

ECON 100 H8 will be held online and on campus. There are four required on-campus meetings for orientation and testing (Mondays, 6/17, 7/8, 7/29 and 8/5). Mandatory orientation meeting on campus on Monday, June 17, from 4:00 to 5:15 pm, in Room 7110. Instructor email: kresss@smccd.edu.

### ENGL 102 PRINCIPLES OF MICROECONOMICS
Prereq: ECON 100. Recommended: Eligibility for ENGL 836 and MATH 110. Transfer: UC; CSU (D3).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 53101| ECON 102 | H8      |            | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H8 section: 6/17-8/8

ECON 102 H8 will be held online and on campus. There are four required on-campus meetings for orientation and testing (Mondays, 6/17, 7/8, 7/29 and 8/5). Mandatory orientation meeting on campus on Monday, June 17, from 5:30 to 6:45 pm, in Room 7110. Instructor email: kresss@smccd.edu.

## ENGL 100 COMPOSITION
Writing Prereq: ENGL 836 or ESOL 400 or ENGL 846 with a grade of C or better, or eligibility for ENGL 100 on approved college placement tests and other measures as necessary. Reading Prereq: READ 836 with Credit or a grade of C or better, or ESOL 400 with a grade of C or better, or ENGL 846 with a grade of C or better, or eligibility for 400-level Reading courses on approved college Reading placement test, and other measures as necessary. Transfer: UC; CSU (A2, A3).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 53661| ENGL 100 | H6      | Christensen | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H6 section: 6/17-7/25

ENGL 100 H6 will be held online and on campus. Requires Internet access and email. On campus meetings on Mondays, June 17 in Room 2117B from 6:00-8:00 pm and July 8 in Room 4-272 from 6:00-8:00 pm. Instructor email: christenseng@smccd.edu.

## ENGL 110 COMPOSITION, LITERATURE & CRITICAL THINKING
Prereq: ENGL 100 or 105 with grade C or better. Transfer: UC; CSU (A2, A3, C2).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 53899| ENGL 110 | H6      | Christensen | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H6 section: 6/17-7/25

ENGL 110 H6 will be held online and on campus. Requires Internet access and email. On campus meetings on Tuesdays, June 18 in Room 2117B from 6:00-8:00 pm and July 9 in Room 4-272 from 6:00-8:00 pm. Instructor email: christenseng@smccd.edu.

## HIST 201 UNITED STATES HISTORY I
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (D1).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 53943| HIST 201 | H6      | Ulloa      | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H6 section: 6/17-7/25

HIST 201 H6 will be held online and on campus. Requires Internet access and email. Orientation meeting on Monday, June 17, 12:45-1:45 pm, in Room 4-180. Instructor email: ulloaj@smccd.edu.

## HIST 202 UNITED STATES HISTORY II
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (D1).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 54519| HIST 202 | H6      | Ulloa      | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H6 section: 6/17-7/25

HIST 202 H6 will be held online and on campus. Requires Internet access and email. Orientation meeting on Monday, June 17, 2:00-3:00 pm, in 4-180. Instructor email: ulloaj@smccd.edu.

## HIST 310 CALIFORNIA HISTORY
Recommended: Eligibility for ENGL 100 or 105, or equivalent. Transfer: UC; CSU (D2a).

| CRN  | Course   | Section | Instructor | Days  | Time   | Location | Seats
|------|----------|---------|------------|-------|--------|----------|-------
| 54240| HIST 310 | H6      | Messner    | LAB   | MW     | 8:30-11:55 | 7-7238 Del Mundo
|      |          |         |            |       |        |          | Dates for the H6 section: 6/17-7/25

HIST 310 H6 will be held online and on campus. Requires Internet access and email. Orientation meeting on Monday, June 17, 4:30 to 5:30 pm, in Room 2306. Instructor email: messnerm@smccd.edu.
Go Online
24 hours a day, 7 days a week

If you have email and Internet access, you have everything you need to take advantage of the opportunity to learn online! Enrolling in online courses allows you to enjoy the benefits of a traditional classroom education in a non-traditional way. Online courses provide you with the freedom to plan your coursework around your personal schedule while maintaining interaction with faculty and fellow students. Enter the “virtual classroom” at any time of the day or night to participate in meaningful class discussions, access course information and lectures, work on challenging assignments, and take part in exciting group activities.

Students who have tried online classes tell us they prefer the independence of completing quality college courses via the Internet. Consider joining us on the Web!

Select courses are offered online or hybrid* in the following departments this summer

- Accounting
- Accounting Information Systems
- Business
- Business Computer Systems and Management
- Early Childhood Education
- English
- English Language Arts
- Fitness
- Health Science
- History
- Literature
- Mathematics
- Music
- Philosophy
- Physical Education
- Psychology
- Real Estate
- Sociology
- Wellness

*will include one or more on-campus meetings

Note: A computerized checking system is in place to enforce any stated prerequisites. See page 12 for more information.

LEGL 671 PARALEGAL INTERNSHIP I
Transfer: CSU.

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Type</th>
<th>Hours</th>
<th>Mode</th>
<th>Instructor</th>
<th>Units</th>
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<tbody>
<tr>
<td>54776</td>
<td>LEGL 671</td>
<td>HJ</td>
<td>0.0</td>
<td>By Arr</td>
<td>Raskin</td>
<td>4.0</td>
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</table>

Dates for LEGL 671 HJ: 6/17-8/8

LEGL 671 HJ will be held online and on campus. Students must have Internet access and an email address. On campus meetings on Mondays, June 17 and June 24, from 6:00-9:00 pm in Room 1206 – attendance required. Instructor email: raskinj@smccd.edu.

PHIL 103 CRITICAL THINKING
Recommended: Eligibility for ENGL 836 and READ 836, or ENGL 846, or ESOL 400, or equivalent. Transfer: UC; CSU (A3).

<table>
<thead>
<tr>
<th>Code</th>
<th>Course</th>
<th>Type</th>
<th>Hours</th>
<th>Mode</th>
<th>Instructor</th>
<th>Units</th>
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<td>PHIL 103</td>
<td>H6</td>
<td>0.0</td>
<td>By Arr</td>
<td>Colombetti</td>
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Dates for the H6 section: 6/17-7/25

PHIL 103 H6 will be held online and on campus. Orientation meeting on Monday, June 17, from 5:00 to 6:00 pm, in Room 8213. Instructor email: colombetti@smccd.edu.
<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY</th>
<th>TIME</th>
<th>UNIT(S)</th>
<th>DATES</th>
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<tr>
<td>54109</td>
<td>ADAP 358 A6</td>
<td>Adapted Strength Development</td>
<td>MTWTH</td>
<td>10:30-12:40</td>
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<td>6/17-7/26</td>
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<td>5411</td>
<td>ADAP 359 B6</td>
<td>Balance and Functional Movement for the Physically Limited</td>
<td>BY ARR</td>
<td>48 Hours</td>
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<td>6/17-7/25</td>
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<td>53227</td>
<td>ADMJ 100 A6</td>
<td>Intro to Administration of Justice</td>
<td>MTWTh</td>
<td>8:10-10:20</td>
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<td>6/17-7/25</td>
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<tr>
<td>5339</td>
<td>ADMJ 102 A6</td>
<td>Principles/Procedures of Justice</td>
<td>MTWTh</td>
<td>10:30-12:40</td>
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<td>6/17-7/25</td>
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<td>53141</td>
<td>ANTH 110 A6</td>
<td>Cultural Anthropology</td>
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<td>53697</td>
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<td>Physical Anthropology</td>
<td>MTWTh</td>
<td>10:30-12:40</td>
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<td>54509</td>
<td>ART 102 A6</td>
<td>History of Art II</td>
<td>MTWTh</td>
<td>8:10-10:20</td>
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<td>53079</td>
<td>ART 105 AX</td>
<td>Art, Music and Ideas</td>
<td>MTWTh</td>
<td>10:30-12:40</td>
<td>3.0</td>
<td>6/17-7/25</td>
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<td>51031</td>
<td>ART 204 AX</td>
<td>Drawing I</td>
<td>MTWTh</td>
<td>9:00-11:30</td>
<td>2.0</td>
<td>6/17-7/25</td>
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<td>51046</td>
<td>ART 205 AX</td>
<td>Drawing II</td>
<td>MTWTh</td>
<td>9:00-11:30</td>
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<td>51717</td>
<td>ART 221 AX</td>
<td>Painting I</td>
<td>MTWTh</td>
<td>1:00-3:30</td>
<td>2.0</td>
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<td>51718</td>
<td>ART 222 AX</td>
<td>Painting II</td>
<td>MTWTh</td>
<td>1:00-3:30</td>
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<td>51698</td>
<td>ART 351 A6</td>
<td>Black &amp; White Photography I</td>
<td>MTWTh</td>
<td>10:30-2:50</td>
<td>3.0</td>
<td>6/17-7/25</td>
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<td>54316</td>
<td>ART665SP A6</td>
<td>Explorations in Clay</td>
<td>TTH</td>
<td>9:00-12:40</td>
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<td>6/17-7/25</td>
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<td>1:40-4:40</td>
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<td>54757</td>
<td>ASL 112 A6</td>
<td>American Sign Language II</td>
<td>MTWTh</td>
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<td>53580</td>
<td>BCM. 200 J6</td>
<td>Introduction to MS Office Suite</td>
<td>MW</td>
<td>6:30-9:30</td>
<td>2.0</td>
<td>6/17-7/24</td>
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<tr>
<td>51653</td>
<td>BCM. 200 OL</td>
<td>Introduction to MS Office Suite</td>
<td>Online</td>
<td>32 Hours</td>
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<td>6/17-7/25</td>
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<td>52294</td>
<td>BCM. 403 OL</td>
<td>HTML &amp; Web Authoring Applications I</td>
<td>Online</td>
<td>24 Hours</td>
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<td>54164</td>
<td>BCM. 410 OL</td>
<td>Photoshop Essentials</td>
<td>Online</td>
<td>24 Hours</td>
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<td>54438</td>
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<td>Adobe InDesign Essentials</td>
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<td>10:30-12:40</td>
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<td>50081</td>
<td>BUS. 103 OL</td>
<td>Intro to Business Information Systems</td>
<td>Online</td>
<td>48 Hours</td>
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<td>54767</td>
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<td>Intro to International Marketing</td>
<td>Online</td>
<td>48 Hours</td>
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<td>6/17-7/25</td>
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<td>53620</td>
<td>COMM 110 A6</td>
<td>Public Speaking</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
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<td>MTWTh</td>
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<td>COMM 130 A6</td>
<td>Interpersonal Communication</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
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<td>6/17-7/25</td>
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<td>53385</td>
<td>COMM 130 B6</td>
<td>Interpersonal Communication</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
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<td>53120</td>
<td>COUN 100 A6</td>
<td>College Success</td>
<td>MTWTh</td>
<td>10:30-12:40</td>
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<td>54436</td>
<td>DANC 130 A6</td>
<td>Jazz Dance</td>
<td>MTWTh</td>
<td>10:30-12:40</td>
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<td>6/17-7/25</td>
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<tr>
<td>53875</td>
<td>DANC 152 J6</td>
<td>Cuban Roots of Salsa</td>
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<td>7:10-11:00</td>
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<td>53353</td>
<td>DANC 161 JX</td>
<td>Tango Argentino</td>
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<td>7:10-11:00</td>
<td>0.5</td>
<td>6/18-7/23</td>
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<td>53355</td>
<td>DANC 162 J6</td>
<td>Tango Milonga</td>
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<td>7:10-11:00</td>
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<td>53554</td>
<td>DANC 163 JX</td>
<td>Tango Buenos Aires</td>
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<td>7:10-11:00</td>
<td>0.5</td>
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<td>54113</td>
<td>DANC 350 A6</td>
<td>Cardio Dance</td>
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<td>12:45-2:50</td>
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<td>52303</td>
<td>ECE. 201 AX</td>
<td>Early Childhood Development Principles</td>
<td>MTWTh</td>
<td>10:30-12:40</td>
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<td>Early Childhood Development Principles</td>
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<td>53416</td>
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<td>Principles of Macroeconomics</td>
<td>MTWTh</td>
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<td>Principles of Microeconomics</td>
<td>MTWTh</td>
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<td>Composition</td>
<td>MTWTh</td>
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<td>TITLE</td>
<td>DAY</td>
<td>TIME</td>
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<td>Composition, Literature &amp; Critical Thinking</td>
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<td>54053</td>
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<td>Creative Writing I</td>
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<td>6/17-7/25</td>
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<td>54514</td>
<td>ENGL 162 HX</td>
<td>Creative Writing II</td>
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<td>54279</td>
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<td>Critical Thinking &amp; Advanced Composition</td>
<td>Online</td>
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<td>6/17-7/25</td>
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<td>54800</td>
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<td>English for Health Care II: Health Care Practices</td>
<td>MW</td>
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<td>Intermediate ESL Grammar</td>
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<td>8:10-10:15</td>
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<td>53556</td>
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<td>Varsity Conditioning</td>
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<td>FITN 106 J2</td>
<td>Varsity Conditioning</td>
<td>TTh</td>
<td>5:15-7:30</td>
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<td>Cross Training</td>
<td>MW</td>
<td>5:15-7:20</td>
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<td>6/17-7/24</td>
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**EIGHT-WEEK SESSION** (Classes begin the week of June 17th)

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### Classes by Session

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<td>53729</td>
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<td>Solar Design, Estimation &amp; Sales</td>
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<td>History of Western Civilization I</td>
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<td>Survey of American History</td>
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### Additional Summer Classes (Classes with varying start dates and lengths)

#### Classes Beginning in June

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<td>Automotive Service Orientation</td>
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<td>Oxygen/Acetylene Basics</td>
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<td>Light Duty Diesel Systems</td>
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<td>Sat/Sun</td>
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<td>Sat/Sun</td>
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<td>BAR L1 Alternative Training</td>
<td>Sat/Sun</td>
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<td>Beginning Computer Keyboarding</td>
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<td>Computer Keyboard Skill Building</td>
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<td>Spreadsheets I: Excel</td>
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<td>Maximizing Your Employment Potential</td>
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<td>Blues Guitar Backup Techniques</td>
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<td>Intro to Face and Décolleté Massage</td>
<td>Sat</td>
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**Classes Beginning in July**

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<td>6:30-9:30</td>
<td>1.0</td>
<td>7/13-7/14</td>
</tr>
<tr>
<td>54786</td>
<td>AUTO 665S4 SC</td>
<td>2013 Smog Check Update</td>
<td>Sat/Sun</td>
<td>9:00-5:00</td>
<td>1.0</td>
<td>7/17-8/3</td>
</tr>
<tr>
<td>54777</td>
<td>BCM. 400 G3</td>
<td>Internet I</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>1.5</td>
<td>7/8-7/25</td>
</tr>
<tr>
<td>54148</td>
<td>BUS. 100 HX</td>
<td>Introduction to Business</td>
<td>Hybrid</td>
<td>48 Hours</td>
<td>3.0</td>
<td>7/8-8/5</td>
</tr>
<tr>
<td>50045</td>
<td>BUS. 100 OL</td>
<td>Introduction To Business</td>
<td>Online</td>
<td>48 Hours</td>
<td>3.0</td>
<td>7/8-8/5</td>
</tr>
<tr>
<td>54576</td>
<td>EMC. 425 K1</td>
<td>CPR: Health Care Provider</td>
<td>MT</td>
<td>6:00-10:00</td>
<td>0.5</td>
<td>7/22-7/23</td>
</tr>
<tr>
<td>53559</td>
<td>FITN 106 G2</td>
<td>Varsity Conditioning</td>
<td>MTWRF</td>
<td>9:00-11:30</td>
<td>1.0</td>
<td>7/29-8/9</td>
</tr>
<tr>
<td>53565</td>
<td>FITN 106 H2</td>
<td>Varsity Conditioning</td>
<td>MTWRF</td>
<td>9:00-11:30</td>
<td>1.0</td>
<td>7/29-8/9</td>
</tr>
<tr>
<td>54743</td>
<td>FITN 106 I2</td>
<td>Varsity Conditioning</td>
<td>MTWRF</td>
<td>11:00-3:30</td>
<td>1.0</td>
<td>7/29-8/9</td>
</tr>
<tr>
<td>52266</td>
<td>FITN 305 G3</td>
<td>Cardio Development – Running</td>
<td>MTWTh</td>
<td>8:10-10:15</td>
<td>0.5</td>
<td>7/8-7/25</td>
</tr>
<tr>
<td>53184</td>
<td>INDV 251 BX</td>
<td>Beginning Tennis</td>
<td>MTWTh</td>
<td>12:45-2:50</td>
<td>0.5</td>
<td>7/8-7/25</td>
</tr>
<tr>
<td>53185</td>
<td>INDV 253 BX</td>
<td>Intermediate Tennis</td>
<td>MTWTh</td>
<td>12:45-2:50</td>
<td>0.5</td>
<td>7/8-7/25</td>
</tr>
<tr>
<td>53186</td>
<td>INDV 255 BX</td>
<td>Advanced Tennis</td>
<td>MTWTh</td>
<td>12:45-2:50</td>
<td>0.5</td>
<td>7/8-7/25</td>
</tr>
<tr>
<td>54793</td>
<td>R.E. 801 G4</td>
<td>Real Estate License Exam Preparation</td>
<td>MW</td>
<td>6:30-9:45</td>
<td>1.5</td>
<td>7/15-8/7</td>
</tr>
<tr>
<td>54746</td>
<td>TEAM 132 G3</td>
<td>Flag Football</td>
<td>MTWTh</td>
<td>10:30-12:35</td>
<td>0.5</td>
<td>7/8-7/25</td>
</tr>
<tr>
<td>53612</td>
<td>TEAM 179 G4</td>
<td>Tournament Volleyball</td>
<td>WF</td>
<td>5:00-9:10</td>
<td>1.0</td>
<td>7/17-7/19</td>
</tr>
<tr>
<td>54585</td>
<td>WELL 665SE SS</td>
<td>Introduction to Foot Massage</td>
<td>Sat</td>
<td>9:00-5:00</td>
<td>0.5</td>
<td>7/13</td>
</tr>
<tr>
<td>54669</td>
<td>WELL 665SB SS</td>
<td>Self-Help Stress Reduction Techniques</td>
<td>Sat</td>
<td>9:00-5:00</td>
<td>0.5</td>
<td>7/27</td>
</tr>
<tr>
<td>54795</td>
<td>WELL 880SD SS</td>
<td>Introduction to Deep Tissue Massage I</td>
<td>Sat/Sun</td>
<td>8:30-4:30</td>
<td>1.0</td>
<td>7/20-7/21</td>
</tr>
<tr>
<td>54794</td>
<td>WELL 880SE SS</td>
<td>Introduction to Deep Tissue Massage II</td>
<td>Sat/Sun</td>
<td>8:30-4:30</td>
<td>1.0</td>
<td>7/27-7/28</td>
</tr>
</tbody>
</table>

**Classes Beginning in August**

<table>
<thead>
<tr>
<th>CRN</th>
<th>COURSE</th>
<th>TITLE</th>
<th>DAY</th>
<th>TIME</th>
<th>UNIT(S)</th>
<th>DATES</th>
</tr>
</thead>
<tbody>
<tr>
<td>54584</td>
<td>WELL 665SD SS</td>
<td>Introduction to Hand Massage</td>
<td>Sat</td>
<td>9:00-5:00</td>
<td>0.5</td>
<td>8/10</td>
</tr>
<tr>
<td>54582</td>
<td>WELL 665SG SS</td>
<td>Introduction to Back Massage</td>
<td>Sat</td>
<td>9:00-5:00</td>
<td>0.5</td>
<td>8/3</td>
</tr>
</tbody>
</table>
Policies

COURSE REPETITION
(District Policy)

NEW LIMITATION ON COURSE REPETITION
BEGINNING WITH SUMMER 2012 ENROLLMENT

Please note that as of the Summer 2012 term, the
San Mateo County Community College District has
adopted new repeat limitations, per changes
mandated by the California State Chancellor's Office.
This change will affect the number of times you will
be allowed to repeat certain courses.

Enrollment Limitations for Courses NOT
Designated As Repeatable

A student may attempt a course designated as non-
repeatable a maximum of three times. A “course attempt”
occurs when a student receives an evaluative or non-
evaluative symbol for the course. All symbols (A, B, C, D,
F, W, P, NP, C, NC, I) are identified as a “course attempt.”
Beginning with Summer 2012, enrollment limitations (max-
imum of three attempts) apply to student enrollment. Fur-
thermore, all prior course attempts in a student’s
academic record count toward the limit. As a result of lim-
itations on course attempts, students’ decisions to repeat
or withdraw from courses may have serious implications
and affect their educational planning.

Please meet with a counselor if you need additional in-
formation or further clarification on this change in policy
and how it may impact your enrollment and Academic
Standing.

One additional attempt (a fourth attempt) may be con-
sidered for approval under the following circumstances:

1. Recency: A student may enroll one additional time
if he/she successfully completed the course and the
following conditions have been met:
   a. A significant lapse of time of at least three years has
      occurred since the course was taken.
   b. The enrollment is for the purpose of establishing re-
cency in the course content, but not for the
      purpose of improving an established grade.

   If the fourth enrollment is approved, the units and
grade of the most recent attempt are not included
as part of the student's grade point average or cu-
mulative units.

2. Extenuating Circumstances: A student may only en-
roll for one additional attempt if documentable extenu-
ating circumstances exist. Examples of
extenuating circumstances are fire, flood, accident,
or other extraordinary documentable conditions be-
yond the student's control.

Repetition for the Purpose of Grade
Improvement (Grade Alleviation) for a Course
NOT Designated as Repeatable

A student who has received a grade of D, F, NP or NC
in a non-repeatable course taken in the San Mateo County
Community College District may attempt the course up to
two additional times for the purpose of Grade Alleviation
and improvement. The enrollment limitation of not more than three attempts as noted above
is applicable.

WITHDRAWAL/DROP

1. Withdrawal from a class MUST be initiated by the stu-
dent through WebSMART. Students who are blocked
from withdrawal due to Academic Standing may with-
draw in-person at the Office of Admissions and Records.

2. IMPORTANT WITHDRAWAL/DROP TIMELINES:

   Drop with a refund
   Semester-length
   Courses First 2 weeks of instruction
   Short Courses First 10% of instruction

   Drop without notation of the enrollment
   shown on record
   Semester-length
   Courses One day prior to Census Day
   Short Courses Prior to completion of the first
   30% of instruction

   Withdrawal with the notation of “W”
   shown on record
   Semester-length
   Courses From Census Day to before
   the last day of the 14th week of
   instruction
   Short Courses Prior to completion of the first
   75% of instruction

3. The academic record of a student who remains in class
beyond the last day to withdraw will reflect a grade. A
student who does not attend class and follow the estab-
ished Withdrawal procedures may be assigned a failing
grade of “F” by the professor.

STATEMENT ON PRIVACY

Skyline College helps protect its students’ privacy and
authenticates its students’ identity by requiring secure
login and password whenever a student registers for
classes, reviews his/her enrollment information, or logs in
to any other secure SMCCCD site. The District will not
share student login and password information with anyone,
and students are advised not to share their login
and password information. A statement to this effect is
posted prominently for students each time they login to
WebSMART, the San Mateo County Community College
District’s electronic registration system.
STUDENT RIGHT TO KNOW AND CAMPUS SECURITY ACT

Colleges are required to publish and make available certain crime statistics and completion rates. For crime statistics, contact the Public Safety Office, Building 6, or call 738-4199, or check online at www.skylinecollege.edu/facstaff/HealthSafety/publicsafetysecurity/statistic.html. For completion or graduation rates, contact the Public Information Office, Building 4, Room 329, or call 738-4324.

STUDENT RECORDS
Privacy Rights of Students

The Family Education Rights and Privacy Act (Section 438, Public Law 93-380), as amended, requires educational institutions to provide access to official educational records directly related to the student and an opportunity for a hearing to challenge such records on the grounds that they are inaccurate, misleading, or otherwise inappropriate. These rights extend to present and former students of the college. The college must obtain the written consent of the student before releasing personally identifiable information, except to those persons or agencies specified in the Act. For more detailed information, consult the College Catalog or contact the Admissions and Records Office.

POLICY ON SEXUAL ASSAULT EDUCATION AND PREVENTION

In accordance with California Education Code, Section 67382, and District Rules and Regulations 2.29, the San Mateo County Community College District is committed to providing information, services and resources to all students, faculty and staff on the prevention of sexual assault. In partnership with various community agencies, individuals who are victims of sexual assault or have concerns related to sexual assault shall receive support and assistance. Students, faculty and staff who need information or assistance related to sexual assault prevention, sexual assault services, and procedures related to the reporting and processing of sexual assault incidents on campus may contact the Student Health Center, the Public Safety Office, or call the Public Safety Dispatch at (650) 738-4199. Information may also be obtained on the Skyline College Public Safety website at www.skylinecollege.edu.

POLICY AND PROCEDURES FOR SEXUAL HARASSMENT COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment. Employees, students, or other persons acting on behalf of the District who engage in sexual harassment as defined in this policy or by state or federal law shall be subject to discipline, up to and including discharge, expulsion, or termination of employment contract.

Pursuant to Title V of the California Education Code, the designated Officer for handling and investigating employee and student complaints of sexual harassment is the Vice-Chancellor of Human Resources and Employee Relations. Copies of the complaint procedures, including procedures for both informal and formal resolution, can be obtained by contacting the Office of Human Resources at the District Office, (650) 358-6767, or Vice-President for Student Services at Skyline, (650) 738-4333.


POLICY ON A DRUG-FREE CAMPUS

Skyline College, in compliance with the Federal Drug-Free Schools and Communities Act Amendments of 1989, prohibits the use, possession, sale or distribution of alcohol, narcotics, dangerous or illegal drugs or other controlled substances on College property or at any function sponsored by the District or Colleges.

Students found to be in violation of the drug-free campus policy will be subject to disciplinary actions up to and including suspension and expulsion.

MEDICAL MARIJUANA

The above policy includes the use of medical marijuana/cannabis.

The College Health Center provides information pertaining to the health risks and effects associated with alcohol and narcotics or other dangerous or illegal drugs. Students may be referred to various outside agencies for enrollment in a drug recovery program.
POLICY ON SMOKING

Skyline College is committed to providing its students, employees, guests, and children in the Child Development Center with a safe and healthy environment. Based on this commitment, the College implemented a new smoking policy beginning Fall Semester 2009. Smoking is now only permitted in designated areas in or near parking lots around campus. Designated areas are clearly marked and ashtrays are located nearby.

The active participation and cooperation of all students, faculty, staff and guests in promoting a healthy and safe environment at Skyline College is greatly appreciated. All college constituencies and guests are expected to observe the smoking policy. Tobacco-free resources are available in the Student Health Center, located in Building 2, Room 2209, (650) 738-4270, and on the Skyline College website.

For additional information regarding the new smoking policy and designated areas, please contact the Vice President of Student Services at (650) 738-4333, or the Chief of Public Safety at (650) 738-4455.

Employees, students, or other persons acting on behalf of the District who engage in unlawful discrimination as defined in this policy or by state or federal law may be subject to discipline, up to and including discharge, expulsion, or termination of contract.


The Officer designated by the District to receive and investigate staff and student complaints of unlawful discrimination is the Vice Chancellor, Human Resources and Employee Relations, at (650) 358-6767.


1 If the federal statutes cited above would result in broader protection of the civil rights of individuals then that broader protection or coverage shall be deemed incorporated by reference into, and shall prevail over conflicting provisions of Title 5, section 59300, as cited in the Model Policy.

POLICY AND PROCEDURES FOR UNLAWFUL DISCRIMINATION COMPLAINTS

The policy of San Mateo County Community College District is to provide an educational and employment environment in which no person shall be unlawfully denied full and equal access to, the benefits of, or be unlawfully subjected to discrimination on the basis of ethnic group identification, national origin, religion, age, sex, race, color, ancestry, sexual orientation, or physical or mental disability in any program or activity that is administered by, funded directly by, or that receives any financial assistance from the State Chancellor or Board of Governors of the California Community Colleges.

The policy of the District is also to provide an educational and employment environment free from unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct or communications constituting sexual harassment.

Skyline College no discrimina por razones de raza, color, nacionalidad, sexo, orientación sexual, edad, incapacidad física, religión, u otros factores en sus leyes, procedimientos o prácticas conforme a los reglamentos establecidos por el Título VI del Acta de Derechos Civiles de 1964, el Título IX de las Enmiendas Educacionales de 1972 (45 CRF 86), el Acta de Rehabilitación de 1973, Sección 504.104.7 and 104.8 y B (PL93-112), el Acta de Americanos Incapacitados de 1992, y el Acta de Discriminación por Edad (42 U.S.C.-6101). La Política de No Discriminación, así como el procedimiento para presentar quejas se encuentra en el documento titulado “Política sobre Discriminación y Acoso Sexual y Procedimiento para la Presentación de Quejas”. Toda pregunta relacionada con estas normas deberá dirigirse a Harry Joel, Vice-Canciller de Recursos Humanos, quien es el oficial nombrado por el Distrito para recibir e investigar las quejas presentadas por parte de los alumnos de Skyline College. Su número de teléfono es: (650) 358-6767.
Attention Students:
Registration for the summer term begins on Monday, April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

IF YOU NEED ASSISTANCE TO PAY YOUR FEES, YOU ARE ENCOURAGED TO:
• Enroll in an inexpensive payment plan via WebSMART
• Apply for Financial Aid (www.fafsa.gov) at least five (5) business days prior to registering for your classes
• Complete the Board of Governors Fee Waiver via WebSMART

If you still need financial assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.
SKYLINE COLLEGE BOOKSTORE

THE BOOKSTORE
Books and supplies may be purchased at the Skyline College Bookstore or online at www.SkylineCollege.edu/bookstore.

Textbook Information: Students may find information about the textbooks for the courses in which they are enrolled by logging into WebSMART or going to www.SkylineCollege.edu/bookstore/coursematerials.

Please visit the Bookstore’s website at www.SkylineCollege.edu/bookstore or call the Bookstore at (650) 738-4211 for store hours, book sell back hours, or more information.

GRAPHIC ARTS & PRODUCTION
Located in Building 5, Skyline College Bookstore’s Graphic Arts & Production (GAP) department offers high quality photocopying (black & white and color), production, and faxing at great prices to the Skyline College and SMCCCD community.

For operating hours or more information, please visit our website at www.SkylineCollege.edu/bookstore/GAP. For pricing information or a quote, please contact GAP at (650) 738-7014 or email at skygap@smccd.edu.

WORLD CUP COFFEE & TEA
Located in the Dining Hall of Building 6 and operated by the friendly SMCCCD Bookstores staff, World Cup Coffee & Tea is a great place to warm up with a Starbucks coffee drink on a cold day, to cool down with a Tazo iced tea on a hot day, or to meet with friends and study.

World Cup Coffee & Tea is also available for small on-campus catering events. Visit our website at www.SkylineCollege.edu/bookstore/WorldCup for our catering form and operating hours.

FOOD SERVICE
SKY CAFÉ
Located in the Dining Hall of Building 6 and operated by the friendly and experienced staff of Pacific Dining, Sky Café offers burgers, fresh deli sandwiches, Mexican fare, salads, fresh baked goods and much more.

Sky Café also offers catering services for on-campus meetings and events. For more information, please visit www.SkylineCollege.edu/foodservices or contact Rick McMahon at Rick@Pacific-Dining.com or (408) 406-8487 for your catering needs.

CALWORKS PROGRAM
Skyline College provides assistance to students who are receiving TANF/AFDC benefits, or who received aid within the past two years. Services to eligible students include counseling, priority registration, job development assistance, work study, transportation assistance, and welfare to work advocacy. The CalWORKs office is located in Building 2. Hours are Monday – Thursday, 9:00 am – 5:00 pm and Friday, 9:00 am – Noon. For more information, please call (650) 738-4480 or email urena@smccd.edu.

COOPERATIVE AGENCIES RESOURCES FOR EDUCATION (CARE)
Cooperative Agencies Resources for Education (CARE), a program within EOPS, is specifically designed for students who are single head of households, are receiving TANF/AFDC or CalWORKs, and who have a child under 14 years of age. CARE provides additional support services over those provided by EOPS, such as transportation assistance, vocational grants, school supplies, and special workshops designed to meet the needs of CARE students. The CARE office is located in Building 2. For more information call (650) 738-4480 or send an email to urena@smccd.edu.

CAREER SERVICES CENTER
The Career Services Center offers a wide variety of services and resources to assist students with their individual career goals. We encourage students to explore career options by taking advantage of our comprehensive career services:

• Career and academic counseling
• Career assessments and Interpretations – Assessments aid in determining personal traits, interests, values, and strengths related to individual career paths. These can be helpful for an undecided student when selecting his/her major academic concentration.
• Workshops that address career research and Job Search skills
• Career Conversation Series
• Job and Internship Postings at www.skylinejobs.com
• Career exploration and job-search resources detailing preparatory education, training requirements, and labor market trends for specific career fields.
• EUREKA, a computer-based California Career Information System
• Perfect Interview, an innovative learning tool that you can use to enhance your job interviewing skills.
EARLY LEARNING AND CHILD DEVELOPMENT CENTER – CHILD CARE SERVICES

The Skyline College Early Learning & Child Development Center (CDC), located in Building 14, is a laboratory program that provides a comprehensive child care and early education program for students, staff, and faculty of Skyline college and community members. The program provides the following services for children two (2) years of age until entry into kindergarten: child care and early education experiences from 7:30 am - 5:00 pm during the regular academic year, three nutritious daily meals, observation and assessment of children’s typical development, resources and referrals for a wide variety of supports for children and families, parent information and workshops on topics relevant to families with young children, and home visits/conferences to discuss children’s development and school readiness skills. The Skyline College Early Learning & Child Development Center is partially funded by the California Department of Education and income eligible families may receive child care subsidies. For more information, call (650) 738-7070.

ENROLLMENT OR DEGREE VERIFICATION

Verification may be accessed and printed as a free service to students. Access Enrollment/Degree Verifications from the Student Records Menu at https://websmart.smccd.edu.

EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS)

Extended Opportunity Programs and Services (EOPS) is a program of support services designed to improve access, retention and completion of educational goals for students who are low income and educationally disadvantaged. EOPS students have the potential to succeed in college but have not been able to realize their potential because of economic and/or educational barriers.

EOPS offers a variety of services such as:
• Counseling in English and Spanish
• Priority registration
• Transfer assistance to four-year colleges and universities
• UC and CSU application fee waivers for transferring students
• Book Service Program
• Vocational grants
• Calculator Loan Program

The EOPS office is located in Building 2. Hours are 9:00 am - 5:00 pm, Monday-Thursday; and 9:00 am - Noon, Fridays. For additional assistance call (650) 738-4139, visit the EOPS web page at http://www.SkylineCollege.edu, or send an email to skyeops@smccd.edu.

COUNSELING SERVICES

The Counseling Division at Skyline College is designed to assist individuals in all aspects of their development as students and help them accomplish their goals. Career and educational counseling services are emphasized. A counselor can help students establish both short and long range goals and provide them with information about courses and programs that transfer to four-year colleges and universities. Counselors assist students in developing an individual Student Educational Plan (SEP), which maps out courses that will be taken over a number of semesters and serves as a guide to achieving goals. All students are required to have an SEP on file once they have completed 15 units at Skyline. Assistance with students’ personal and social concerns is also available.

Counseling appointments are made in the One-Stop Student Services Center, Building 2, or by calling (650) 738-4318.

DISABILITY RESOURCE CENTER

Skyline College’s Disability Resource Center (DRC) is designed to equalize the educational opportunities of students with verified disabilities. Services include, but are not limited to, Learning Differences Assessment, ASL interpreting, registration assistance, extended time testing, lockers, adaptive physical education classes, adaptive computer classes and software, and alternate formats of textbooks.

Skyline College and the DRC program are committed to providing services that will enhance the educational experience of its disabled student population. For a more detailed description of the Disability Resource Center, stop by the DRC, Building 5, first floor, Room 5132, call (650) 738-4280, or email matthewsm@smccd.edu.


HEALTH SERVICES

The following services are available from the Skyline College Health Center:

- Emergency care and first aid
- Health screening for blood pressure, hearing, vision, Tuberculosis, and pregnancy
- Consultation and evaluation of present health condition
- Nutrition and stress counseling
- Counseling and referrals for problems related to alcohol and drugs, eating disorders, acquaintance/date rape, and other related matters
- Anonymous HIV counseling and referral
- Immunizations for measles, mumps, rubella, tetanus, flu and Hepatitis A and B
- Vision testing
- Physicals
- Birth Control

Emergency and accident insurance coverage is in effect when students are on campus or attending college-sponsored events. Students are encouraged to carry their own health and dental insurance. Low cost medical and dental insurance are available for purchase through the College Health Center.

The Skyline Health Center is located in Building 2, Room 2205. College Health Center personnel are available to assist you with any health issues. Feel free to drop in, or call (650) 738-4270.

PSYCHOLOGICAL SERVICES

Psychological Services offers short-term, individual personal counseling to all currently enrolled Skyline College students. Counseling can help students address and manage personal issues, alleviate distressing symptoms, make positive changes, and transition into college life. All sessions are confidential and provided by licensed mental health professionals. Community referrals, assessments, consultation, and crisis intervention services are also available through the Psychological Services department.

Appointments can be made by contacting Psychological Services in Building 2, or by calling (650) 738-4270.

HERMANOS/HERMANAS PROGRAM

Hermanos, which means “brothers,” and Hermanas, which means “sisters,” in Spanish, is a transitional program for Latino high school students that addresses their academic, psychological and social needs (while still in high school) through connecting with family, academic support, mentoring, and resources. Its goal is to increase educational opportunities for Latino and Latina students and to enhance the successful transition from high school to college.

The program’s purpose is to establish a brotherhood and sisterhood of Latino/a students, teachers, staff, and mentors dedicated to the success of each individual Hermano/a; assist Hermanos/as in developing strong self-identities, cultural and community awareness, and leadership abilities; provide life skills essential to personal success; promote the academic and career goals of each Hermano/a from high school to college; and provide support and assistance in striving for academic excellence.

For more information contact Hermanos/as Program Counselor/Instructor Aricka Bueno at buena@smccd.edu or call (650) 738-7058.

HONORS TRANSFER PROGRAM

The Honors Transfer Program offers honors-level courses to any student seeking an academically challenging educational experience in all IGETC areas of the curriculum. To graduate from the program, students must achieve a 3.25 g.p.a. in at least 15 units of Honors courses and fulfill 16 hours of community service. Program graduates receive recognition at graduation and on their transcripts and degrees, and are also eligible for special consideration for admission and scholarships at colleges and universities that have agreements with the program. The Honors Transfer Program is a member of the Transfer Alliance Program of UCLA.

For more information and an application, go to http://www.SkylineCollege.edu/honorstransfer/index.php or visit the Honors Program Office, Room 4-242, in the Multicultural Center in Building 4.

INTERNATIONAL STUDENTS

Skyline College is authorized under Federal Law to enroll non-immigrant international students. This program serves students possessing or seeking F-1 student visas. Skyline College participates in the Student Exchange and Visitor Information System (SEVIS). All information regarding international students is processed through SEVIS.

Foreign students interested in attending Skyline College must complete the Skyline International Application at http://www.SkylineCollege.edu/international/. Applicants are required to submit original documents in English or certified English translations that demonstrate satisfaction of the following requirements:

1. Provide proof of completion of the equivalent of a United States high school education with a satisfactory grade point average of 2.0 or above.
2. Provide all official high school transcripts and college transcripts.
3. Submit an Original Financial Data Form and Bank Verification of Funds. All bank documents must be current, written in English, include the amount in U.S. Dollars, and must include a signature from a Bank Official. Estimated college expenses are $19,000.00 US Dollars. Fees are subject to change.
LEARNING COMMUNITIES

What is a Learning Community?
Learning Communities are two or more classes, often in different departments, designed to be taken together by the same group of students in each class of the Learning Community. Learning Communities are designed to connect students to each other, to their teachers, to the college, and to student learning. The classes have a common theme and coordinate their assignments. This allows students to work on themes from a multi-disciplinary perspective.

In Learning Communities, faculty members assist learning and innovation as everyone works together to create community in a positive learning environment. Students participate in groups to share ideas and help each other learn. There is a greater sense of involvement with students and professors.

ASTEP
African American Success Through Excellence and Persistence
The African-American Success Through Excellence and Persistence (ASTEP) Program at Skyline College is designed for African-American and other students to increase their chances of remaining in college. This program offers students an exciting and unique opportunity to select courses from an Afrocentric curriculum. The ASTEP components include core courses in English, math, career and personal development, African-American history, Black Psychology, and Tutorial Assistance, as well as mentoring, counseling and other support services. For additional information, contact Phyllis Taylor at (650) 738-4233 or taylorp@smccd.edu.


FIRST YEAR EXPERIENCE
The First Year Experience (FYE) Learning Community is designed to assist students new to Skyline College. Students, faculty and counselors collaborate through a set of chosen classes to establish a strong foundation for success in college. By enrolling in all the FYE classes, the student is joining a community of learners with a common goal of progressing through math and English courses while learning important skills for student success.

Two distinct First Year Experience learning communities are available. For those students placing into MATH 110 and ENGL 846, please contact FYE Coordinator Vanson Nguyen at nguyenv@smccd.edu, or call (650) 738-4147.
The Latinos Excelling in Academics Program (FYE-LEAP) is designed to support the educational achievement of Latino students enrolled in basic skills courses. By enrolling in all the FYE-LEAP classes, the student is joining a community of learners with a common goal of progressing through math courses while learning important skills for student success. FYE-LEAP is open to all students who place into MATH 811. For more information about this program or to enroll, contact Cecelia Gutierrez at gutierrezc@smccd.edu.

**KABABAYAN**

The Kababayan Program is a transfer and support program with the goal of increasing proficiency in English skills for success in college, work, and life. The Kababayan Program focuses on the Filipino/Filipino-American student experience and is open to all students. The three primary components of the program are English instruction (integrated composition and reading), counseling and peer mentoring.

For more information about the Kababayan Program, please call the program coordinator at (650) 738-4119, or visit the program’s website at www.smccd.edu/accounts/skykab.

**PUENTE**

The Puente Program is a UC affiliated transfer and support program, the goal of which is to increase the number of educationally underrepresented students transferring to four-year colleges and universities. Three components of the Puente Program work together to prepare Puente students for transfer:

- Counseling
- English Instruction
- Mentoring

The Puente Program’s curriculum focuses on the Chicano/Latino experience. Puente is open to all students. For more information on how to join the Puente Program, please call (650) 738-4146.

**SCHOLAR ATHLETE**

The Scholar Athlete learning community offers student-athletes a learning community focused on reading and writing proficiency and transfer courses. The learning community is intended to ensure that scholar athletes are able to pursue athletic and academic goals at the university level. Classes in the Scholar Athlete learning community have sport and society as a theme and are open to any student who is interested in a learning community experience and intrigued by the subject of sport.

To learn more about Skyline’s Scholar Athlete Program, contact:

Joe Morello, Dean of Kinesiology/Athletics/Dance
Building 3, Room 3130. (650) 738-4271


**WOMEN IN TRANSITION (WIT)**

The goal of the Women in Transition (WIT) program at Skyline College is to encourage students who are returning to school after a break in their education to expand their horizons and reach their intellectual, professional and personal goals. WIT offers a variety of services and classes to help ease students back into the academic environment. WIT students form close connections to one another so that they support and encourage each other’s success. For more information about WIT, please call the program coordinator, Lori Slicton, at (650) 738-4157 or email slicton@smccd.edu.

**LIBRARY**

Skyline College Library, which occupies the second floor of Building 5, features electronic resources as well as a book collection of 53,000 volumes and subscriptions to 125 magazines, journals and newspapers. Through a wide area network, students have access to the Internet, the Peninsula Library System (PLS) online catalog, and periodical and research databases, including eBook and streaming video collections, all of which may be accessed remotely. The Library’s web address is http://www.skylinecollege.edu/library/.

The Library also has six group study rooms, numerous study carrels providing privacy for individual work, and a computer classroom for class research workshops.

Borrowing privileges are extended to all students presenting a library card; the Library will issue cards to students with appropriate identification.

Contact information: (650) 738-4312 (reference), (650) 738-4311 (circulation).

Summer Session Hours: June 17 – July 25, Monday through Thursday, 8:00 am to 8:00 pm; July 29 – August 8, Monday through Thursday, 3:00 pm to 8:00 pm. Closed Fridays, Saturdays and Sundays.

**STUDENT LIFE**

**ASSOCIATED STUDENTS OF SKYLINE COLLEGE (ASSC) (STUDENT GOVERNMENT)**

As a student enrolled at Skyline College, you are also a member of the Associated Students of Skyline College (ASSC). The ASSC Governing Council (Student Government) is the elected body that represents all Skyline students and helps ensure that students have a voice in the College’s and District’s decision making processes. As your representative, the ASSC Governing Council encourages students to be actively involved in student government.
Students who participate in ASSC Governing Council represent a variety of ages, backgrounds, interests and academic majors. Some students have had previous experience in student government, but many are looking for the opportunity to gain valuable leadership, planning and communication skills.

The ASSC Governing Council coordinates and facilitates the following activities: lobbying at the state and federal level, planning activities, adopting and supervising the ASSC budget, participating in college committees, and sharing in the development of college policies. The ASSC also sponsors a wide variety of cultural, social and educational events throughout the year, for example, a Welcome Week at the beginning of the Fall semester.

For complete information regarding the ASSC Events Calendar, contact the Associated Students of Skyline College at (650) 738-4327, or stop by the Center for Student Life & Leadership Development, Building 6, Room 6212.

How can I become an officer of the ASSC Governing Council?

The ASSC Governing Council is always looking for students who wish to take on leadership responsibilities. If you are interested in political activism, increasing cultural awareness, and developing communication and leadership skills, please visit the Center for Student Life & Leadership Development, Building 6, Room 6212, for an application and additional information. Any interested student with a minimum GPA of 2.05 who is enrolled in at least six units is eligible to participate as a member of the ASSC Governing Council. Positions on the Governing Council are obtained through elections or by appointments.

Copies of the Associated Students of Skyline College Constitution and Constitutional Codes are available to students on the ASSC web page.

STUDENT BODY CARD

The $8.00 student body fee and other fund raising activities support the ASSC and help fund scholarships, educational and social programming, and many other worthy facets of campus life. Students who pay the student body fee are entitled to a student body card. The student body card provides discounts at campus events and at quality local businesses. The card is available throughout the fall and spring semesters. To obtain your student body card, present a valid picture identification card or passport, proof of current registration, and a receipt for payment of the $8 fee at the Center for Student Life & Leadership Development, Building 6, Room 6212.

CAMPUS CLUBS AND ORGANIZATIONS

A wide variety of leadership and volunteer opportunities are available within campus clubs and organizations. Becoming part of a campus organization is a great way to enhance your experience at Skyline College. These groups focus on a wide variety of student interests such as career options, academics, social events, political service and religion. Students are also encouraged to start new clubs and organizations to suit their interests. For more information regarding student groups, contact the Center for Student Life & Leadership Development.

Starting a New Club/Organization: In order to start a new club or organization, you must file a petition for charter with the Associated Students of Skyline College Governing Council and the Skyline Organizations and Club Council. Instructions for filing a petition are listed in the Club and Organization Manual. Copies of the Club and Organization Manual are available on the ASSC web page. The manual also lists instructions for reserving space on campus, posting materials, student club and organizations accounts, event planning, conference attendance, and request for funding procedures.

The following is a list of chartered clubs and organizations. If you would like additional information regarding these or other student groups that were formed after the publication of this schedule, call the Center for Student Life & Leadership Development at (650) 738-4275 or stop by Building 6, Room 6212.

Administration of Justice Club
American Medical Student Association (AMSA)
Anthropology Club
Biotechnology Club
Black Student Union (BSU)
Ceramics Club
Cosmetology Club
Dance Honor Society
Enactus
Environmental Club
Extended Opportunity Programs & Services (EOPS)
Filipino Student Union (FSU)
Gay, Straight Alliance (GSA)
Heart Wrenchers
Honors Club
International Club
Journalism Club
Kappa Beta Delta
Latino American Student Organization (LASO)
Model United Nations
Phi Theta Kappa
(Academic Honor Society)
Photography Club
Pre-Med Osteopathic
Medical Association
Pre-Pharmacy Club
Psychology Club
Respiratory Therapy Club
Runners Club
S.A.C.N.A.S. (Society for the Advancement of Chicanos and Native Americans in Science)
SAFER – Skyline Fellowship (Christian)
Society of Hispanic Professional Engineers (SHPE)
Quantitative Science Club
Student’s and Parent’s Association for Children’s Enrichment (SPACE)
Surgical Technology Club
Theater Club
TRIO Club
Urban Youth Society
Utaku Nation (Japanese Anime Club)
Veterans Club
Women in Transition (WIT)

www.SkylineCollege.edu
CENTER FOR STUDENT LIFE & LEADERSHIP DEVELOPMENT

The Center for Student Life & Leadership Development, located in Building 6, Room 6212, is an excellent resource center for students interested in developing their leadership skills, participating in student government and campus activities. Student life includes clubs, speakers, theatrical events, forums, publications, food drives, community outreach, and many other worthwhile and exciting activities. The Center for Student Life & Leadership Development also serves as the facilitator for the annual Student Recognition and Awards Ceremony and the Commencement Ceremony. For additional information, please call the Center for Student Life & Leadership Development at (650) 738-4275.

Housing

Skyline College does not provide campus housing. The College occasionally receives calls and rental listings from rental agencies, landlords or individuals who are looking for roommates. All of the rental information that we receive is posted on the second floor of Building 6. For posting rental information, please contact the Center for Student Life & Leadership Development, (650) 738-4275.

Event Planning

All student clubs and organizations, off-campus groups, or vendors who want to host a special event, hold a fundraising event, sell products, or distribute information must make a space reservation at the Center for Student Life & Leadership Development by calling (650) 738-4275. Additional information is in the Time, Place and Manner Policy available in the Student Handbook, available online. Please note that facilities reservations must be made at least three weeks in advance of the event.

Vending Complaints and Refunds

All complaints regarding vendor service or malfunctioning vending machines and refund requests should be reported to the Center for Student Life & Leadership Development during regular business hours.

PHI THETA KAPPA (ACADEMIC HONOR SOCIETY)

Eligible students may join Skyline’s chapter of the Phi Theta Kappa honor society. Members receive recognition on their transcript and are eligible for transfer scholarships. Members have opportunities to develop and use leadership skills. Go to SkylineCollege.edu/boo for further information and an application.

THE SKYLINE VIEW (STUDENT NEWSPAPER)

The Skyline View is an award-winning, student-run print and online newspaper that covers the campus community and is produced by the journalism students of Skyline College. As a First-Amendment protected publication, the paper functions as an open forum, providing the campus community several opportunities for expression, including guest opinion columns, letters to the editor, and advertising. The Skyline View is published in Fall and Spring semesters.

Students who would like to gain practical experience in creating and producing a newspaper – both in its print and online versions – should contact The Skyline View advisor, Nancy Kaplan-Biegel, at (650) 738-4297, or at kaplann@smccd.edu. Visit The Skyline View online at www.theskylineview.com.

TRANSCRIPTS

Official transcripts may be requested at websmart.smccd.edu from the Student Records menu. Unofficial transcripts may be reviewed or printed at the same site.

An official transcript, summarizing a student’s complete academic record at Skyline College, will be sent directly to colleges, employers and other agencies upon a student’s web request. Courses taken at any of the colleges in the San Mateo County Community College District will appear on the transcript. Transcripts from high school and other colleges will not be forwarded. The first two transcripts processed are free; there is a $5.00 charge for each additional copy. If a rush request is made, an additional $10 Rush Transcript Request Fee is charged for each transcript. Rush Service is available in-person only.

Foreign transcript evaluation services are available. Contact Admissions and Records at (650) 738-4252 for more information.

Note: Transcript request(s) will not be processed if a financial hold exists. The hold must be cleared before the transcript is issued.

TRANSFER CENTER

The Transfer Center provides comprehensive transfer services, resources, activities and events. Transfer assistance includes:

- Application and informational workshops
- University tours
- Transfer Fairs and Events
- Visits from university representatives
- Transfer Admission Guarantee programs
- Transfer and articulation information
- Access to computers for college research
Sign up to be on the transfer eNews mailing list to keep informed about on/off campus transfer-related events and activities. Transfer information and a calendar of ongoing events are posted on the Center’s webpage at www.SkylineCollege.edu/transfercenter/index.php. Please visit us in Building 2, Room 2227, or call (650) 738-4232 if we can be of assistance.

TRIO/STUDENT SUPPORT SERVICES

TRIO/Student Support Services (TRIO/SSS) is a federally funded program designed to help its students achieve their educational goals by supporting academic success at Skyline College and assisting with transfer. To participate, students must meet at least one of the TRIO criteria: low-income, first generation to attend college, physically disabled or learning disabled. TRIO/SSS offers the following services:

- Academic, career, transfer and personal counseling
- Individual assistance with setting and meeting educational goals
- Financial aid and scholarship assistance
- Academic support, including tutoring, student success workshops, and access to computers
- Lab-based courses in English, Math and Learning Skills
- Cultural enrichment activities
- Visits to four-year colleges

To apply for the TRIO/SSS program, please call (650) 738-4144; or stop by the Learning Center, located in Building 5, Room 5100 (below the Library); or fill out an application online at our web page: http://www.skylinecollege.edu/general/LearningCenter/TRIO/index.html.

VETERANS AND VETERANS’ DEPENDENTS

Welcome Veterans!

Skyline College offers approved instruction to veterans, service members, dependents and survivors of veterans, and to other eligible persons, and is authorized by the Department of Veterans Affairs to certify students who are working toward an AA/AS degree program, or certain certificate and transfer programs, for benefits under the Montgomery GI Bill, Chapters 30, 32 (Veterans), Chapter 31 (Vocational Rehabilitation), Chapter 35 (Veterans’ Spouses or Dependents), Chapter 1606 (Selected Reserve), 1607, REAP, VRAP, and the Post-9/11 GI Bill, Chapter 33. All Veterans, except those under Chapters 31 and 33, pay for their own college fees, books and supplies. Veterans who have previously attended college must file official copies of all college transcripts with the Office of Admissions and Records. Veterans may check the status of benefits at www.va.gov.

The State of California provides a program for the children of Veterans who are deceased or disabled from service connected causes. Applications are available at www.gibill.va.gov or from the San Francisco County Veteran’s Service Office, 27 B Van Ness Avenue, San Francisco, CA 94102, (415) 503-2000.

You will automatically be certified and eligible for VA benefits during your first semester. Please submit your transcript(s) and education plan during this time in order to be eligible for recertification for the following semester. Some reminders:

- Apply for federal financial aid for additional resources to meet expenses, www.fafsa.gov.
- Maintain a 2.0 (C) overall grade point average.
- Register and maintain enrollment in at least six (6) units to be eligible for benefits.
- Take advantage of Financial Aid, Counseling, Health Center, tutoring and other Student Services that are available to assist you.

Veterans Admission Process
WebSMART SERVICES

Your student WebSMART account is the vehicle to use to manage enrollment, view academic records, and maintain up-to-date student information. From www.SkylineCollege.edu, access the link to WebSMART.

WebSMART offers a wide variety of online services:

- Appointment Scheduling
- College Catalog
- Degree/Certification Eligibility/Progress Evaluation
- Emergency Text Message Request
- Enrollment Verification
- Financial Aid
- Parking Permit
- Payment of Fees
- Payment Plan
- Placement Test Results
- Registration
- Schedule of Classes
- Schedule Summary
- Tax Notification
- Textbook Order
- Transcript Order - Unofficial/Official
- Transfer Eligibility
- Update Student Information
- View Grades
- View Holds
- Voter Information

Attention Students:

Registration for the summer term begins on Monday, April 29, 2013. You will not be able to register for classes if you have any outstanding balances on your account.

If you still need assistance after exhausting all options listed above, please contact the Dean of Enrollment Services, Dr. John Mosby, at mosbyj@smccd.edu.
Other Educational Opportunities

**AUDIT POLICY**

Skyline College allows auditing of courses, with the exception of courses in programs that require special preparation and/or program admission on a limited basis. A student may audit a course only under the following circumstances:

1. The student must have previously enrolled for credit for the maximum number of times allowed for the particular course.
2. The instructor of record for the course must approve the student's enrollment as an auditor.
3. The student must be in good academic standing.
4. If the course is offered for variable units, the student must enroll for the maximum number of units available.
5. The student must enroll as an auditor immediately following the published late registration period and pay the auditing fee.

Students who enroll in a course for credit have first priority for all classroom space. Students who wish to audit a course may enroll the week after the late registration period is concluded. Students who wish to audit a course must obtain a COURSE AUDIT FORM from the Office of Admissions and Records. No student auditing a course shall be permitted to change his or her enrollment to receive credit for the course. An auditing fee, as established by California Education Code, is payable at the time of enrollment as an auditor, with the exception of students enrolled in ten (10) or more semester credit units.

**IF YOU DON’T FIND IT AT SKYLINE**

Skyline College is part of the San Mateo County Community College District, which also operates Cañada College in Redwood City and College of San Mateo. In addition to offering comprehensive general education, vocational, transfer and remedial programs, Cañada College and College of San Mateo offer a number of special programs not available at Skyline.

**COLLEGE OF SAN MATEO**

1700 West Hillsdale Blvd.
San Mateo, CA 94402
(650) 574-6161

**Programs**

- Alcohol & Other Drug Studies
- Architecture
- Astronomy
- Building Inspection
- Dental Assisting
- Digital Media
- Drafting
- Electronics
- Engineering
- Fire Technology
- Nursing
- Real Estate

**Athletics**

- Men's Cross Country
- Men's Football
- Men's Swimming
- Men's Track
- Women's Cross Country
- Women's Softball
- Women's Swimming
- Women's Track
- Women's Water Polo

**CAÑADA COLLEGE**

4200 Farm Hill Blvd.
Redwood City, CA 94061
(650) 306-3100

**Programs**

- 3D Animation & Video
- Game Art
- Chemical Laboratory Technology
- Drama/Theater Arts
- Earth Science
- Engineering
- Fashion Design
- Graphic Design
- Human Services
- Interior Design
- Medical Assisting
- Multimedia
- Nursing
- Radiologic Technology

**Athletics**

- Women's Golf
Parking and Transportation

CAMPUSS INFORMATION

Parking and Transportation

CAMPUSS PARKING REGULATIONS

All persons parking on the Skyline College campus are responsible for knowing and following the college’s parking regulations. Complete parking regulations are also available online at http://www.SkylineCollege.edu/online/findpeopleplaces/placescampus/parkingpubictrans.html.

All persons driving an automobile, truck or van who utilize campus parking facilities during scheduled class hours and final examination periods are required to pay a parking permit fee and display a campus parking permit in their vehicle at all times while parked on the Skyline College campus. (Motorcycles are excluded if parked in designated motorcycle parking.) Students enrolled exclusively in weekend or off-campus classes are exempt. The parking fee is $50.00 for fall and spring semesters and $25.00 for the summer session, or a two-term permit may be purchased for $90.00 (fall and spring together). These fees are non-refundable except by action of the college. Parking permits may be transferred from one vehicle to another.

One day parking permits are available for $2.00 per day from coin/bill operated parking permit dispensers located in student parking lots A, C, F, G, L, N and P. There are visitor lots that have pay-by-space, timed parking in Lots D and M.

Students may pay for their parking permits at the time of WebSMART registration, online or in person at the Cashier’s Office.

Students may park in designated student parking lots only. Staff lots are marked with yellow parking lines and are reserved for Staff and Faculty only. Please refer to the campus map for parking lot locations. While parking in Skyline College campus parking lots, all students, staff, faculty and the general public must obey all campus, local and state regulations.

A parking permit is required inside the vehicle in order to park in any lot on campus other than a visitor lot. All Staff parking areas on the Skyline College campus are restricted to San Mateo County Community College District employees (excluding student aids, assistants or student workers while enrolled in the current semester). Vendors and contractors at the college may also park in staff parking lots with proper authorization and permit.

Parking spaces are available on a first-come, first-served basis. Therefore, a parking permit is not a guarantee of a parking space. Skyline College and the San Mateo County Community College District do not accept liability for vandalism, theft or accidents. Use of campus parking facilities is at the user’s risk. However, any such incidents should be reported to the Campus Public Safety Office, Building 6, Room 106, (650) 738-4199.

PARKING GRACE PERIODS

There is a two-week grace period in student parking lots only at the beginning of the fall and spring semesters. There is a one-week grace period in student parking lots only at the beginning of the summer session. The grace period does not apply to staff lots, handicap parking and other restricted parking areas.

VISITOR PARKING

Visitors to the Skyline campus may park in Visitor Lot D or Visitor Lot M. These visitor lots are pay-by-space meter parking. After parking the vehicle, the visitor notes the number of the parking space, enters the number into the meter, and deposits coin or currency. The receipt from a visitor parking permit machine does not have to be displayed in the vehicle. Visitor parking permits are valid ONLY in the respective visitor parking lot in which they are purchased. Daily permits, Staff/Faculty permits, and Student permits are not valid in visitor parking lots.

Visitors may also park in student lots if they have purchased a daily parking permit. For the location of daily parking permit machines, please refer to the campus map.

DISABLED STUDENT PARKING

Physically disabled students who drive vehicles to campus must have a valid state-issued DMV disabled person parking placard. This placard allows parking in designated disabled parking spaces on campus. Students must ALSO purchase a student parking permit issued through Skyline College. Disabled parking is available in student and staff lots.

CAR/VAN POOL PARKING APPLICATION PROCESS

Students who wish to participate in the Car Pool parking program can pick up an application at the Skyline College Public Safety Office. To qualify for the program, each student on the application must have paid for a semester or dual semester student parking permit(s). Each student must be enrolled in at least one class at Skyline College and there must be a minimum total of THREE students on the application.

The Public Safety Department is currently limited to 12 Car/Van Pool parking permits per semester. Each permit is valid only for the semester for which it is issued. The Public Safety Department will begin taking applications on the first day of every new semester. Permits are issued on a first come, first served basis upon submission of a fully completed permit application to the Public Safety Department.
CAR/VAN POOL PARKING REGULATIONS

Any vehicle parking in any Car/Van Pool parking stall without a visible Car/Van Pool parking permit issued by the Public Safety Department may receive a citation. Car/Van Pool parking permits are valid ONLY in designated Car/Van Pool parking spaces.

In order for a vehicle to park in a Car/Van Pool designated space, the vehicle MUST display a valid Car/Van Pool parking permit and a valid, student parking permit or valid daily parking permit, as well as have a minimum of two (2) occupants in the vehicle when it is parked. Car/Van Pool parking permits are valid only for the driver(s) and vehicle(s) listed on the application.

It is a violation of law to copy, duplicate, manufacture or otherwise reproduce Car/Van Pool parking permits as well as a violation of the Student Code of Conduct. Violators may be arrested and prosecuted for forgery and theft pursuant to California Penal Code sections 470 and 484, as well as face immediate student disciplinary action.

Car/Van Pool parking permits may not be transferred or loaned to another person or another vehicle that is not on the application. If a person displays a valid Car/Van Pool parking permit issued to another person or vehicle, that vehicle is subject to a citation. The Car/Van Pool parking permit will be seized and a report will be forwarded to the Vice President of Student Services for a violation of the Student Code of Conduct. The seized Car/Van Pool parking permit will not be returned to the person(s) who applied for the permit.

RISE SAMTRANS TO SKYLINE

SamTrans provides bus service along several routes to the Skyline College campus. SamTrans information specialists can help you plan your trip for the shortest possible route: Call toll free 1-800-660-4BUS or visit www.samtrans.com. You may purchase SamTrans passes at Skyline College in the Cashier’s Office, Building 2, Student Services Center. All SamTrans buses are wheelchair accessible. Frequent riders receive a discount on their rides by using tokens or a monthly pass.

SamTrans Routes 121, 123 and 140 provide weekday service to Skyline College. Route 121 (limited service) starts at Lowell and Hanover streets, then serves the Daly City BART Station, Colma BART, Seton Medical Center, Serra-monte, Fairmont and Westview on its way to the college. Route 123 originates at the Colma BART Station and serves stops between Metro Center, Serra Center, Serra-monte and King Plaza on its way to campus. Route 140 delivers students traveling from Pacifica (Palmetto and West Manor) and San Bruno BART.

Weekend Note: The 121 and 123 lines do not provide service to Skyline College on the weekends. The 140 is the only line that provides service to the college on weekends.

NON-DISTRICT SPONSORED TRANSPORTATION

Some classes may be conducted off campus. Unless you are specifically advised otherwise, you are responsible for arranging for your own transportation to and from the class site. Although the District may assist in coordinating the transportation and/or recommended travel times, route or caravanning, be advised that the District assumes no liability or responsibility for transportation and any person driving a personal vehicle is NOT an agent of the District.

FIELD TRIP/EXCURSION GUIDELINES

Throughout the semester/school year, the District may sponsor voluntary off-campus extracurricular field trips/excursions. If you choose to participate, be advised that pursuant to California Code of Regulations, Subchapter 5, Section 55450, you have agreed to hold the District, its officers, agents and employees harmless from any and all liability or claims which may arise out of or in connection with your participation in the activity.
For Information About  Ext.  Bldg-Room
Admissions and Records .... 4251/4252  2-2225
Asian Studies Program ....... 4479  4-252
ASSC (Student Government) .... 4327  6-6214
Assessment/Placement Testing .... 4150  2-2233
ASTEP Program .... 4233  1-1133
Automotive Technology .... 4126  8-8101
Bookstore ..................... 4211  6-6101
Business Division ............ 4201  8-8305
CalWORKs .................... 4480  2-2211
Career Advancement Academy .... 4424  1-1314
Career Services ............... 4337  1-1219B
Cashier’s Office ............... 4101  2-2225
Center for International Trade Development ........ 7098  1-1311
Child Development Center .... 7070  Bldg. 14
Cooperative Education Office .... 4261  1-1210
Cosmetology .................. 4168/4165  4-224
Counseling .................... 4318  2-2200
Disability Resource Center .... 4280  5-5132
Distance Education and Technology ........ 1-1316
Emergency Medical Technology .... 4284  7-7108A
English Language Institute (ELI) .... 7089  1-1218
EOPS/CARE .................... 4139  2-2212
Evening College Office ........ 4206  2-2225
Monday – Thursday, 5:00 to 9:30 pm
Financial Aid ................. 4236  2-2234
Fax (Financial Aid) ............ 4425
First Year Experience ........ 4147  4-4245
Gallery ....................... 4294  1-1132
Health Center .................. 4270  2-2209
Hermanas/Hermanos Program .... 7072  2-2321

For Information About  Ext.  Bldg-Room
Honors Transfer Program ....... 4412  4-242
International Students Program .......... 4430  4-248
Kababayan Program ............. 4119  4-244
Kinesiology (Physical Education)/Athletics/Dance Division. 4271  3-3126
Language Arts Division ............ 4202  8-8112
Learning Center, The ............ 4144  5-5100
Library ....................... 4311  5-5200
Massage Therapy .................. 4366  4-224
Massage Therapy Spa ............ 4363  4-110
MESA Program ................. 4244  7-7309
Microcomputer Lab (CALT) ........ 4105  2-2116
Parking ....................... 4199  6-6106
Physical Education (Kinesiology)/Athletics/Dance Division .... 4271  3-3126
President’s Office ............... 4111  4-320
Public Information Office .... 4346  4-329
Public Safety ................... 4199  6-6106
Puente Program ................ 4146  4-248
Respiratory Therapy .......... 4457  7-7219
Scholar-Athlete Program ......... 4409  7-7308
Scholarships ................... 7011  2-2234
Science/Math/Technology Division .... 4221  7-7130
Skyline View, The (Student Newspaper) .... 4377  8-8110
Social Science/Creative Arts Division ........ 4121  1-1108
SparkPoint Center ............... 7035  1-1221A
Student Life & Leadership Development, Center for .......... 4275  6-6212
Student Services Information .... 4465  2-2225
Surgical Technology ............. 4470  7-7209
Telecommunications Technology .... 4495  2-2102
Theater ....................... 4154  1-1108
### Campus Information

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*Individual instructors may be contacted at their campus phone extensions.*

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