

Short Courses

CRN	COURSE	TITLE	DAY(S)	TIME	UNIT(S)	DATES
SELECTED SHORT COURSES BEGINNING IN AUGUST						
88203	ACTG 103 OL	Ten-Key Skills	Online	8 Hours	0.5	8/26-9/16
94520	ACTG 144 OL	QuickBooks: Set-Up/Service Business	Online	24 Hours	1.5	8/18-9/23
93560	AUTO 665S4 SS	2013 Smog Check Update	Sat/Sun	9:00-5:00	1.0	8/23-8/24
93155	AUTO 709 CAA	Automotive Service Orientation	TTh	1:45-4:45	2.5	8/19-11/6
88271	BCM. 100 OL	Beginning Computer Keyboarding	Online	24 Hours	1.5	8/18-10/13
88247	BCM. 101 OL	Computer Keyboarding Skill Building	Online	24 Hours	1.5	8/18-10/13
88248	BCM. 104 HL	Intro to Computers with Windows I	Hybrid	24 Hours	1.5	8/18-10/13
88312	BCM. 200 CAD	Introduction to MS Office Suite	M	3:00-6:00	2.0	8/18-11/6
90487	BCM. 200 OL	Introduction to MS Office Suite	Online	32 Hours	2.0	8/18-10/28
88318	BCM. 214 OL	Word Processing I: Word	Online	16 Hours	1.0	8/18-9/23
89250	BCM. 222 OL	Business Presentations I: PowerPoint	Online	16 Hours	1.0	8/18-9/23
88259	BCM. 225 AS	Spreadsheets I: Excel	MWF	10:10-11:05	1.0	8/18-9/22
88295	BCM. 225 OL	Spreadsheets I: Excel	Online	16 Hours	1.0	8/18-9/23
88226	BCM. 410 OL	Photoshop Essentials	Online	24 Hours	1.5	8/18-10/13
80175	BUS. 100 OL	Introduction to Business	Online	48 Hours	3.0	8/18-10/13
93519	BUS. 230 OL	Introduction to International Marketing	Online	48 Hours	3.0	8/18-10/13
92402	BUS. 258 OL	Customs Broker Services and Regulations	Online	48 Hours	3.0	8/18-10/13
93213	BUS. 267 OL	Ocean Forwarder and NVOCC Regulation, Operations and Work-Flow	Online	48 Hours	3.0	8/18-10/13
94218	BUS. 269 AZ	Warehousing and Logistics	MTWTh	1:00-3:50	4.0	8/18-10/9
93141	BUS. 279 HL	Import/Export Management	Hybrid	24 Hours	1.5	8/18-10/13
94241	COUN 657 CAA	Auto Guidance Seminar – CAA	M	12:10-1:25	1.0	8/18-10/27
94240	COUN 658 CAB	Allied Health Seminar – CAA	TTh	11:10-12:00	1.0	8/21-10/9
93202	CRER 665SJ AA	Student Success Learning Strategies	TTh	12:10-1:30	1.5	8/19-10/9
94248	DSKL 825.1 DS	Assistive Computer Technology: Kurzweil 3000 I	T	12:35-2:35	1.0	8/19-10/7
94254	DSKL 825.1 JS	Assistive Computer Technology: Kurzweil 3000 I	T	5:30-7:30	1.0	8/19-10/7
94242	DSKL 826.1 BS	Assistive Computer Technology: Dragon NaturallySpeaking I	W	12:10-2:00	1.0	8/20-10/8
86772	ECE. 201 SA	Child Development	Sat	9:00-4:00	3.0	8/23-10/11
90203	ECE. 242 JS	Adult Supervision in ECE/CD Classrooms	Th	7:00-10:05	2.0	9/11-11/20
91857	ECE. 665SH SS	Children, Infant, Adult CPR/AED	Sat	8:00-4:00	0.5	8/23
94279	ESTM 411 JS	Introduction to Solar Photovoltaics (PV) Systems and Markets	T	6:00-10:00	2.0	8/19-10/7
94618	HTM. 124 JS	Excellence in Guest Service	M	5:30-6:20	0.5	8/18-10/13
90599	PSYC 201 SX	Child Development	Sat	9:00-4:00	3.0	8/23-10/11
80762	SOSC 160 AR	Women in Transition Seminar	T	12:35-2:25	1.0	8/19-10/7
94598	WELL 880SG SS	Working With Trigger Points	Sat/Sun	8:00-4:00	2.0	8/23-9/13

SELECTED SHORT COURSES BEGINNING IN SEPTEMBER

94521	ACTG 145 OL	QuickBooks: Payroll and Merchandising Business	Online	24 Hours	1.5	9/30-10/28
94547	AUTO 665S6 SB	2015 Smog Check Update	Sat/Sun	9:00-5:00	1.0	9/13-9/14
91978	AUTO 665SU SS	Car Care Basics for Women	TTh	6:00-10:00	0.5	9/16-9/18
88317	BCM. 215 OL	Word Processing II: Word	Online	32 Hours	2.0	9/24-12/11
89872	BCM. 223 OL	Business Presentations II: PowerPoint	Online	16 Hours	1.0	9/24-10/28
88300	BCM. 226 AS	Spreadsheets II: Excel	MWF	10:10-11:00	2.0	9/24-12/12
89199	BCM. 226 OL	Spreadsheets II: Excel	Online	32 Hours	2.0	9/24-12/11
88348	BCM. 301 OL	Maximizing Your Employment Potential	Online	24 Hours	1.5	9/24-10/28
91128	BIOL 422 JS	Foundations of Biotechnology	T	6:00-10:00	1.0	9/16-10/7
91203	COUN 105 SE	Up Your Self-Esteem	Sat	8:30-4:30	0.5	9/27
94231	COUN 652 AH	Honors Seminar	F	12:10-1:00	0.5	9/12-10/31
94676	CRER 100 AN	How to Succeed in College – PACE	MW	11:10-12:40	1.0	9/15-10/20
91131	CRER 665SA SS	Deciding on a Major	Sat	8:30-4:30	0.5	9/13

CRN	COURSE	TITLE	DAY(S)	TIME	UNIT(S)	DATES
94247	DSKL 825.1 CS	Assistive Computer Technology: Kurzweil 3000 I	M	12:10-2:00	1.0	9/8-11/3
93124	ECE. 212 AS	Child, Family and Community	MW	12:10-2:00	3.0	9/8-12/10
89572	ECE. 241 SS	Early Childhood Education Administration: Human Relations	Sat	9:00-5:00	3.0	9/13, 9/27, 10/11, 10/25, 11/15 & 11/22
91859	ECE. 665SH SA	Children, Infant, Adult CPR/AED	Sat	8:00-4:00	0.5	9/6
92041	ELEC 410 AX	Introduction to Solar Installation and Integration LAB	TTh	9:35-12:25 1:10-2:25	3.5	9/9-10/30
87370	EMC. 425 JS	CPR: Health Care Provider	MT	6:00-10:00	0.5	9/15-9/16
94276	ESTM 410 AX	Intro to Solar Installation/Integration LAB	TTh	9:35-12:25 1:10-2:25	3.5	9/9-10/30
85931	LSKL 110 AV	Directed Experience in Tutoring	T By Arr	1:10-2:00 3 Hrs/Wk	1.0	9/8-12/9
91149	MATH 110 AS	Elementary Algebra	MTWRF	1:35-2:40	5.0	9/9-12/12
85129	MATH 120 AS	Intermediate Algebra	MTWTh	1:10-2:30	5.0	9/8-12/11
93194	WELL 665SH SS	Introduction to Flower Essences	Sat	9:00-5:00	0.5	9/27

SELECTED SHORT COURSES BEGINNING IN OCTOBER

93304	ACTG 100 AS	Accounting Procedures	MWF	8:10-10:00	3.0	10/15-12/12
93561	AUTO 665S4 SA	2013 Smog Check Update	Sat/Sun	9:00-5:00	1.0	10/11-10/12
92772	AUTO 665SX SS	Car Care Basics for Women II	TTh	6:00-10:00	0.5	10/7-10/9
88269	BCM. 100 BX	Beginning Computer Keyboarding	TTh	9:35-10:50	1.5	10/14-12/11
90626	BCM. 101 BX	Computer Keyboarding Skill Building	TTh	9:35-10:50	1.5	10/14-12/11
88254	BCM. 105 HL	Introduction to Computers Windows II	Hybrid	16 Hours	1.0	10/14-12/12
90489	BCM. 201 OL	Integration of MS Office Applications	Online	16 Hours	1.0	10/14-12/12
92411	BCM. 411 OL	Photoshop Portfolio	Online	24 Hours	1.5	10/14-12/12
91248	BIOL 430 JS	Introduction to Immunology	T	6:00-10:00	1.0	10/21-11/11
92019	BUS. 100 OM	Introduction to Business	Online	48 Hours	3.0	10/15-12/15
93978	BUS. 226 HA	Global Business Negotiation	Hybrid	24 Hours	1.5	10/14-12/12
92400	BUS. 246 OL	Doing Business in China	Online	48 Hours	3.0	10/14-12/12
92984	BUS. 268 OL	Air Forwarder Operations and Work-Flow	Online	48 Hours	3.0	10/14-12/12
94349	BUS. 269 BZ	Warehousing and Logistics	MTWTh	1:00-3:50	4.0	10/13-12/11
93181	COSM 665SB SS	Introduction to Cosmetology	Sat	9:00-1:00	2.0	10/18-12/13
94122	COUN 102 SC	Student Success Strategies	Sat	8:30-4:30	0.5	10/4
94634	COUN 104 AA	Understanding Transfer	M	2:00-3:40	1.0	10/13-12/8
93598	COUN 106 SG	Anxiety Management	Sat	8:30-4:30	0.5	10/18
93599	COUN 107 SG	Coping with Depression	Sat	8:30-4:30	0.5	10/11
91206	COUN 108 SG	Anger Management	Sat	8:30-4:30	0.5	10/25
88241	CRER 136 AA	Career Planning	TTh	12:10-1:00	1.0	10/14-12/11
94339	CRER 650 CS	Guidance Seminar Group	W	2:00-4:00	1.0	10/15-12/3
94351	CRER 650 DS	Guidance Seminar Group	T	2:00-4:00	1.0	10/14-12/2
94251	DSKL 825.1 ES	Assistive Computer Technology: Kurzweil 3000 I	T	12:35-2:35	1.0	10/21-12/9
94244	DSKL 826.1 LS	Assistive Computer Technology: Dragon NaturallySpeaking I	T	5:30-7:30	1.0	10/21-12/9
94243	DSKL 826.1 FS	Assistive Computer Technology: Dragon NaturallySpeaking I	W	12:10-2:00	1.0	10/22-12/17
87270	ECE. 223 SS	Infant/Toddler Development	Sat	9:00-5:00	3.0	10/4, 10/18, 11/1, 11/15, 11/22 & 12/6
87371	EMC. 425 KS	CPR: Health Care Provider	MT	6:00-10:00	0.5	10/13-10/14
94586	ESTM 412 JS	Solar Photovoltaics (PV) Design Fundamentals	T	6:00-10:00	2.0	10/21-12/9
92907	WELL 665SB SS	Introduction to Stress Reduction	Sat	9:00-5:00	0.5	10/4
93204	WELL 665SJ SS	Introduction to Gem Elixirs	Sat	9:00-5:00	0.5	10/25

SELECTED SHORT COURSES BEGINNING IN NOVEMBER

94543	AUTO 665S6 SA	2015 Smog Check Update	Sat/Sun	9:00-5:00	1.0	11/15-11/16
93562	AUTO 665S4 SB	2013 Smog Check Update	Sat/Sun	9:00-5:00	1.0	11/22-11/23
94612	BIOL 665SC JS	Intro to Stem Cell Technology	T	6:00-10:00	1.0	11/18-12/9
94130	COUN 102 SA	Student Success Strategies	Sat	8:30-4:30	0.5	11/1
91971	COUN 105 SS	Up Your Self-Esteem	Sat	8:30-4:30	0.5	11/1

CRN	COURSE	TITLE	DAY(S)	TIME	UNIT(S)	DATES
91201	COUN 106 SS	Anxiety Management	Sat	8:30-4:30	0.5	11/22
91204	COUN 107 SS	Coping with Depression	Sat	8:30-4:30	0.5	11/15
92470	ECE. 360 SS	Advocacy in the Early Childhood Field	Sat	9:00-5:00	1.0	11/22-12/6
94591	WELL 665SO SS	Qigong for Health	Sat	9:00-5:00	0.5	11/15
94600	WELL 880SH US	Deep Tissue Techniques: Seated Position	Sat/Sun	8:00-4:00	1.0	11/15

SELECTED SHORT COURSES BEGINNING IN DECEMBER

94563	AUTO 665S6 SC	2015 Smog Check Update	Sat/Sun	9:00-5:00	1.0	12/13-12/14
94052	COUN 108 SS	Anger Management	Sat	8:30-4:30	0.5	12/6
90529	EMC. 425 LS	CPR: Health Care Provider	MT	6:00-10:00	0.5	12/1-12/2
94595	WELL 665SP SS	Qigong for Longevity	Sat	9:00-5:00	0.5	12/6

Off-Campus Courses

BAY AREA ENTREPRENEUR CENTER, 458 San Mateo Avenue, San Bruno

80188	BUS. 150 JZ	Entrepreneurship – Small Business Management	Th	5:30-8:30	3.0	8/21-12/18
94509	ENGL 161 JZ	Creative Writing I	W	7:00-10:00	3.0	8/18-12/15
93589	MGMT 100 JZ	Introduction to Business Management	M	7:00-10:00	3.0	8/18-12/15

CAÑADA COLLEGE MENLO PARK CENTER, 1200 O'Brien Drive, Menlo Park

93981	ESOL 805 JZ	English for Health Care I	M	6:30-9:45	3.0	8/18-12/15
-------	-------------	---------------------------	---	-----------	-----	------------

COMMUNITY LEARNING CENTER, 520 Tamarack Lane, South San Francisco

91184	ESOL 871 SZ	High-Beginning ESL Grammar	Sat	9:30-12:45	3.0	8/23-12/13
-------	-------------	----------------------------	-----	------------	-----	------------

GOODWILL SAN FRANCISCO WAREHOUSE, 1500 Mission Street, San Francisco

94218	BUS. 269 AZ	Warehousing and Logistics	MTWTh	1:00-3:50	4.0	8/18-10/9
94349	BUS. 269 BZ	Warehousing and Logistics	MTWTh	1:00-2:20	4.0	10/13-12/11

HILLSDALE HIGH SCHOOL, 3115 Del Monte Street, San Mateo

93613	ASL 111 AZ	American Sign Language I	MF W	7:45-8:35 7:45-8:50	3.0	8/18-12/12
93619	ASL 111 BZ	American Sign Language I	MF W	2:25-3:15 1:45-2:50	3.0	8/18-12/12
80708	PSYC 100 AZ	General Psychology	MF	1:30-2:50	3.0	8/18-12/12

OCEANA HIGH SCHOOL, 401 Paloma Avenue, Pacifica

94365	FILI 110 AZ	Elementary Filipino	TTh	2:50-5:05	5.0	8/19-12/11
92570	MUS. 377 AZ	Guitar I TBA Hours:	TTh By Arr	3:00-4:50 3 Hrs/Wk	2.0	8/19-12/11
92825	MUS. 378 AZ	Guitar II LAB TBA Hours:	TTh T By Arr	3:00-3:50 4:00-4:50 3 Hrs/Wk	2.0	8/19-12/11

SOUTH SAN FRANCISCO HIGH SCHOOL, 400 B Street, South San Francisco

94260	COUN 655.1 EZ	Hermanos Seminar – Transition to College	MW	3:10-4:30	2.0	9/8-29, 10/6-11/5 11/12-24, 12/1-3
94265	COUN 656.1 FZ	Hermanas Seminar – Transition to College	MW	3:10-4:30	2.0	9/8-29, 10/6-11/5 11/12-24, 12/1-3

WESTMOOR HIGH SCHOOL, 131 Westmoor Avenue, Daly City

94356	ASL 111 CZ	American Sign Language I	TTh	3:00-4:15	3.0	8/19-12/11
90622	CHIN 111 AZ	Elementary Chinese I	MW	3:00-4:15	3.0	8/18-12/10
94613	COUN 655.2 AZ	Hermanos Seminar – Transition to College	TTh	3:10-4:30	2.0	9/9-30, 10/7-11/6 11/13-25, 12/2-4
94504	FILI 110 BZ	Elementary Filipino	MWF	3:00-4:15	5.0	8/18-12/12