



AUTOMOTIVE TECHNOLOGY PROGRAM

Skyline College November 10, 2022, Automotive Advisory Board Agenda

11:30- 2:00 PM

In-Person Advisory Board Meeting

Zoom Link for those who wish to attend via Zoom

<https://smccd.zoom.us/j/86401296350?pwd=Uy9nbUJndDY0OSs2QnFKU3RXM3JnZz09>

Meeting ID: 864 0129 6350 Passcode: Auto

11:30 – 12:00 Lunch and Networking

12:00 – 12:15 Meeting Comes to Order (Tom)

1. Introductions and roll call
2. Review and approve minute from the last meeting

12:15 – 2:00

1. Program updates
 - a. Enrollment
 - b. Replacement instructor & retirements
 - c. ASE certification and student testing update (Ruben)
 - d. Winter Luncheon
 - e. Donations by:
 - i. Thank you, City Toyota, and Enterprise.
 - ii. Donations direct or through the foundation
 - f. Industry specialty classes Report
 - i. Electrical Level 1 report
 - ii. Oscilloscope class report
2. Program Discussion (Open discussions)
 - a. Fundamentals Maintenance
 - i. Entry level maintenance skills and knowledge?
 - ii. What are services called? Are they still called 3K, 5K etc.?
 1. Minor or major services?
 2. By mileage or time?
 - b. Program structure and direction with less instructors
 - i. Overview and benefits of our program structure
 - ii. Part time instructors and alternating classes
 - c. When to hire students as an apprentice and expected skill level?
3. Scholarship and Donations (Open discussions)
 - a. Financial donations can be for a scholarship or for department use.
 - i. Scholarships can be given in the donor's name or grouped under the Skyline scholarships name.
 - ii. All donations should be to the department to be used to best serve the students and the department. Donations should not be specified for a particular class or instructor.
4. Next meeting proposed for April 11, 12 or 13?