



## Skyline College November 9<sup>th</sup> Automotive Advisory Board Agenda

**11:30- Noon Lunch**

**Noon – 12:30 Meeting Comes to Order**

1. Introductions
2. Review minute from the last meeting
3. Program Highlights
  - a. Tom
  - b. Internship and IDRC grant (Julia)
  - c. CTE Strong Workforce grant (Christine & Andrea)

**12:30 – 1:30 Advisory Board Discussion Topics**

1. NATEF student certification
  - a. What is it?
  - b. Should we implement it?
2. Enrollment Day and Evening
  - a. Outreach for day enrollment
    - i. What we are doing (Julia)
    - ii. What we could be doing better
  - b. Outreach for evening enrollment
    - i. What we are doing
    - ii. What we could be doing better
  - c. Evening flyers / Advertisement & Promotion
  - d. Evening classes being offered
3. Replacement Instructors
4. Program Structure and number of units to complete
  - a. Evaluation of program structure and units to complete the program
  - b. Open entry into the program or structured entry?
  - c. Number of students per class?
5. Next meeting – Look into specific course curriculum.