



MEETING MINUTES

Tuesday, May 21, 2013 2:00 PM
BELMONT EOC TRAINING CENTER

- ☞ Meeting Called to Order: 1404 hrs
- ☞ Self Introductions
- ☞ Approval of April 16, 2013 Meeting Minutes
- ☞ Guest Speaker
 - Special Agent Paula Vallerga from ATF spoke to the group on Firearms Identification, ETRACE and other classes that they offer. ATF works in conjunction with law enforcement agencies providing training in areas of ETRACE, Tracing, Firearms Identification, Firearms Trafficking, NIBIN, Intel/Investigation Assistance and Federal Prosecution. ATF's goal is to combat, solve, and prevent violent gun crimes, which can be addressed by training. Classes are available upon request and can be tailored to the agency's needs. Agencies must have an MOU on file with ATF for classes. The MOU request can be found on their website.
 - The Firearms Identification class is 2 hours and the other classes are 8 hour classes. The class offerings can be found on their website at www.atf.gov. Paula gave out guides from ATF to include a guide for police officers, information on ETRACE, NIBIN, and government code reference sections. ATF does not participate in Gun Buyback programs due to the anonymity that the events guarantee for those turning in guns. She does suggest that agencies run all guns through CLETS. The database they keep is for guns associated with crimes and not for legally acquired handguns.
 - Paula's contact information is Paula.Vallerga@atf.gov, desk – (925) 557-2826 and cell (415) 725-5288. She is out of the Field Intelligence Group in Dublin.
- ☞ President's Comments: Mario Garcia
 - No Comments.
- ☞ Treasurer's Report: Kathy Joe
 - Savings: \$53.23
 - Checking: \$13,463.49
- ☞ Chief's Report: Chief Neil Telford
 - Summer Gang Task Force (GTF) deployment, off and running.
 - The Chief's/Sheriffs received money from the State to put towards a Crime Analyst. The analyst will track high risk persons on probation. A team that will work with probation will go out quarterly to track trends/crimes in which the analyst will keep track.
 - County Commanders are going over the County protocols and will be submitting to the Chiefs/Sheriff for sign off. The protocols will then be put out.
 - The Chiefs/Sheriff are working with the DA's office on updating the Officer Involved Shooting County protocol.
 - The 100 club is donating between \$10,000-\$12,000 for in-county training. The Training Manager's group will be responsible for coordinating the training. Some ideas for the use of funds are for more Command post/Incident command training by Tom Maloney's group or law enforcement in the line of duty losses.

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SECRETARY: NICOLE ACKER :: TREASURER: KATHY JOE

- ☞ Commander's Report
 - No Report.
- ☞ CSM Liaison:
 - No Report.
- ☞ South Bay Regional Public Safety Training Center
 - No Reports.
- ☞ San Mateo Basic Police Academy
 - No Report.
- ☞ San Mateo County Communications Manager's Association: Jackie Pace
 - The first of the series of dispatcher classes are starting. Suicidal Callers is an 8 hour class on June 18th, 2013 from 8am-5pm at the SF Airport EOC. No charge for NAPCO members and \$99 for non-NAPCO members. The class is POST-certified.
 - The next class will be a swing shift class.
- ☞ Commission on Peace Officer Standards and Training: Gabe Harp
 - SLI application period opened May 17th and closes on June 17, 2013.
 - EDI will allow agencies to announce courses for 2014.
 - Safe Driving for Motors committee met in Sacramento to outline needs of safety training for motorcycle officers.
 - In EDI, the safety policy must have the correct student-instructor ratios. They must be realistic for the training. Uninvolved students must be supervised. Identify nearest hospital/emergency rooms. Use safety equipment. Firearms safety involves everyone at the site.
 - In EDI, pull your course numbers before modifying a course because of the time delay it may take for the modification of the course.
 - Courses not used in 2½ years will be cut.
- ☞ Committee Reports
 - Training Needs Assessment: No Report.
 - Affiliation: No Report.
 - Communications: No Report.
 - Local and Mandated Training: No Report.
 - Administration (Executive Board): No Report.
- ☞ New/Old Business
 - Old Business: Garcia – The Special Needs Training to address Autism, etc. will be condensed to the Training Managers group and will be presented at the next meeting on June 18th. The training managers will go back to their agencies and train according to their department's time structure. The training should include the May '10 POST DVD for Autism Recognition and Response.
- ☞ Roundtable
 - Garcia – Brisbane: 1) Sent an officer to Sacramento for Firearms Update. The first day of class was at the academy – 6 miles away. The next 3 days was range training and the range was 1½ hours away from the hotel. Wanted to pass on to agencies that are sending their officers to Sacramento that the recommended hotels are a distance from the range. 2) Does anyone know where there is a Training Manager's Update course? Santa Rosa was recommended.
 - Joe – Belmont: What are agencies doing to meet their Racial Profiling requirement? Per DA's office, Bill Massey can provide the training. Also, per Gabe, can use the POST DVD and can do in-house training utilizing the DVD curriculum.

- Flores – San Mateo County SO: 1) The clerks at the jail remind officers to completely fill out the Booking Sheets. They need the information and all of that information is important for entry. 2) The SO is hiring laterals and it closes June 6, 2013.
- Raw – San Mateo County SO: Have some driver training slots available for classes running from July through December.
- Shepley – Burlingame: Armorer’s Course is October 22, 2013 and the Glock Instructor Workshop is October 23-25, 2013. Must sign up on their website at <https://glocktraining.com>.
- Nakiso – Broadmoor: Surveyed the agencies that have Long guns and whether automatic or semi-automatic. All agencies that have them, have the semi-automatic. Reserves can’t use automatic so Broadmoor will need to convert them.
- Aurilio – Skyline College: Introduced Nick Gottuso to the group. He is an Adjunct Professor at Skyline College.
- Skyline is going through an accreditation process and the Administration of Justice program wants to bring back an AJ Advisory group. This group was instrumental in getting the Report Writing classes. Skyline wants to know how they can meet law enforcement needs and they may be asking TMA members to participate in the advisory group.
- Gottuso – Skyline College: He would also like the Advisory group to look at the current syllabi of the classes currently offered to ensure components are being addressed. He has been added to the TMA email list.

☞ Meeting Adjournment: 1500 hrs.

☞ The next TMA Meeting is Tuesday, June 18th, 2013 in the Belmont EOC.

Attendance Roster	Name	Agency
	Javier Boyes	Daly City Police Department
	Kathy Joe	Belmont Police Department
	Jackie Pace	SMCO Communications Managers Association
	Rea Gogan	Colma Police Department
	Neil Telford	San Mateo County Police Chiefs/Sheriff Association
	Jennifer Frew	Atherton Police Department
	Michele Flores	San Mateo County Sheriff’s Office
	Robert Raw	San Mateo County Sheriff’s Office
	Gabe Harp	POST
	Martin Ticas	Foster City Police Department
	Peter Lynch	District Attorney’s Office
	Tony Grech	San Bruno Police Department
	Don Shepley	Burlingame Police Department
	Ed Nakiso	Broadmoor Police Department
	Steve Aurilio	Skyline College – Admin Justice
	Nick Gottuso	Skyline College – Admin Justice
	Mario Garcia	Brisbane Police Department
	Nicole Acker	Menlo Park Police Department

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