

October 17, 2018, 1- 2 pm

Steering Committee Meeting Notes

Room 4180

- 1) Update from the Co-chairs
 - a. Standard I – ready to go except for one writer who needs to submit his drafts
 - b. Standard II -- mostly complete, except for some questions that the Office of Instruction can answer
 - c. Standard III – done except for remaining narratives needed by the District
 - d. Standard IV – done except for remaining narratives from the District, which they hope to get by the end of the semester

- 2) Update Standard Chairs on potential approach to the next open forum – from the following list, the tri-chairs and ALO will determine the top four standards and related recent improvements to the College’s processes to highlight
 - a. Standard I.A.1 – Mission/ Vision/Values
 - b. Standard I.A.3 - programs and services aligned with M/V/V
 - c. Standard I.B.1 - dialogue
 - d. Standard I.B.9 - evaluation and planning
 - e. Standard II.C.6 - admissions practices and policies
 - f. Standard III.B.2 - facilities, equipment et. al. upgrades and replacements
 - g. Standard IV.A.1 - leaders encouraging innovation

- 3) Needs from the Standard Chairs
 - a. How much time do they need to modify and upload the names of the evidence?
 - b. Tri-Chairs will create a folder for each standard so that they can upload evidence to SharePoint. Evidence needs to be renamed to ensure it matches naming conventions.
 - i. Step one: Standard chairs need to ensure naming convention matches the name of the evidence
 - ii. Step two: Upload evidence to designated sharepointe folder and tri-chairs will upload to SPOL on 11/2