



February 20, 2018, 2-4 pm

Accreditation Writing Team Kick-Off Meeting

Room 4180

CHECK TRI CHAIR AGENDA FROM LATE JANUARY

- 1) For any standards team meetings, please loop in us and Belinda Chan so that she can upload it on the sharepoint calendar.
- 2) Action Plans
- 3) Check in with Belinda—do writers need to reference evidence in their narrative or does the uploaded link automatically reference it?

Where will evidence be cited, directly after the substandard or each major category of each standard?

- 4) Outlook invitations sent for subsequent spring 2018 writing team workshops led by Nancy Kaplan- Biegel on the following Tuesdays from 1-2 pm (except the second):
 - Workshop #2, Feb. 6
 - 1- 2 pm (steering committee)
 - 2-4 pm (to be determined when during that two hour block each standard writing team will confer with the ACCJC's Dr. Steven Reynolds)
 - Workshop #3, March 6
 - Workshop #4, April 3
 - Workshop #5, May 1