

January 11, 2018 Flex Day, 10 am- noon

Train the Trainers on the Standards, Evidence, and SPOL

Room 8119

Workshop Participants: Steering Committee Members and Writing Team Members Unable to Attend the January 26 Writing Team Kick-Off Meeting

1) Welcome, point people for each of the standards, and preparing for the ACCJC's Dr. Steven Reynolds training (Karen Wong, 6 min.)

- I- Karen
- IIA- Karen; IIB- Michele; IIC- Will
- III- Will
- IV- Michele

By Jan. 19, send questions to Karen about the standards that confuse you, which we will forward to Dr. Steven Reynolds who can speak to them on February 6.

2) [Accreditation Writing Team Resources](#) web page (Michele Haggar, 6 min.)

- [The standards](#)
- [Accreditation Cross Walk with the 2002 Standards](#)
- [Manual for Institutional Self- Evaluation](#)
 - requirements for evidentiary information on pp. 22- 27
 - style guide on pp. 38- 39

3) Experiences from serving on an accreditation visiting team pertaining to what they were trained to look for (Jennifer Taylor-Mendoza, 15 min.)

4) Activities on how to respond fully to the standard and integrate evidence into the writing (Nancy Kaplan-Biegel, 60 min.)



- 5) SPOL training on how to upload evidence and relate it to pertinent narratives (Belinda Chan and Zahra Mojtahedi, 30 min.)
- 6) Feedback from chairs about the workshop/ ways to strengthen it for the Jan. 26 writing team training and reminder to submit questions about standards to Karen (Will Minnich, 3 min.)
- 7) Outlook invitations sent for subsequent spring 2018 writing team workshops led by Nancy Kaplan- Biegel on the following Tuesdays from 1-2 pm (except the second):
 - Workshop #2, Feb. 6
 - 1- 2 pm (steering committee)
 - 2-4 pm (to be determined when during that two hour block each standard writing team will confer with the ACCJC's Dr. Steven Reynolds)
 - Workshop #3, March 6
 - Workshop #4, April 3
 - Workshop #5, May 1