

**Minutes of Accreditation Oversight Committee
Held on April 17, 2017
Held in Building 4, Room 4-343**

Type of Meeting:	Regular Meeting
Chairperson:	Aaron McVean (Chair, Accreditation Liaison Officer), Interim Vice President of Instruction
Members Present:	Stephen Fredricks, William Minnich, Zahra Mojtahedi, Jesse Raskin, Tammy Robinson, Christine Roumbanis, Andrea Vizenor, Karen Wong
Members Absent:	Eloisa Briones, Angélica Garcia, Raymond Hernandez, James Houppis, Abigail Magat
Ex-Officio:	Regina Stanback Stroud, College President
Recorder:	Belinda Chan, Staff Assistant of PRIE

1. GENERAL BUSINESS

1.1. Welcome and Introduction

Aaron McVean called the regular meeting to order at 9:05 a.m.

2. ACTION ITEMS

2.1. Approve of Agenda

A motion was made by Tammy Robinson and seconded by William Minnich to approve the Agenda for April 17, 2017 meeting. No changes made and motion carried unanimously.

2.2. Approve of Minutes

A motion was made by Karen Wong and seconded by Christine Roumbanis to approve the Minutes for November 21, 2016 meeting. No changes made and motion carried unanimously.

3. REPORT/ DISCUSSION

3.1. New Direction on ACCJC

A team of four AOC members (Aaron McVean, Tammy Robinson, Karen Wong, and Zahra Mojtahedi) attended the ACCJC Conference held in Irvine, California on April 4 – 7, 2017. Institutional Self-Evaluation Report (ISER) requires colleges to focus on Quality Focus Essay (QFE), which was a requirement started in Fall 2016.

3.1.1. Quality Focus Essay (QFE)

College will choose to focus on 2 to 3 areas to improve student achievement and student learning. The 2 – 3 areas to include in QFE will be brought to Academic Senate and other Committees for discussion in Fall 2017.

3.1.2. I.B.6 – Disaggregation of SLO and Achievement Data

Due to the lack of clarity in the past, ACCJC provided additional definition to I.B.6. See Appendix I for more detail. More updates may occur when it is closer to date.

3.2. SPOL Implementation Update

SPOL training sessions on creating Annual Program Plan (APP) via SPOL started in March and the last two sessions will be held today and April 28, 2017. Prior to applying the use of SPOL, there were two things identified: 1. Former requestors felt that the requests went to black holes. No communication, feedback, or update was provided after APP submission. 2. To make the APP request more efficient. The use of SPOL is to

address the two identified issues. SPOL can align ACCJC standards and it helps to collect and deposit evidence.

Writing of the Self-Study will begin in Spring/ Summer 2018.

4. NEXT MEETING

Next regular meeting is tentatively to be held on Monday, September 18, 2017 at 9:00 a.m. in Room 4-343.

5. ADJOURNMENT

There being no further business, the meeting was adjourned at 9:49 a.m.

Minutes were approved by Members on September 18, 2017.