



Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

Academic Senate: “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

Draft Minutes for March 07, 2024

Voting Members

Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

Senators

ASLT:

- Andrea Fuentes

BEPP

- Herlene Grace Beltran
- Tammy Calderon

Counseling

- Joyce Lee
- Mandy Lucas
- Kenny Gonzales

GLPS

- TBD

Language Arts

- Katie Hern
- Jarrod Feiner
- Janice Sapigao

KAD

- Amber Steele

SPWD

- Alexa Moore

SSCA

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

STEM

- Miranda Wang
- Michael Song
- TBD

CTE Senator

- Soledad McCarthy

Part-Time Faculty

- Sujatha (Suji) Venkataraman
- Maryam Khan
- Jessica Silver-Sharp

Voting members: 24

Simple majority: 13

2/3: 15

Non-voting Members

Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT

- Marianne Kaletzky

ASSC

- Win Shwe Yee

Classified Senate

- Marisa Thigpen

PD/CTTL

- TBD

SEED

- TBD

Guided Pathways

- Herlene Grace Beltran and Jessica Hurless

OER Liasson

- Ame Maloney



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1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum

Presenter: President Ayotte

Time: 1 minute

Notes: 2:26 pm

1.2 Senate Networking

Presenter: President Ayotte

Time: 10 minutes

Notes:

1.3 Adoption of Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

A motion to adopt the agenda was made by Vice President Ryan and was seconded by Senator Zarur. All voting members voted to approve the agenda.

1.4 Adoption of Minutes

Presenter: President Ayotte

Time: 1 minute

Notes: Approval of minutes from February 15, 2024 meeting

A motion to approve the minutes was made by Senator Maloney and was seconded by Senator Suji. All voting members voted to approve the minutes from February 15.

1.5 Adoption of Consent Agenda

Presenter: President Ayotte

Time: 1 minute

Notes:

Faculty Marshall for 2024 Commencement

Marv Steinberg (Retired Accounting Professor)

Economics Full-time/Tenure Track Faculty screening committee (Replacement Position):

- Mustafa Popal (Chair)



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- Steven Lehigh (Discipline Expert – CSM)
- Rika Yonemura-Fabian (Tenured Faculty)
- Danni Redding Lapuz (Dean)

Administration of Justice Full-time/Tenure Track Faculty screening committee (Replacement Position):

- Jesse Raskin (Chair)
- Steve Aurelio (Discipline Expert)
- Jennifer Merrill (Tenured Faculty)
- Danni Redding Lapuz (Dean)

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person

Vice President Ryan: March Madness Fridays in the Salon! \$10.00 haircuts and basketball!

Rika: Queer Students of Color Conference coming up this Friday, March 8th. Registration is closed as we are at capacity.

Bianca Rowden-Quince: Attention Skyline College Community! Join Student Equity & Support Programs and Allen Ocampo from Equity Institute as we welcome back the Lunch & Learn Series!

The Lunch & Learn Series is a set of professional learning opportunities for students, classified professionals, and instructors at Skyline College. Each session will cover a specific equity-focused topic about professional and personal engagements/interactions with others including discussions on exploring our cultural wealth, professional civility, microaggressions, and more!

Come break bread with our community as we take a time-out to eat lunch and learn more about equity and each other.

*Lunch will be served during each session. Sessions will be limited to 20 participants maximum. Please complete our [Lunch & Learn Registration Form](#) if planning to attend.

Win: Women’s history month is here! Please look out for information about upcoming events!

2.0 New Senate Business

2.1 Pride Index

Procedure | Information | Discussion | Action

Presenters: Rika Yonemura-Fabian, Zahra Mojtahedi and Joshua Lindo



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Time: 15 minutes

Notes:

Members of the LGBTQIA Activities group shared important updates regarding the outcome of the Pride Index. If you would like to submit input or join this group, please go to:

https://www.surveymonkey.com/r/sky_pride_index

2.2 Technology Draft

Procedure | Information | Discussion | Action

Presenters: Torria Davis, Dean of Academic Support and Learning Technologies

Time: 15 minutes

Notes:

Following her presentation at the last meeting, Dr Davis met with AS to request feedback on the campus [technology draft](#). Faculty feedback included the following:

- Training on existing and new technology is needed.
- A question was raised regarding the makeup of the committee and their involvement with shared governance.
- Will the plan address much needed updates to our campus WIFI access?
- Will classroom technology be included in the plan?
- Is there a plan for keeping our technology secure?
- Could we have mobile hot spots for faculty teaching off-site?
- Is there a plan to include technology for spaces on campus other than classrooms that can be learning spaces? (ie: counseling, building 6, dream center. Etc).
- Was attention given to technology for spaces such as the Early Childhood Center as it is a lab school environment?
- Is there a plan for providing real time support for our classrooms?

A motion to extend time by 3 minutes was made by Senator Suji and was seconded by Treasurer Karve.

2.3 Conversation with MCPR

Procedure | Information | Discussion | Action

Presenters: Hinda Chalew, Communications Manager

Time: 20 minutes

Notes:

Hinda Chalew met with our Academic Senate in order to receive feedback from faculty regarding marketing and campus communication. Faculty had feedback which included:

- Do the personas that were developed by MCPR include faculty voice?
- What is the overall goal of our social media. Faculty do not see our students reflected in the posts.



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- Can MCPR do more to help support programs that do not receive enough support?
- Can MCPR do more to support and include language learners other than Spanish?
- Numerous faculty shared frustration with a lack of response when requesting help with advertising events or getting flyers approved.
- Can we do more to highlight our students and their stories/successes?
- Is there a vision for College Hour and how to keep it alive?
- Is there a way to include additional languages on our website?

2.4 Palestine Resolution

Procedure | Information | Discussion | Action

Presenter: Resolution Task Group Members: Kathy Zarur, Mustafa Popal, Janice Sapigao, Katie Manbachi, Rika-Yonemura Fabian, Leigh Anne Shaw, and President Ayotte

Time: 20 minutes

Notes:

Members from the Resolution task group shared very important information regarding the history of the violence against Palestine as well as [a A RESOLUTION of the Skyline College Academic Senate to extend the College’s commitment to anti-racism to include Palestinian & Southwest Asia and North Africa \(SWANA from here on\) communities and to call for a ceasefire in Gaza](#)

A motion to extend time was made by Secretary Truglio and was seconded by Vice President Ryan. A motion to adopt the resolution was made by Senator Song and was seconded by Senator Maloney.

Some discussion ensued regarding the term ethnic cleansing. It was shared that a request was made at the Cabinet level to remove this phrase from the resolution. A member of the task force later clarified that this request was retracted. Further discussion ensued around the use of “Caucasian” as an option on applications and forms especially without the ability to disaggregate information for members of the SWANA community. Additional questions were raised regarding where we as a district are spending our funds as well as CALSTERS/CALPERS investments. A recommendation was made to bring this to the district academic senate as a discussion item in order to discuss how we can come together as a district to address this. A roll call vote was taken with 16 in favor and 1 abstention. The motion to support this resolution passes.

3.0 Standing Agenda Items

3.2 Campus Reports

Procedure | Information | Discussion | Action

Presenter: ASSC Student Rep, CTTL, Guided Pathways, Classified Senate, AFT Reps

Time: 10 minutes



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Notes:

President Ayotte: Skyline is looking for a faculty member to serve on the accreditation team. There is no compensation for this role. Please stay tuned for an email regarding senate nominations. The VPSS will be with us to share important updates at our 3/21 meeting along with President Orante to share information about the end of the year party.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 5 minutes

Notes: Future Spring 2024 Academic Senate Meetings Dates:

- March 7th
- March 21st
- April 4th
- May 2nd
- May 16th

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The first meeting of the Spring 2024 semester is on Thursday March 07, 2024. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday February 27, 2024 by 12:00pm. You can request an agenda item [here](#)

Academic and Professional Matters, AB 1725 “10 + 1”

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities



**Skyline
College**

Achieve.

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9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate