



Agenda
 Thursday, 1 March
 2:10pm – 4:00pm
 rm. 6203

Mission: to empower and transform a global community of learners

Governing Council Officers	Committee Chairs	Division Representatives
2017-2018	Adam Windham/Jessica Hurless <i>Curriculum Co-chairs</i>	Bianca Rowden-Quince <i>ASLT</i>
Kate Williams Browne <i>President</i>	Carla Grandy <i>Educational Policy Chair</i>	Dick Claire/Dan Ming <i>BEPP</i>
Jesse Raskin <i>Vice President</i>	Amber Steele <i>Professional Personnel Chair</i>	Melissa Komadina/ Kwame Thomas/ <i>Counseling</i>
Terry Chang <i>Secretary</i>	Ronda Wimmer <i>CTE Liaison</i>	Danielle Powell/Nathan Jones <i>Language Arts</i>
Tiffany Schmierer <i>Treasurer</i>	Jesse Raskin <i>Guide Pathways Liaison</i>	Amber Steele/Gabe Saucedo <i>KAD</i>
Leigh Anne Shaw <i>Past President</i>	Ex-Officio/Non-voting Representatives	Paul Bridenbaugh/ Mustafa Popal <i>SSCA</i>
	Eric Brenner <i>AFT Rep</i>	Denise Hum/Nick Kapp <i>SMT</i>
	Michele Hagggar/Christina Trujillo <i>Classified Senate</i>	[vacant] <i>Global LPS</i>
	Amirah Tulloch/Kristen Ersando <i>ASSC Rep</i>	
	Nathan Jones <i>SEED</i>	
	Tiffany Schmierer <i>AS Rep to Design Team</i>	

Opening Procedures [2:10]

Item	Presenter	Time	Details	Action/Information
Call to order	President	1	Call to order at 2:20 (Short of quorum)	Procedure
Roll/Introductions	Secretary	1	<i>Quorum is 9/16 voting members</i> Voting: Terrence Chang, Mustafa Popal, Kate Williams Brown, Nick Kapp, Ronda Wimmer, Dick Claire, Jessica Hurless, Paul Bridenbaugh, Bianca Rowden-Quince, Danielle Powell, Tiffany Schmierer Nonvoting: Jaquelin Honda, Lori Slicton, Christian Almaguer, Kristen Ersando, Marv Steinberg, Suji Venkataraman Nicole Porter, Filipp Gleyzer, Eric Brenner, Jennifer Taylor-Mendoza, Leigh-Anne Shaw, Tom Broxholm, Ray Hernandez, Rika Fabian, John Ulloa	Procedure
Consent agenda	President	0		
Adoption of today's agenda	President	1	Skip without quorum M: /S:	Action
Adoption of previous meeting minutes	Secretary	1	M: /S:	Action Materials

Timekeeper	----	1		
Public Comment	Public	5	<p>Honda: There are three surveys being deployed Monday 03/05/18. Student voice (campus climate survey for studnets) survey starting next week. Employee voice survey also coming out also 03/05/18. Applied to be Chronicle Education's top 100 places to work. Survey will come out soon. Kapp: Separation between community colleges and four-year universities? Honda: One category Popal: How long are surveys? Honda: 10 – 12 minutes.</p> <p>Sliction: Concerns about current dean position for Social Sciences / Creative Arts. Had a double assigned dean. Applied for a hiring committee. Hired a new interim dean. New dean has impeccable credentials, but no experience with education. Browne: Administrative hiring is done differently from faculty hiring. What's the composition of screening committee for administration? Kapp: Mix of faculty and administration. Sliction: Not much information given. Claire: Doesn't fall in our 10 + 1. Usually VPI appoints interim deans. Kapp: Historically, administration has been good a including faculty input. Brenner: Not so much for interim positions. Sliction: We need a strong dean with all the changes that are occurring this semester and soon. Brenner: Cañada had an open forum about having too many interim deans for too long. Specifically lack of communication. Browne: Ask about issue during division meeting tomorrow.</p>	Information
	TOTAL	10		

Standing Agenda Items [~2:20]

Item	Presenter	Time	Details	Action/Information
Governing Council Reports	Reps and officers	10	<p>President's/Vice President</p> <p>*<u>Local</u>: VPIupdate: finalists complete; Town Hall on ISLO Citizenship; AS mtg reporting changes will pilot after Spring Break [April & may mtgs]; Rep Senate changes will begin with Spring elections @ Divisions and General levels</p> <p>*<u>District</u>: DPCG/DAS meetings 3/5 & 3/12</p> <p>*<u>State</u>: CCCCCO Integrated Metrics Project 3/12</p> <p>Spring Plenary: Jesse & Kate attending; Area Mtg 3/23 Sta Rosa JC</p> <p>Browne: Looking to change reports after spring break. Also looking to roll out bylaw changes. A few important changes. Elections will occur at the division level to select division representatives. Hurless: Adjunct faculty comes from adjunct body, but PT or FT can serve as a division representative</p> <p>www.ascce.org</p> <p>Treasurer's Report</p> <p>Standing Committee Reports</p> <ul style="list-style-type: none"> • Curriculum: <p>Hurless: Chipping away. March 7 and 21 meeting are large. Looking to review material for Fall 2018.</p> <ul style="list-style-type: none"> • Ed Policy 	Information Materials

			<ul style="list-style-type: none"> Professional Personnel : Meyer Award criteria & eligibles 	
Organization Reports	Reps	10	<p>ASSC</p> <p>Ersando: Planning Women’s History Month for March. Looking to plan a networking event at the end of the month. Looking for participants for networking event. Rownden: Specific industries? Ersando: No specific categories. Almaguer: Planning walk out on Mar. 14th from 11:00 – 2:00.</p> <p>AFT</p> <p>Brenner: Negotiations for next contract is coming up soon. Key issues: Pay for part-timers and discipline. Survey being sent out.</p> <p>Classified Senate</p> <p>SEED</p>	Information
Division Reports	Reps	10	<p>Division reps announcement, concerns, accolades</p> <p>Bridenbaugh: Art show up until march 16th. Features women artists from Bay Area. Humanity through Student Art Fund. Looking to buy student art to fill walls.</p> <p>Rownden: Celebrating open education week. Faculty and student events all week long.</p>	Information
	TOTAL	30		

New Senate Business [~2:50]

Item	Presenter	Time	Details	Action/Information
Enrollment & Classes	Taylor-Mendoza	30	<p>Discussion and information about enrollment policies, practices, and strategies and faculty dialogue & questions.</p> <p>Brenner: Issues about SS/CA? Mendoza: Looking to discuss with division first. Will report back later.</p> <p>Browne: Had discussion about class cancellations, which raised a lot of questions.</p> <p>Mendoza: Looking to work together. Focus on student success.</p> <p>Claire: Policy started in 80’s pushed by one trustee. The way it was administered then was that we could work classes with high enrollment with classes of low enrollment. Also, quantity doesn’t always yield quality. Over the years, policy has been administered differently between colleges and between divisions. Most colleges follow same strategies (working high and low enrolment). Browne: Value joint effort at looking at balancing issues. Usually there would be conversations between deans and faculty about enrollment of classes. Also, classes generally had a week or two to see if class would fill. Students also had more time to pay fees. These procedures didn’t seem to happen this spring. Has</p>	Discussion

something changed? What criteria are used for class cancellations? Mendoza: At CSM, cancel courses below 20 students within 2 – 3 weeks (discussed deadline ahead of time). Could negotiate for certain courses (core courses, new courses). Each division would meet with leadership about class cancellations. Broxholm: Clarification about negotiation. Mendoza: Particular for seminar style course where course size is smaller. Shcmierer: Studio art classes are small. Caps should be specialized for each class size. Mendoza: Have to look into what determines maximum size. Broxholm: Look at cap size more since one answer doesn't fit all. Mendoza: Emphasis on load. Most efficient. Chancellor has been adamant about load and efficiency. Shaw: Cancellations can decimate programs when classes in a sequence are cancelled. ESL students face significant barriers. Due to cancelled classes, ESL students enroll at CSM. Fabian: Hope that institution is value driven. Such as diversity, social justice. Is there a way to incorporate those values into policy? Make special provisions for classes that include these topics. Mendoza: Sometimes things happen that shouldn't happen (miscommunication with counselors). What can we learn to avoid future issues? Brenner: Message from district level? Decisions shouldn't be budget driven. Mendoza: VPs have encouraged presidents and chancellors to talk more about funding. Just because funding source changed...we still have a financial responsibility. At Skyline, we have FTS goals. Efficiency is tied to full-time faculty. Slicton: Funding is tax revenue based. Dean has usually taken broad view, looking at division load rather than course load. Efficiency should also look at how well we can help students complete their degrees. Mendoza: Has policy been brought to the district? Shaw: There is leeway built into the policy. Mendoza: Talk about number of courses offered. Popal: Opportunity to reflect on redesign. Look at policies...what they were...what they are...what they should be. Enough leeway in current policy that we can still enforce policy in according to redesign. Rowden: Impact on students. What is the communication to students? Students have to struggle to maintain financial aid. Mendoza: Not fair to adjunct faculty. Continuously offer courses that are consistently getting cancelled. How do we get these courses without impacting students and faculty. Claire: Chancellor are interested in efficiencies. That tends to drive course cancellations. Mendoza: Chancellor and Board members have talked about efficiencies and load. Ersando: These are big questions. Change won't be quickly. Why don't we start looking to fix things now? Students already buy materials, then class gets cancelled. Institute warm hand-offs. Cancellation process can be really frustrating. Maybe have groups talk to students to encourage them to keep going on. Almaguer: Fourth semester here. Didn't have issues first 3 semester...but had issues this semester. Course was changed

			<p>with a different professor without any notification. Broxholm: 525 was set by state chancellors office. If you maintain this efficiency, then you're "breaking even." How can we fulfill mission statement if we're cancelling statements? Need to revise policies to increase flexibility. Wimmer: Current class load is low because there has been in transition. Maybe issues like transition are taken into account. No communication. When classes do get cancelled ... "Go enroll in another section." Students are forced to take online courses. Some students don't want to take online courses. Success and retention rate of online courses is lower. Browne: I don't think we done, but we've started to unpack the issue. We'll have to figure out next steps. Mendoza: Excited ... will continue to work on the issue. There's been instability in the VPI office. We have an opportunity to have some stability. Deans are doing collaborative scheduling. See opportunities and stability.</p>	
College Redesign	Design Team Leads	20	<p>GE National conference report; update on Guided Pathways grant; Meta Majors</p> <p>Popal: Meta-Majors and names. Names were beta tested with feeder high schools and ASSSC. Have gone to the cabinet. Hurless: Travelling around the state to share experience. Make sure meta majors are discussed during division meetings. Meta-majors is more of a marketing piece. Doesn't change division structure. Helps group similar degrees and certificates. Marv: Bring career days to other schools. Powell: There are career days here. A lot of programs get highlighted. Ersando: Sample size is important. Not all high schools are the same. Powell: Going out with an outreach coordinator ... will help add to program. Browne: Counseling is now reaching out to programs to build pathways. Kapp: We do participate in outreach. Shaw: Reach out to departments with programs that don't result in a degree. Suppose student is interested in business, might not see anything about English preparation. Popal: Equity is a constant focus of redesign. Steingberg: Getting out faster ... do they comprehend everything? Hurless: Time isn't a measure of comprehension. Redesign isn't an attack on comprehension. Popal: How do we become more effective without sacrificing comprehension. Wimmer: What is the number based on? Take students that don't want to complete a degree into account? Hurless: Students identify themselves as transfer or degree or certificate.</p>	Info
Focus: Faculty/Staff Equity	Browne Chang	5	<p>Equity Training Series begins project proposals.</p> <p>Browne: Group project for ETS. Propals are welcome. Chang and Browne looking bring equity lens to Academic Senate.</p>	Info
SMT Division Faculty Evaluation Committee	Hernandez	5	<p>Carina Anttila-Suarez (Biology) AJ Bates (Chemistry) Stephen Fredricks Mathematics)</p>	Action

			Schmierer: On behalf on Hernandez Browne: This is the committee put forward. M: Claire/ S: Popal Passes unanimously aside from abstention from Chang	
	TOTAL	60		

Final Announcements and Adjournment [-4:00]

Item	Presenter	Time	Details	Action/ Info
Adjournment Next Mtg Th 3/15/18 Suggested Agenda items:		1	M: Wimmer /S:Claire Adjourned 4:04 Minutes submitted by: Terrence Chang	Action
	TOTAL	101		

Draft