Skyline College
Academic Senate
Proposal on Changing Division and Committee Representatives Reports

Past and present members of the Academic Senate at Skyline College have asked for more focused discussion and more action on issues impacting teaching and learning at Skyline College. We know that Academic Senate works best when we engage together in collaborative problem solving to support faculty across the College in realizing our full potential as educators. To achieve this, we'll need to spend more time in Academic Senate on key topics. Given that we don't want meetings to stretch for longer than they already are, something else will have to be shortened. Specifically,
we propose changing the process for division and committee representative deliver their reports.

Currently, these reports are given at the start of every meeting. Reporting can take an hour or more. Sometimes reporting leads to meaningful discussion, but not always. We believe there is a way to preserve the valuable aspects of reporting while shortening the time for reports. Here is the proposal:

1. All reports will be submitted 72 hours before the academic senate meeting
2. They will be submitted as
    a. Summary
    b. Need to know. The criteria for need to know are: 200 characters. Impacting Teaching & Learning.
3. The reports will be attached as addendums to the minutes
4. In the AS agenda, any need to knows will be included and scheduled after the New Senate Business.
5. One meeting per semester, will be scheduled specifically for in depth reports on what is happening in division and committees. I