



# Skyline College

## Agenda for March 21, 2024

Thursdays, 2:10pm-4:00pm

Join us in person: 4-301

Join us on zoom: <https://smccd.zoom.us/j/86803721214>

**Academic Senate:** “the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to [academic and professional matters](#)” (CA CCR Title 5).

### Voting Members

#### Executive Officers

- **President:** Lindsey Ayotte [votes in ties]
- **Vice President:** Cassidy Ryan-White
- **Secretary:** Jessica Truglio
- **Treasurer:** Sima Karve
- **Past President:** Leigh Anne Shaw [non-voting]

#### Senators

##### **ASLT:**

- Andrea Fuentes

##### **BEPP**

- Herlene Grace Beltran
- Tammy Calderon

##### **Counseling**

- Joyce Lee
- Mandy Lucas
- Kenny Gonzales

##### **GLPS**

- TBD

##### **Language Arts**

- Katie Hern/Nathan Jones
- Jarrod Feiner
- Janice Sapigao

##### **KAD**

- Amber Steele

##### **SPWD**

- Alexa Moore

##### **SSCA**

- Rika Yonemura-Fabian
- Kathy Zarur
- Jennifer Merrill

##### **STEM**

- Miranda Wang
- Michael Song
- TBD

##### **CTE Senator**

- Soledad McCarthy

##### **Part-Time Faculty**

- Sujatha (Suji) Venkataraman
- Maryam Khan
- Jessica Silver-Sharp

**Voting members: 24**

**Simple majority: 13**

**2/3: 15**

## Non-voting Members

### Governance Committee Chairs

- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

### Advisory Members

#### *AFT*

- Marianne Kaletzky

#### *ASSC*

- Win Shwe Yee

### *Classified Senate*

- Marisa Thigpen

### *PD/CTTL*

- TBD

### *SEED*

- TBD

### *Guided Pathways*

- Herlene Grace Beltran and Jessica Hurless

### *OER Liasson*

- Ame Maloney

## 1.0 Opening Procedures and Welcome

### 1.1 Senate Networking

**Presenter:** President Ayotte

**Time:** 10 minutes

**Notes:**

### 1.2 Call to Order/Establish Quorum

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

### 1.3 Adoption of Agenda

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

### 1.4 Adoption of Minutes

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:** Approval of minutes from March 07, 2024 meeting

### 1.5 Adoption of Consent Agenda

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:**

### Accrediting Commission for Community and Junior Colleges Team-Faculty Representative

- Lindsey Ayotte

### 1.6 Public Comment

**Presenter:** President Ayotte

**Time:** 10 minutes

**Notes:** Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

## 2.0 New Senate Business

### 2.1 Study Abroad Information

Procedure | Information | Discussion | Action

**Presenters:** Alice Yang

**Time:** 5 minutes

**Notes:** SMCCCD Study Abroad Representative Alice Yang will share the Teach Abroad information with Skyline Faculty, including the faculty proposals for 2025 short-term-faculty-led programs and 2026-2027 semester programs.

### 2.2 Vice President of Student Services Office Update

Procedure | Information | Discussion | Action

**Presenters:** Acting VPSS, Dr. Luis Escobar

**Time:** 10 minutes

**Notes:** We invite Acting VPSS Dr. Escobar to share an update from the VPSS office.

### 2.3 End of Year Party

Procedure | Information | Discussion | Action

**Presenters:** Acting President, Dr. Newin Orante

**Time:** 15 minutes

**Notes:** We invite Acting President Dr. Orante to hold a conversation regarding the end of year party.

### 2.4 Reassign Time Transparency Conversation

Procedure | Information | Discussion | Action

**Presenter:** David Eck, President Ayotte

**Time:** 20 minutes

**Notes:** Cañada College's Academic Senate voted to publish faculty reassign time on their senate website. We invite Cañada Colleges Academic Senate President David Eck to discuss the history and process of how their senate made this decision and see if this is something Skyline AS would like to also adopt.

### 2.5 Class Maximum/Class Cancellation Board Policy Review for DPGC

Procedure | Information | Discussion | Action

**Presenter:** President Ayotte, Jessica Hurless and Rika Yonemura-Fabian

**Time:** 20 minutes

**Notes:** Academic Senate will review proposed language for Board Policy and Administrative policy from the District Work Group on Class Maximums and Class Cancellations.

### 2.6 Academic Senate Funds Discussion

Procedure | Information | Discussion | Action

**Presenter:** Lynsey Hemstreet and Sima Karve

**Time:** 10 minutes

**Notes:** We will hear a budget update from Treasurer Sima Karve. We will take ideas from the floor regarding how we want to spend our academic senate funds this year. The professional personnel committee will come back at the April meeting with a proposal of how to allocated spending of funds.

## 2.7 Palestine Resolution Task Group

Procedure | Information | Discussion | Action

**Presenters:** President Ayotte

**Time:** 5 minutes

**Notes:** Academic Senate adopted the Palestine Resolution at the March 07, 2024 Senate meeting. We will be approving a task group who will be in charge of delegating the specific asks of each “resolved” to begin planning and implementation.

## 2.8 Diversity on Screening Committee Task Group

Procedure | Information | Discussion | Action

**Presenters:** President Ayotte

**Time:** 5 minutes

**Notes:** We will appoint a task group to compose some guidelines regarding concerns of how we define “diversity” when it comes to folks serving on screening committees.

## 3.0 Standing Agenda Items

### 3.1 Committee Reports

Procedure | Information | Discussion | Action

**Presenter:** Curriculum, IEC tri-chair, FTEFAC, SPARC, Professional Personnel, CTE

**Time:** 10 minutes

**Notes:**

### 3.2 Campus Reports

Procedure | Information | Discussion | Action

**Presenter:** ASSC Student Rep, CTTL, Guided Pathways, Classified Senate, AFT Reps

**Time:** 10 minutes

**Notes:**

## 4.0 Announcement and Closing Procedures

### 4.1. Final Announcements

**Presenter:** President Ayotte

**Time:** 5 minutes

**Notes:** **Future Spring 2024 Academic Senate Meetings Dates:**

- April 4<sup>th</sup>
- May 2<sup>nd</sup>
- May 16<sup>th</sup>

### 4.2. Motion to Adjourn

**Presenter:** President Ayotte

**Time:** 1 minute

**Notes:** The next meeting of the Spring 2024 semester is on Thursday April 4, 2024. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Friday March 22, 2024 by 12:00pm. You can request an agenda item [here](#)

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## **Academic and Professional Matters, AB 1725 “10 + 1”**

1. Curriculum, including establishing prerequisites and placing courses within disciplines
2. Degree and certificate requirements
3. Grading policies
4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate