Skyline College Academic Senate

Thursdays, 2:10pm-4:00pm
Join us in person: 4-301
Join us on zoom: https://smccd.zoom.us/j/86803721214
Academic Senate: "the organization whose primary function, as the representative of the faculty, is to make recommendations to the administration of the college and to the Board of Trustees with respect to academic and professional matters" (CA CCR Title 5).

Draft minutes for October 19, 2023

Voting Members

Executive Officers
- **President:** Lindsey Ayotte [votes in ties]
- **Vice President: Cassidy Ryan-White**
- **Secretary: Jessica Truglio**
- **Treasurer: Sima Karve**
- **Past President: Leigh Anne Shaw** [non-voting]

Senators

ASLT:
- **Andrea Fuentes**

BEPP
- **Herlene Grace Beltran**
- **Tammy Calderon**

Counseling
- **Joyce Lee**
- **Mandy Lucas**
- **Kenny Gonzalez**

GLPS
- TBD

Language Arts
- **Katie Hern**
- **Jarrod Feiner**
- **Janice Sapigao**

KAD
- **Amber Steele**

SPWD
- **Alexa Moore**

SSCA
- **Rika Yonemura-Fabian**
- **Kathy Zarur**
- **Jennifer Merrill**

STEM
- Miranda Wang
- **Michael Song**
- TBD

CTE Senator
- **Soledad McCarthy**

Part-Time Faculty
- **Sujatha (Suji) Venkataraman**
- **Maryam Khan**
- **Jessica Silver-Sharp**

Voting members: 24
Simple majority: 13
2/3: 15

Non-voting Members

Governance Committee Chairs
- **Curriculum Co-Chairs:** Jessica Hurless & Bianca Rowden-Quince
- **Professional Personnel:** Lynsey Hemstreet

Advisory Members

AFT
- Marianne Kaletzky

ASSC
- Win Shwe Yee

Classified Senate
- Marisa Thigpen

PD/CTTL
- John Ulloa

SEEED
- TBD

Guided Pathways
- Herlene Grace Beltran and Jessica Hurless

OER Liason
- Ame Maloney

1.0 Opening Procedures and Welcome

1.1 Call to Order/Establish Quorum
Presenter: President Ayotte

Time: 1 minute

Notes:

1.2 Senate Networking
Presenter: President Ayotte

Time: 10 minutes

Notes:

1.3 Adoption of Agenda
Presenter: President Ayotte

Time: 1 minute

Notes:

A motion to adopt the agenda was made by Senator Beltran, and was seconded by Senator Lucas with no objections. A motion was made to move the SCOPP committee presentation to the beginning. The maker of the motion approved. The agenda was approved.

1.4 Adoption of Minutes
Presenter: President Ayotte

Time: 1 minute

Notes: A motion to approve the minutes from October 05, 2023 meeting was made by Vice President Ryan White and was seconded by Senator Fuentes with no objections.

The discussion regarding the minutes included the misspelling of Senator Hemstreet's name.

The minutes were approved.

1.5 Adoption of Consent Agenda
Presenter: President Ayotte

Time: 1 minute

Notes:

Learning Commons Director Screening Committee
Torria Davis – Dean, ASLT (Chair)
Chris Gibson – Dean, English, ESOL, Comm Studies, Languages
Annette Perot – IT Technician III
Monique Ubungen – Instructional Aide, The Learning Center
Ame Maloney, Faculty Librarian/CTTL

Jason De Castro, Adjunct Librarian

1.6 Public Comment

Presenter: President Ayotte

Time: 10 minutes

Notes: Anyone from the public may make a comment on any non-agenda item. Speaking time is limited to 2 minutes per person.

Senator Silver-Sharp-shared a request to change the language from Senator Feiner's Health and Public Safety update to the following: It was reported in HSEPC that work is in progress to fix panic buttons on campus however future use of "panic buttons" may be in question as public safety would rather us call 911.

Senator Beltran-Shared information regarding an upcoming event for students to meet faculty and ask questions about classes to be held at College Hour on Wednesday November 1st and 8th: https://acrobat.adobe.com/link/review?uri=urn:aaid:scds:US:a642f069-d9a3-3bef-8a57-587890405caa

2.0 New Senate Business

2.1 Skyline College Operational Procedures and Practices Committee(SCCOPP)

Procedure | Information | <u>Discussion</u> | Action

Presenter: Jacquie Escobar

Time: 20 minutes

Notes: Jacquie Escobar shared updates regarding the newly formed SCOPP committee. She shared that their charge is to research the needs faculty have to understand procedures, communicate and document those procedures and streamline communication.

The discussion that ensued included questions regarding:
- professional development resources
- Curriculum committee processes
- screening committee creation

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2.2 ZTC Degree and Certificate Pathways at Skyline

Procedure | **Information** | **Discussion** | Action

Presenter: Ame Maloney

Time: 20 minutes

Notes: Ame Maloney shared updates regarding the grant funding to support ZTC degree and certificate development at California Community Colleges. She shared that there are currently 3 phases which include:

- o Planning ($20,000)
- o Implementation ($180,000)
- o Acceleration-$200,000 to create program. Additional funds to create additional pathways.

She shared more information about Skyline's involvement in this process which includes a ZTC English AA pathway. ZTC is currently located in CTTL with support of the library. The request is that Academic Senate engage in further discussion regarding setting up ZTC as a standing committee with AS. And be housed in the office of instruction under the VPI

For more information regarding converting your courses to ZTC:
https://skylinecollege.edu/ztc/earlyadoptersprgm.php

2.3 AB 928

Procedure | **Information** | **Discussion** | **Action**

Presenter: Jessica Hurless

Time: 15 minutes

Notes: Curriculum Co-Chair Hurless shared updates regarding AB 928 which aims to establish a singular lower division general education (GE) pathway that meets the academic requirements necessary for transfer admission to the CSU and the UC system campuses. She shared that the state committee is nearing completion of their work and will be sharing recommendations soon. All public comment will be read out loud at next meeting. Please share your public comments here:
Ab928committee.org/public-comment

2.4 Chancellor Search Conversation with John Ulloa

Procedure | **Information** | **Discussion** | **Action**

Presenter: President Ayotte

Time: 20 minutes

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Notes: Senators shared the feedback they received from their divisions regarding the chancellor's search with our Faculty representative, John Ulloa. Their ideas included:

- desire to have a relationship with us, not just remain insular with board members
- funding for athletic buildings
- breakdown silos
- communication and planning
- morale improvement
- freedom of speech
- supporting student voices
- Having a presence at all 3 campuses, understand our 3 campuses and helping to make a unified vision despite our unique strengths
- Shows a track record of taking an idea through completion and action and assessment
- Not seeing the position as a CEO rather as a public servant
- sympathy towards the union and how unions work as well as a desire to be involved in contract issues.
- transparency
- courageous
- red flags: seeing this as a stepping stone to something larger, no community college background, if they don't mention students, equity or anti-racism without specifically being prompted, do they want A job vs THIS job, lots of buzz words.
- more black faculty and support for black students
- a commitment to support and promote black faculty in order to keep them
- experience with online education
- recent teaching experience
- proven track record for equity work that includes engagement rather than just rhetoric
- experience working in higher education
- not afraid to represent faculty needs to the board

3.0 Standing Agenda Items

3.1 Committee Reports

Procedure | <u>Information</u> | Discussion | Action

Presenter: ASSC Rep, Curriculum, SPARC, Professional Personnel, FTEFAC, IEC tri-chair, Classified Senate, AFT Reps, CTTL, Guided Pathways

Time: 15 minutes

Notes:

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Curriculum: The committee had a discussion regarding the goals for the academic year. This included working on clarifying our certificates as well as how we are communicating them to students and document the process for submitting them to the state for approval.

PPC: Application for exemplary program award will be available soon!

FTEFAC: Presentations coming up October 24th and 26th. Faculty are encouraged to attend so that they can have a better understanding of the process!

IEC: IEC will meet next Monday with a plan to discuss the citizenship ISLO. Feedback has been requested and IEC will make a final vote on November 9th.

AFT: Shared an update about contract negotiations, AFT will be hosting a book club reading Equality For Contingent faculty, also, welcome to our two new part time reps: Sue Broxholm in Mathematics and Mays Danfoura.

CTTL: adjunct faculty mixer was held last week, check out weekly calendar

CTE: November 15th deadline to submit request for instructional equipment for Perkins grant November 3rd is CTE day, including program fair- Please reach out to Soledad McCarthy if you would like to participate.

4.0 Announcement and Closing Procedures

4.1. Final Announcements

Presenter: President Ayotte

Time: 5 minutes

Notes: DAS approved our goals, please meet with your work groups and be prepared for a share out during November 16th meeting.

4.2. Motion to Adjourn

Presenter: President Ayotte

Time: 1 minute

Notes: The next meeting of the Fall 2023 semester is on Thursday November 09, 2023. If you would like to request an item be put on the agenda (Consent, discussion, action or information) please submit your request for the next meeting by Tuesday October 24, 2023 by 12:00pm. You can request an agenda item here

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Academic and Professional Matters, AB 1725 "10 + 1"

1.   Curriculum, including establishing prerequisites and placing courses within disciplines
2.   Degree and certificate requirements
3.   Grading policies

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4. Educational program development
5. Standards or policies regarding student preparation and success
6. District and college governance structures, as related to faculty roles
7. Faculty roles and involvement in accreditation processes, including self-study and annual reports
8. Policies for faculty professional development activities
9. Processes for program review
10. Processes for institutional planning and budget development
11. Other academic and professional matters as are mutually agreed upon between the governing board and the academic senate